

PLAN COMMISSION

City of Kaukauna

Council Chambers

Municipal Services Building

144 W. Second Street, Kaukauna



Thursday, May 9, 2024 at 4:00 PM

MINUTES

In-Person.

1. Roll Call.

Members present: Giovanna Feller, John Moore, DPW John Neumeier, Mayor Tony Penterman, Pennie Thiele, Michael Avanzi, Brett Jensen,

Member(s) absent: Ken Schoenike

Other(s) present: Associate Planner Lily Paul, Planning and Community Development Director Dave Kittel, Dave Paul with Kaukauna Utilities, Andy VandenHeuvel with Kaukauna Utilities, Brain Roebke

Avanzi made a motion to excuse the absent members. Moore seconded the motion. The motion passed unanimously.

2. Approval of Minutes

a. Approve Minutes from April 18, 2024

Feller made a motion to approve the minutes from the April 18, 2024 meeting. Moore seconded the motion. The motion passed unanimously.

3. New Business

a. Site plan Change Review-U-Haul, 1550 Arbor Way

Director Kittel introduced the changes proposed for the U-Haul facility with the addition of a canopy and propane filling.

Avanzi made a motion to approve the proposed changes to the site plan for U-Haul for a canopy and propane filling area contingent all state and local regulations are met. Thiele seconded the motion. The motion passed unanimously.

b. Relocate Water Treatment Facilities-City Owned Property

Mayor Penterman provided an overview of the request to expand the existing water treatment facility at riverside park and a new water treatment facility on City Property above the pool. Avanzi provided additional details on the item to explain the benefits of the site and all the options that Kaukauna Utilities investigated. With some of the infrastructure on this site being on site it may allow for some amenities to still exist on the site such as min-golf. The archery range could be moved to the existing water treatment facility that would be replaced as part of this project. Commissioner Feller asked what the timeline on this, Avanzi stated that it should be done by 2028. Neumeier stated that public works is in favor of this location and there should be pursuit of what amenities could be built on top of the underground infrastructure. Commissioner Thiele stated that the water utility is a vital need, and this is a necessary item and something that residents want to see improved. Commissioner Moore mentioned that this could also save cost with the pool if that water is softened.

Moore made a motion to recommend to the Common Council to approve the site #1 location for the new water treatment facility. Feller seconded the motion. The motion passed unanimously. Avanzi abstained from the vote.

Moore made a motion that Kaukauna Utilities work with the engineering department for the space needs at Riverside Park for updates/additions to existing facilities. Seconded by Mayor Penterman. The motion passed unanimously. Avanzi abstained from the vote.

c. Park Donation Review

AP Lilly Paul presented a recent bench donation on the Kankapot trail. The bench will be the same style as others in the area.

Thiele a motion to approve the park bench donation for Erica Schoenfelt in honor of her mother Diann Schoenfelt and direct staff to work with the donor to pick a precise location. Jansen seconded the motion. The motion passed unanimously.

d. Disposition of City Land-Remnant Parcel, 122 Island Street

Director Kittel provided the background information on this remnant parcel. This item was reviewed in 2022 by the Plan Commission and never made it to Council for final action and is coming back through for action.

Avanzi made a Motion to direct staff to prepare documents including a survey and deed to transfer the remnant of parcel 325008400 also known as Lot 1 Block 2 Kaukauna Island Plat to the adjacent property owner and to recommend the transfer of the same to City Council. Moore seconded the motion. The motion passed unanimously.

e. Additional Easement Review-Blue Stem Meadows 3 Plat

AP Lily Paul introduced the item and provided background information to the need for the additional easement.

Thiele made a motion to approve the easements for Blue Stem Meadows Lot 123, Lots 1 through 3 of CSM 8540, and Lots 1 through 4 of CSM 8541 and recommend the same to common council. Feller seconded the motion. The motion passed unanimously.

4. Other Business

None

5. Adjourn.

Avanzi made a motion to adjourn the meeting. Jensen seconded the motion. The motion passed unanimously. Meeting adjourned at 4:36pm

