

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairperson Thiele on Monday, October 17, 2022 at 6:00 P.M.

Members present: Antoine, Coenen, DeCoster, Eggleston, Kilgas, Moore, Schell, and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, Fin. Dir. Van Rossum, Sen. Eng. Bodoh, Street Sup. Van Gompel, Police Chief Graff, Fire Chief Carrel, HR Dir. Swaney, Com. Enrich. Serv. Dir. Vosters and interested citizens.

1. Correspondence – none.

2. Discussion Topics.

a. Permission to allow St. Ignatius to sell Christmas trees in Farmer's Market Lot.

Mayor Penterman received this request for the use of the Farmer's Market Lot. St. Ignatius has been allowed to use the lot to sell Christmas trees for the last several years. Ald. Antoine inquired about other group requests and how they would be handled. Mayor Penterman stated this request has been the only one made, but in the future, if more groups make a request they will be handled on a case-by-case basis.

Motion by Coenen, seconded by DeCoster to allow St. Ignatius to sell Christmas trees in Farmer's Market Lot.

All Ald. voted aye.

Motion carried.

b. 2021 Annual Clearwater Sustainability Program Report to Heart of the Valley Metropolitan Sewerage District (HOVMSD).

DPW/Eng. Neumeier introduced recently hired Senior Project Engineer Bodoh. Bodoh submitted the 2021 Annual Clearwater Sustainability Program Report to the HOVMSD. Since Bodoh was hired mid-year, DPW/Eng. Neumeier provided the City of Kaukauna's annual Clearwater Sustainability Report results. Member communities of the HOVMSD (Kaukauna, Kimberly, Little Chute, Combined Locks, and the Darboy Sanitary District) are required to file an annual Clearwater Sustainability Program report to the HOVMSD. The intent of the annual report is to update the HOVMSD on the community's efforts toward maintaining a sustainable level of inflow and infiltration. The governing body of each HOVMSD member community must review each year's annual report. A resolution stating that the governing body has reviewed and accepted the annual report is on the Common Council agenda tomorrow night. Questions from the Board were answered.

Motion by Kilgas, seconded by Schell to accept and place on file the City of Kaukauna 2021 Annual Clearwater Sustainability Program Report to HOVMSD.

All Ald. voted aye.

Motion carried.

c. Draft HOVMSD Memorandum of Understanding for Interceptor Project.

DPW/Eng. Neumeier presented the first draft of the agreement the HOVMSD would like to put into place with each of the municipalities on the interceptor project. As part of the project, the HOVMSD will need access to City lands. They will be doing some work for the City specifically so there needs to be an understanding as to who is paying for what and providing the clean-up work. This is a draft agreement which will need to be revised. The City will work with the HOVMSD on changes to be made. The Kaukauna Utilities will also need to be included in the agreement. Alders were asked to review and identify changes needed. It will be brought back before the Board for revisions and then again for approval. Questions from the Board were answered.

d. Public Works updates.

DPW/Eng. Neumeier provided a list of projects happening in the City. The City's section of Island Street between Dodge Street and the bridge project is complete as far as the pavement goes. Sidewalk will be installed over the next couple of days to be ready to tie into the bridge project. The bridge is ahead of schedule. The bridge is expected to be completed early to the middle of November. Main line utilities for the Kenneth Avenue utility project are installed and lateral replacements are taking place now. These streets should be paved in the next week or two. The concrete sidewalk replacement project is seeing delays due to lack of contractors and reduced concrete availability. Some concrete sidewalks will be replaced this year, while other sidewalks will be pushed off until Spring. The City disposal site has been getting some improvements. Dumpsters have been added and pickup schedules are being adjusted. Leaf collection started this week. Questions from the Board were answered.

3. Closed Session

a. Adjourn to Closed Session as per Wis. Stat. sec. 19.85 1(g) with respect to litigation in which it is or is likely to become involved.

Motion by Eggleston, seconded by Antoine to adjourn to closed session.
All Ald. voted aye.
Motion carried.

Moved to closed session at 6:18 pm.

b. Return to Open Session for possible action.

Motion by Schell, seconded by Moore to return to Open Session.
All Ald. voted aye.
Motion carried.

Returned to Open Session at 6:31 pm.

4. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.
All Ald. present voted aye.
Motion carried.

Meeting adjourned at 6:31 p.m.

Sally Kenney
Clerk