



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 5/20/2022
Re: Capital Improvement Plan

This year the Library was included in the 2022 Capital Improvement Plan (CIP). We have a safety and security upgrade that needs to take place. This includes a number of things and was submitted in 2019. The original quote I received for all of this is several years old, so I do not know that we have earmarked enough funds for the entire scope of the original project, but we have identified our priority areas and are currently getting quotes.

This CIP was to include radios for staff for communication. These radios will help staff communicate with one another faster, but will also include a panic button that will be received by KPD. We may also have the ability to share a channel with RVMS, so that we can communicate in an emergency situation. We are a reunification site for RVMS in an emergency.

We will also be installing a staff activated lock system for the doors into the library. The goal will be to have buttons installed at the front desk that staff can push that will lock the front doors. We are also getting a quote for a shatterproof film that can be installed on the main front entry, as the entire entry is glass. Pending budget, additional pieces of glass in the facility will receive the same film.

We also need to add security cameras into certain areas of the facility. We have worked with KPD to determine where these additional cameras need to be placed.

