

Kaukauna Public Library Appropriate Use Policy

The use of the Library is a privilege and not a right. Privilege is given upon compliance of this Appropriate Use Policy.

Everyone has the right to use the Library without disturbance. To ensure the comfort and safety of Library patrons and staff, violations of this policy can result in a discipline up to and including a loss of Library privileges.

Examples of disruptive or unacceptable behaviors include but are not limited to:

- Any illegal activity
- Loud & disruptive behavior, verbal, physical harassment or bullying, running, profanity or similar behaviors as determined by library staff
- Following staff or patrons around or staring with the intent to harass such that patrons or staff cannot perform their duties or use the library
- Eavesdropping on Library users or staff
- Prolonged or chronic sleeping or sleeping that disturbs others
- Panhandling, distributing, posting, or selling non-library approved materials
- Bodily hygiene that is an offensive nuisance to other library users
- Using another person's library card without permission
- Damaging or tampering with Library materials, property, equipment, or services
- **Bringing library materials or library property into restrooms or other restricted areas as posted or indicated by library staff**
- Removing library materials from the library without checking them out
- Inappropriate use of public access computers
- Roller-skating, roller-blading or skateboarding in the library
- Possession or use of illegal drugs or alcohol in the library
- Use of any tobacco products in the Library
- Bathing, shaving or washing in library restrooms
- Moving furniture without permission or using it inappropriately
- Leaving garbage
- Drinking beverages near computers
- Entering staff only spaces
- Weapons of any kind, unless carried by an authorized law enforcement agent
- Bicycles or scooters parked in any area other than the bike rack
- Patrons that are not wearing shoes or those that are not appropriately attired as determined by library staff
- Cell phone conversations that are loud or inappropriate
- Animals in the building that are not service animals or for library programming
- Youth or individuals with disabilities that require care being left without a caregiver
- Refusing to leave the library at closing or upon request by library staff
- Loitering, which for the purposes of this document is defined as staying in such an area as restrooms, front lobby, lower level, entrance, or walkways, which disrupts others
- Ignoring Library signage
- Impeding the entrance or egress from the library by patrons
- Professional photography or videotaping within the library without approval

Violations of the Appropriate Use Policy may result in consequences such as the temporary removal or ban of the violator from the Library at the sole discretion of the Library.