



# MEMO

## OFFICE OF THE MAYOR

To: Finance and Personnel Committee  
From: Anthony J. Penterman, Mayor  
Date: July 15, 2024  
Re: Permission to fill Human Resources Director position

### **Background information:**

Human Resources Director Shanon Swaney resigned from her position effective June 27, 2024

**Strategic Plan:** NA

**Budget:** NA

### **Staff Recommended Action:**

Staff seeks authorization from the Finance and Personnel Committee to fill a Human Resources Director position due to resignation.