



APPLICATION FOR PARK DONATION

Donor Name: Kaukauna Utilities
Phone Number: 920-766-5721
Address: 777 Island Street
Email Address: fbarth@wppienergy.org
Proposed Location: Konkapot Trailhead
Type of Donation:

Cambridge Bench Picnic Table
Tree Book Exchange Garbage Receptacle

Other Item (Please Describe)

ADA Portable Toilet - Seasonal Rental - Nov-April each year, approx \$900/year

Inscription Text (If Applicable)

Please attach any necessary photos or documents with this form

Park Donations to the City of Kaukauna are considered outright and unrestricted donations. The City of Kaukauna does not guarantee the permanency of the accepted donation. If a memorial must be relocated, Department staff will attempt to notify the donor in writing at the address shown on this form. Donations may be tax deductible (please consult an accountant). The donor declares to have read the Parks Donation Policy and Guidelines. The donor understands and agrees with the conditions set forth in this policy and agrees to any conditions required by City staff or elected officials.

By signing below, I acknowledge that I have read and understand the Parks Donation Policy and Guidelines

FRANK L. BARTH

Frank Barth, ENERGY SERVICES MANAGER
KAUKAUNA UTILITIES

OPERATION AND MAINTENANCE CONSIDERATIONS:

- All donation applications must be submitted by March 1 to guarantee installation that same year.
- Any donation applications received after March 1, the City will make every effort to install gifts in a timely manner. However, due to lead times for ordering materials, staff availability, and planting season limitations, the City cannot guarantee installing gifts by a required date.
- Donation payment for benches, or other items that City personnel orders from a vendor must be paid in full before the order is placed.
- An analysis will be conducted of the operation and maintenance impact on the Department budget, in relation to the scope and hours of labor needed as well as the ability to maintain the donation, prior to any donation being accepted.
- Donations will be installed according to current city codes and standards, and all applicable permits must be obtained prior to installation.
- Gifts to the Department are to be installed by City personnel, unless otherwise approved by the Planning Department. The installation will be scheduled at a time and date as determined by the Planning Director so as not to unnecessarily interfere with routine park maintenance activities.
- Items which have been gifted to the Department are to be maintained by City personnel, unless otherwise approved, to ensure that all park elements remain in operating condition. Any item entered into a maintenance agreement with non-City personnel can be removed by the City if maintenance fails to uphold City standards of appeal.

USEFUL LIFE:

The City will maintain the donation only for the expected/useful life cycle of the donation, as determined during the application process. Any maintenance demands deemed excessive, for example, vandalism or anything considered beyond normal maintenance, may render the donation unusable or unacceptable, at which point it may be removed without notification. The City of Kaukauna reserves the right to remove and/or relocate donations which are inappropriately located, no longer useful, or serve no continued value to the park system.