



Entry 1 of 6



Entry (ID 241991)

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## Applicant Information

**Event Coordinator Name** Jodi Larson

**Phone** 5072732338

**Email** jodimaelarson@gmail.com

**Phone Number for day of the event** 507-273-2338

## Organization Information

**Are you a 501(3) C Organization?** No

**Will alcohol be sold? (Must be a qualifying non-profit organization, see application in the above checklist)** No

## Event Information

<b>Name of event</b>	Ron VanderVelden's Book Launch of "Searching For Up North"
<b>How long is your event?</b>	My event is one day only
<b>Date of the Event</b>	March 20, 2026
<b>Event start time (include set up time)</b>	3:00 PM
<b>End time (include take down time)</b>	8:00 PM
<b>Total anticipated attendance for event (Please include attendees and staff, volunteers, vendors, etc.)</b>	30
<b>Describe your event and its purpose</b>	This is an event to bring like minded individuals together to learn about Ron VanderVelden's new book. It is a chance to meet the author, get signed copies and learn more about environmental conservation.
<b>Do you have a certificate of insurance for your event? (For events larger than 249 people and/or events that require street closure)</b>	No

Health Department

**Will food be prepared and/or served at the event?**

Yes

Fire Department Information 920.766.6320

**Please upload your plan for medical emergencies here**



Permit-Emerg-  
Plan.pdf

**Will you use portable commercial cooking equipment, or electrical appliances that draw high amperage?**

No

**Will you use a tent bigger than 400 square-feet?**

No

Police Department and Street Closures 920.766.6337

**Will alcohol be served at your event?**

No

**Are you requiring street closures for your event?**

No

**Will your event be inside or outside?** Inside

**If having a park event, did you reserve the park?** No

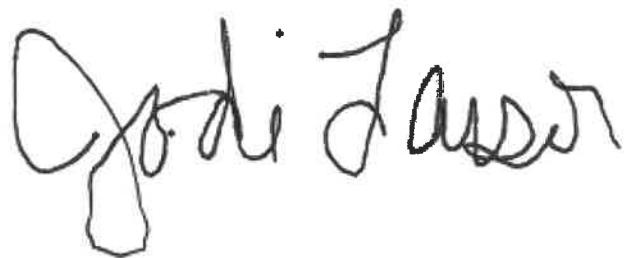
## Event Activities

**What type of activities will be part of your event (please check all that apply):** Book signing

## Additional Services & Equipment

I have read the guidelines and policy and agree to the terms within.

## Signature

A handwritten signature in black ink, appearing to read "Dodi Tassor".

## Comments/Notes

## Entry Details

The plan for medical emergencies would be to call 911.

This is simply a small gathering of people with at most cookies/water to participate in a book signing event.