

# MEMO



## Engineering Department

To: Board of Public Works  
From: John Neumeier, Director of Public Works/City Engineer  
Date: 7/15/2024  
Re: Kay Drive Extension Proposal

### **Background information:**

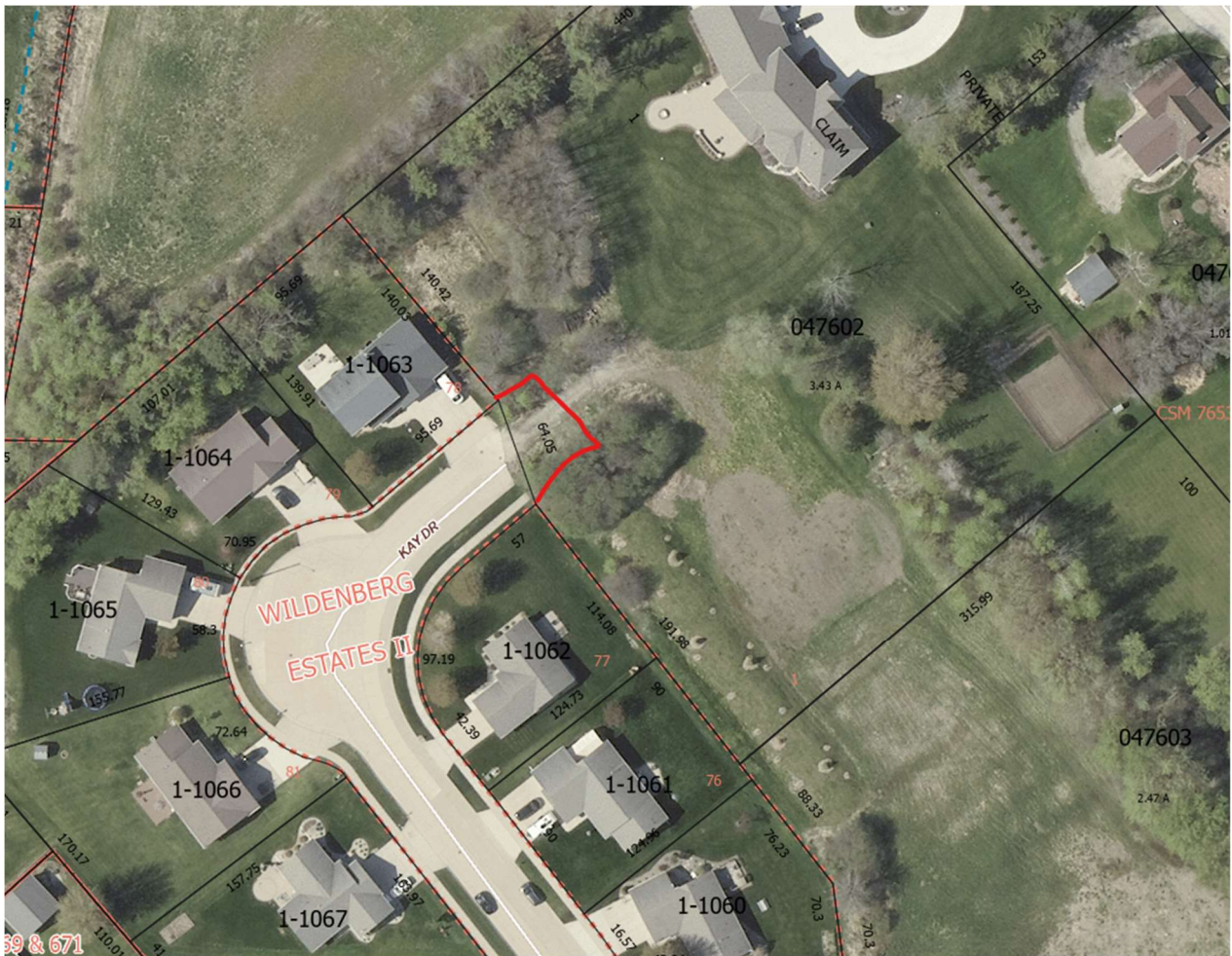
The owner of parcel has requested driveway access off the end of Kay Drive. The current alignment and road termination does not lend itself to a safe driveway access. The owner has been working with City staff to extend Kay Drive and to allow for a safe driveway connection and the owner is willing to enter into an easement agreement for the same. See attached sketch showing the proposed extension area. All expenses related to the installation of the extension of Kay Drive within said easement, including but not limited to, design, excavation, grading, base material, pavement and ancillary concrete, and all restoration will be the responsibility of the property owner. A separate watermain re-location will be associated with this work but will be at the discretion of Kaukauna Utilities.

**Strategic Plan:** NA

**Budget:** Minor expenses for staff time and regular maintenance.

### **Staff Recommended Action:**

Recommend approval of the Kay Drive Extension and easement agreement to Common Council, pending Plan Commission approval.



# ROAD EASEMENT

PART OF LOT 1 OF VOLUME 47, CERTIFIED SURVEY MAPS, PAGE 7653 (MAP #7653, DOC. #2148685), OUTAGAMIE COUNTY RECORDS, LOCATED IN PART OF PRIVATE CLAIM 1, SECTION 18, T21N-R18E, TOWN OF VANDENBROEK, OUTAGAMIE COUNTY, WISCONSIN,

## ROAD EASEMENT DESCRIPTION:

A ROAD EASEMENT LOCATED IN PART OF LOT 1 OF VOLUME 47, CERTIFIED SURVEY MAPS, PAGE 7653 (MAP #7653, DOC. #2148685), OUTAGAMIE COUNTY RECORDS, LOCATED IN PART OF PRIVATE CLAIM 1, SECTION 18, T21N-R18E, TOWN OF VANDENBROEK, OUTAGAMIE COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS:

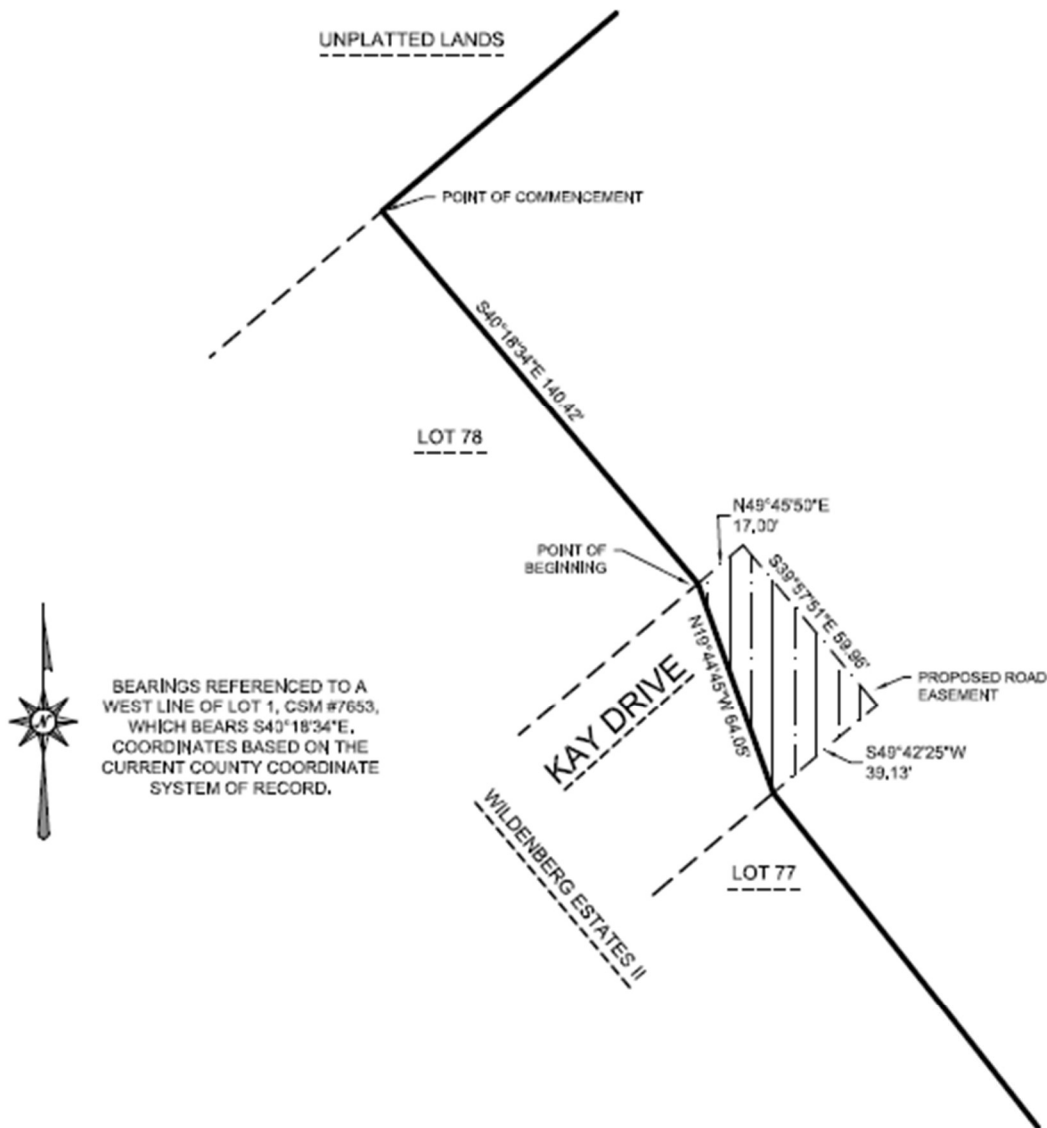
COMMENCING AT THE NORTHWEST CORNER OF LOT 1, CERTIFIED SURVEY MAP #7653; THENCE S40°18'34"E, 140.42 FEET ALONG A WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING; THENCE N49°45'50"E, 17.00 FEET; THENCE S39°57'51"E, 59.96 FEET; THENCE S49°42'25"W, 39.13 FEET, THENCE N19°44'45"W, 64.05 FEET ALONG A WEST LINE OF SAID LOT 1 TO THE POINT OF BEGINNING.

50 25 0 50



GRAPHIC SCALE

EASEMENT AREA CONTAINS 1,683 SQUARE FEET / 0.04 ACRES, MORE OR LESS.  
EASEMENT AREA SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD.



**MACH IV**

ENGINEERING - SURVEYING - ENVIRONMENTAL  
2290 Salskeller Court Green Bay,  
WI 54303 Tel: 920-509-5795; Fax:  
920-569-5767  
www.mach-iv.com

CLIENT: UTSCHIG INC.

DRAFTED BY: BRW  
TAX PARCEL NO.: 20047602

SCALE:

1" = 50'

SHEET 1 OF 1

PROJECT NO. 2212-01-24

DRAWING NO.

RESOLUTION NUMBER \_\_\_\_\_

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A ROAD EASEMENT AGREEMENT**

**WHEREAS**, Douglas and Cheryl Mader, owners of N1555 Harrison Street, in the Town of Vandebroek (herein after "Grantors") and, the City of Kaukauna (herein after "Grantee") wish to enter into an agreement to extend Kay Drive; and

**WHEREAS**, the portion of Grantor's property subject to this Easement ("Premises") is part of Lot 1, CSM 765, Outagamie County, Parcel 200047602, shown and more fully described on "Exhibit A"; and

**WHEREAS**, the extension of said Kay Drive will allow the Grantors to connect a new driveway access to the Premises; and

**WHEREAS**, the extension of said Kay Drive, shall be constructed to meet or exceed City standard specifications; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Kaukauna that the Mayor is authorized on behalf of the City to enter into an easement agreement with the Grantors, for road purposes.

Introduced and adopted this \_\_\_\_ day of July, 2024.

APPROVED: \_\_\_\_\_  
Anthony J. Penterman, Mayor

ATTEST: \_\_\_\_\_  
Sally A. Kenney, Clerk