



# MEMO

## PLANNING & COMMUNITY DEVELOPMENT

To: Plan Commission  
From: Adrienne Nelson, Associate Planner  
Date: November 27, 2024  
Re: Park Donation Application Review - Bench

A park bench donation application has been submitted by Gerald Haen, to be installed at Riverside Park in memory of his brother, Victor Haen. This bench would be in the City of Kaukauna's standard bench style and would include a plaque, which would read as follows:

"In loving memory  
Of Victor R. HAEN  
from his 3 brothers  
Thomas (Lynn) Gerald (Linda) and James"

### **Staff Recommendation**

Staff recommend approval of the park bench donation for Gerald Haen in memory of Victor Haen, and direct staff to work with the donor to finalize the location of the bench.