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# M E M O R A N D U M

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**DATE:** January 15, 2024  
**TO:** Legislative Committee  
**FROM:** Attorney Kevin Davidson  
**RE:** ORDINANCE CREATING SECTION 8.09 AND REPEALING AND REPLACING SECTIONS 10.07(2), 10.07(3)(a)(b) and (c), 10.13(1), 17.56, 19.30 and 19.30(1)

The Ordinance presented is an update to our Municipal Code to align with removing the Code Enforcement Officer ("CEO") from under the Director of Planning and Community Development.

The current code does not provide full authority required for a CEO to inspect properties, take enforcement action, or issue citations without direct oversight of either the Director of Planning and Community Development or the Building Inspector.

With anticipation of moving the CEO under the supervision and authority of the Kaukauna Police Department, these revisions to the code will or allow for full functionality as an enforcement officer upon hire of a CEO.

**Recommendation:** Recommend to Common Council for adoption Ordinance Creating Section 8.09 and Repealing and Replacing Sections 10.07(2), 10.07(3)(a)(b) and (c), 10.13(1), 17.56, 19.30 and 19.30(1).