



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 2/20/2024
Re: DPI

At the end of January, the state opened up the portal to our annual report. This report is due no later than February 29.

As usual, the Library Board must approve the report, attach a signed letter from the Treasurer and email and upload both.

There were some changes to the report this year and we are already hearing about some changes for next year. It is important that we track the information they need in real time instead of having to sift through a year of data after.

My Public Librarian Certificate was set to end in March this year and has been renewed for another 5 years, now expiring March 2029. I am required by law to have 100 hours of continuing education, ten of which be technology based, to maintain my certification every five years, so this officially marks five years into my directorship with KPL! Thank you for this opportunity.

