

# PLAN COMMISSION

City of Kaukauna  
**Council Chambers**  
Municipal Services Building  
144 W. Second Street, Kaukauna



Thursday, November 17, 2022 at 4:00 PM

## MINUTES

The meeting was called to order at 4:00 PM.

### 1. Roll Call

Members Present: Avanzi, Feller, Moore, DPW Neumeier, Mayor Penterman, Schoenike, Thiele and PCDD Stephenson

Others Present: AP Paul, Brandon Wegner from Mach IV

### 2. Approval of Minutes

#### a. Approval of Minutes from October 20, 2022 Meeting

There was a request to revise section 3. b. of the October 20, 2022 Meeting Minutes. Avanzi motioned to approve the minutes with the revisions. Schoenike seconded the motion. The motion passed.

### 3. Old Business.

#### a. Disposition of City Land – Remnant Parcel – 122 Island Street

Avanzi mentioned that the water study area was reviewed and the property in question will not be effected. A motion was made by Moore to approve the disposition of the City's remnant parcel at 122 Island Street to the adjacent property owner. Schoenike seconded the motioned. The motion passed.

### 4. New Business.

#### a. Certified Survey Map Review – Bernatello's Pizza

AP Paul presented a CSM submitted by Mach IV showing a lot combination for Bernatello's Pizza. Bernatello's is now in ownership of the stormwater pond, driveway and parking area and the CSM is combining this land with their current property. DPW Neumeier brought up two points:

- The document number for the No Build easement along the west line is incorrect
- There needs to be an addition of a power easement

A motion was made by DPW Neumeier to accept the CSM with the changes mentioned above. The CSM must be submitted back to City Planning Department for in house approval before being passed on to Common Council. Seconded by Thiele. Motion passed.

#### b. Site Plan Review – Bassett Mechanical Corporate Office Addition

AP Paul presented the site plan review for Bassett Mechanical's corporate office addition off the south end of their existing facility. This an 8600 square foot addition to accommodate more office space, common areas, bathrooms, and conference rooms. There will be associated parking lot accommodation as well to account for this expansion. This is located in the Industrial Park District (IPD). All setback, height, parking, façade, landscaping, stormwater and erosion control requirements are being met.

5. Other Business.

*There was no other business.*

6. Adjourn.

A motion was made by Thiele to adjourn the meeting. Moore seconded the meeting. The meeting was adjourned at 4:16 PM.