

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, June 20, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attny. Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, HR/Payroll Gen. Ross, Street Sup. VandenHeuvel, Police Chief Graff, and interested citizens.

1. Correspondence – none.

HR Director Swaney introduced newly hired HR/Payroll Generalist Allie Ross.

2. Discussion Topics.

a. Public Hearing for Project 10-22 – CTH J Sidewalk.

DPW/Eng. Neumeier gave a presentation on the project. The details discussed were the project areas, proposed assessment rates, rate history, assessment payment details and the proposed timeline for the project. Rates were published in the newspaper and letters were sent to affected property owners. Questions from the Board were answered.

Chairperson Thiele declared the Public Hearing open and asked if anyone in the Council Chambers wished to address the Board of Public Works regarding Project 10-22, 2022 CTH J Sidewalk.

Asking two more times if anyone else wished to address the Board, no one appeared, Chair Thiele declared the public hearing closed.

b. Red Hills Landfill Update.

An update on the Red Hills Landfill was provided by Ahlstrom-Munksjo Operations Manager Heath Hoffman. Construction on Phase 6 sequence 2 is progressing well. Overall weather has been good for excavation. The new leachate force main has been installed. Due to leachate tank delivery delays, the plant has worked with the DNR to temporarily connect Phase 6 to the new force main. This will allow for Phase 6 to be pumped as needed. Construction will continue throughout the summer. The west module of sequence 1 is getting near capacity, and we will start to work in the center module. This will result in some top layer disturbance, and we will work to keep any odors to a minimum. Questions from the Board were answered.

c. 2021 Compliance Maintenance Annual Report (CMAR) to DNR.

DPW/Eng. Neumeier provided background information on the report. Per Wisconsin DNR: Chapter NR 208, Wis. Adm. Code is more commonly known as the Compliance Maintenance Annual Report (CMAR) rule for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements.

City of Kaukauna has achieved an overall grade of "A" in 2021 reporting, which requires no formal corrective actions. A Resolution acknowledging that the report has been completed and reviewed is required and is on the Common Council agenda tomorrow. Recommended collection system response and an overall comment/action items from the Council acknowledging the need to continue improvements to City sanitary sewer collection system is

being requested.

Motion by Kilgas, seconded by Moore to receive and place on file the 2021 Compliance Maintenance Annual Report and recommend adoption of the "2021 Compliance Maintenance Annual Report (CMAR) Resolution" to Common Council.

All members voted aye.

Motion carried.

d. RFP – Park Development at Inside the Park Place.

The Inside the Park Place development was laid out as to accommodate a large recreational facility for the City of Kaukauna. Staff has been meeting internally and starting discussions with other groups to identify the needs we would like to address with this facility. Engineering Department would work with the Community Enrichment Service Director and Street/Park Departments to seek proposals for the design of this parkland. Questions from the Board were answered.

Motion by DeCoster, seconded by Coenen to Authorize Director of Public Works to seek proposals for the Park Development at Inside the Park Place.

All Ald. voted aye.

Motion carried.

e. 2022 No-Mow May Discussion.

DPW/Eng. Neumeier was asked to come back to the Board with updates on the No-Mow May program. A list of participants was provided by the pollinators group. Officially there were fifteen registered participants. There were around one hundred violations in early June that need to be corrected. The Street Department is working their way through those violations. Based on this information the Department of Public Works will be requesting that there be mandatory registration for the program next year. The noxious weed ordinances violations have increased three times as before the program began. A change will need to be made if the program continues.

Questions from the Board were answered. The Department of Public Works was asked to come back to the Board in late winter or early spring with recommendations to address this program.

f. Public Works Update.

DPW/Neumeier gave a timeline on three major public works projects happening. The Veterans Memorial Lift Bridge is in the last stage of testing. The Island Street Bridge will have a delayed start from the end of June to sometime in July. On June 27 through August 1 Augustine Street will be closed because CNN will be replacing the railroad crossing.

3. General Matters.

Alder Eggleston stated she recently walked to newly extended Fox Locks Interpretive Trail and it is nice. She would recommend everyone take a hike on the trail.

Alder Moore asked for an update on the wayfinding signage. DPW/Eng. Neumeier stated sign locations are being finalized and will be installed soon.

4. Adjourn.

Motion made by Coenen, seconded by DeCoster to adjourn.

All members voted aye.
Motion carried.

Meeting adjourned at 6:33 p.m.

Sally Kenney
Clerk