



## **LIBRARY BOARD MEETING MINUTES**

**City of Kaukauna**

**Kaukauna Public Library**

207 Thilmany Rd STE 200, Kaukauna

Tuesday, October 22, 2024 at 5:30 PM

### **Library Board Room In-Person & Zoom Teleconference Hybrid Meeting**

1. Call meeting to order
  - a. The meeting was called to order by Vice President C. Fallona at 5:32p.
2. Roll call of membership
  - a. Present: C. Fallona, C. Van Boxtel, J. Lucas, C. Avanzi, J. Van De Hey, A. Neumeier, & J. Sager
  - b. Excused: J. Vondracek, M.J. Kilgas
  - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, September 24, 2024 Meeting Minutes
  - b. J. Lucas made a motion to approve the Tuesday, September 24, 2024 Meeting Minutes, seconded by A. Neumeier. Motion carries; all in favor.
4. Public Participation and Communications
  - a. None.
5. Action Items
  - a. Bill Register September 2024
  - b. A. Neumeier made a motion to approve the Bill Register September 2024, seconded by C. Van Boxtel. Motion carries; all in favor.
6. Information Items
  - a. Directors Report
    - i. A. Thiem-Menning gave a staffing update.
    - ii. Discussion ensued about current staffing levels and services.
  - b. Adult Services Librarian Report
  - c. Youth Services Librarian Report
  - d. Trustee Topic 20
  - e. Statistics
    - i. A. Neumeier made a motion to place the reports on file, seconded by J. Lucas. Motion carries; all in favor.

7. Closed Session

- a. Adjourn to Closed Session pursuant to State Statute 19.85(1)(c) for the performance evaluation of the Library Director.
  - i. J. Lucas made a motion to go into closed session at 6:56p, seconded by A. Neumeier. Motion carries, all in favor.

8. Adjournment

- a. The meeting adjourned in closed session at 7:48p.

