



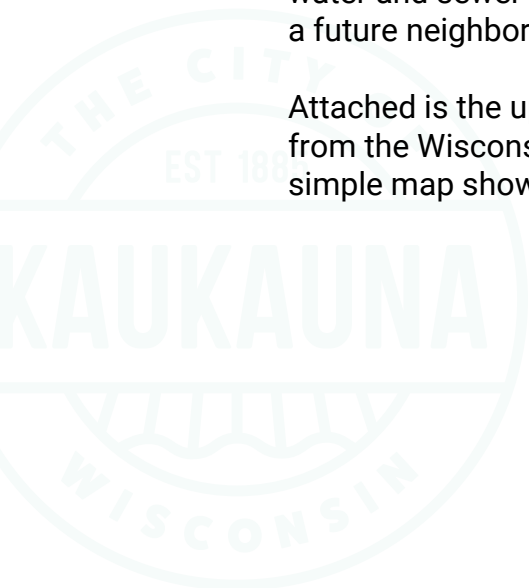
# MEMO

## PLANNING & COMMUNITY DEVELOPMENT

To: Legislative Committee  
From: Adrienne Nelson, Associate Planner  
Date: May 20, 2025  
Re: Annexation Petition Review – Dercks 5 LLC

Verbeten Development Inc. submitted an annexation request for unanimous annexation of parts of parcels 030062307 and 030063500 from the Town of Buchanan to the City of Kaukauna. Although Verbeten Development initiated the annexation, they have now formally sold the property to Dercks 5 LLC, who would like to continue with the unanimous annexation process. The annexation request is for a total of 28.5993 acres. As it currently stands, the property would default to Residential Single-Family for zoning if the annexation is approved, which is compliant with the City's comprehensive plan. The property can be serviced with water and sewer by the City, and the request for annexation is being made to support a future neighborhood development.

Attached is the updated annexation petition submitted by Dercks 5 LLC and a letter from the Wisconsin Department of Administration outlining their findings. Below is a simple map showing the proposed annexation area.



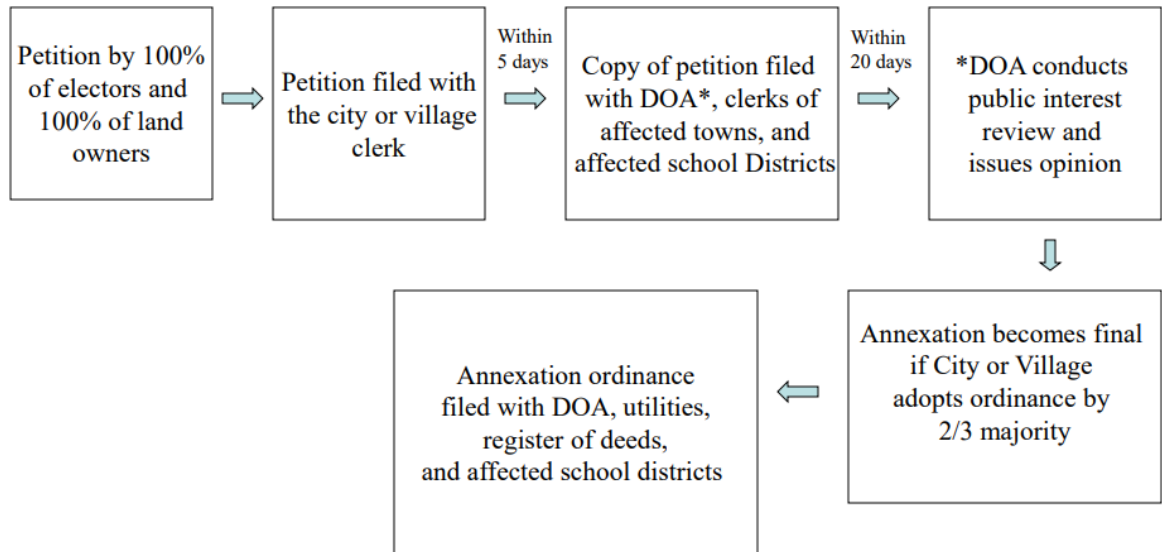


See the below chart and link for more information on the unanimous consent annexation process.



# Process of a Unanimous Consent Annexation

See section [66.0217\(2\)](#) of the Wisconsin Statutes



\*DOA involvement not applicable in counties with less than 50,000 persons

<https://doa.wi.gov/Pages/LocalGovtsGrants/Annexation.aspx>

## **Recommendation**

Staff recommends approving the annexation ordinance to the Common Council.

