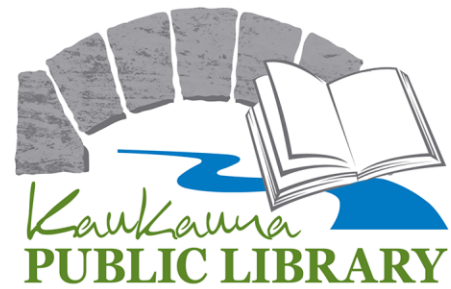


To: Kaukauna Public Library Board of Trustees
From: Library Director A. Thiem-Menning
Date: 8/20/25
Re: Construction Update



The punch list for the project was sent out on 8/10 by the architect. There were mostly minor things on the list, such as painting touch ups. The doors will be the last thing to arrive in terms of finishes. As of the writing of this memo, I do not have any updates from the Project Manager in regards to when the doors will arrive. The last update was to anticipate them in mid-August.

We already have the Garden Room setup on our meeting room page and have begun bookings for it through December.

Office furniture was ordered on 8/18. We anticipate about a six-week turnaround time for the furniture.

There has been quite a bit of back and forth with mK solutions on the AMHS return drawings as that is the next project, with an anticipated start time of early October. As of today, I believe it has been resolved and we can move forward as planned.

Final pieces of the project include a display screen for the Garden room, possible sound dampening for the Garden Room and Workroom, and blinds for office doors and the office with the window.

