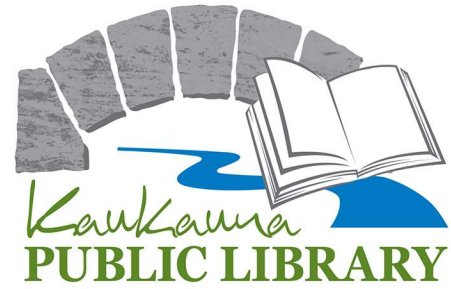


## LIBRARY BOARD MEETING MINUTES

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna



Tuesday, August 26, 2025 at 5:30 PM

### Library Board Room In-Person & Zoom Teleconference Hybrid Meeting

1. Call meeting to order
  - a. The meeting was called to order at 5:30p by President M.J. Kilgas.
2. Roll call of membership
  - a. Introduction of new Board member Paula Davis.
  - b. Present: M.J. Kilgas, C. Fallona, C. Van Boxel, J. Lucas, J. Van De Hey, J. Vondracek, D. Tatro, P. Davis, & A. Neumeier
  - c. Also Present: A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, June 24, 2025 Meeting Minutes
    - i. J. Vondracek made a motion to approve the Tuesday, June 24, 2025 Meeting Minutes, seconded by C. Van Boxel. Motion carries; all in favor.
4. Public Participation and Communications
  - a. None.
5. Action Items
  - a. Bill Register June 2025
    - i. Incorrect reports attached. No action.
  - b. Bill Register July 2025
    - i. Incorrect reports attached. No action.
  - c. OWLS Membership Renewal Agreement
    - i. C. Fallona made a motion to approve the OWLS Membership Renewal Agreement. Seconded by A. Neumeier. Motion carries; all in favor.
  - d. 2026 Closed Dates
    - i. J. Lucas made a motion to approve the proposed 2026 closed dates. Seconded by D. Tatro. Motion carries; all in favor.
  - e. Election of Officers
    - i. J. Vondracek made a motion to appoint the following slate of officers President- A. Neumeier, Vice President- J. Van De Hey,

Treasurer- J. Lucas and Secretary C. Fallona. Motion seconded by D. Tatro. Motion carries; all in favor.

- f. Committee Assignments
  - i. J. Vondracek made a motion to place M.J. Kilgas, J. Vondracek, J. Van De Hey and J. Lucas on the Finance Committee, and C. Fallona, D. Tatro and P. Davis on the Policy & Personnel Committee. Motion seconded by A. Neumeier. Motion carries; all in favor.
- 6. Information Items
  - a. Directors Report
    - i. The Board discussed Hoopla at length.
    - ii. Director Thiem-Menning gave updates on the construction project.
    - iii. Director Thiem-Menning went over the Library Table of Organization as part of a discussion of staffing requests memo for 2026.
  - b. Adult Services Librarian Report
  - c. Communications Coordinator Report
  - d. Trustee Topic: Appendix A
  - e. Statistics
    - i. J. Vondracek made a motion to receive and place the reports on file. Seconded by A. Neumeier.
- 7. Closed Session
  - a. Adjourn to closed session pursuant to §19.85(1)(e) for deliberating or negotiating the purchase of public properties- Orange Cat, Inc.
    - i. At 7:07p, C. Fallona made a motion to adjourn to closed session, seconded by A. Neumeier.
  - b. Return to open session for possible action.
    - i. At 7:23p J. Vondracek made a motion to return to open session, seconded by Anna Neumeier.
    - ii. C. Van Boxtel made a motion for the Director to purchase two sculptures from Orange Cat, Inc., seconded by A. Neumeier. President M.J. Kilgas held a roll call vote.
      - 1. C. Van Boxtel Yes
      - 2. J. Lucas No
      - 3. J. Van De Hey Yes
      - 4. J. Vondracek Yes
      - 5. D. Tatro Yes
      - 6. P. Davis Yes
      - 7. A. Neumeier Yes
      - 8. C. Fallona Yes

9. M.J. Kilgas Yes

10. Motion carries; eight (8) in favor to one (1) opposed.

8. Adjournment

a. The meeting adjourned at 7:25p.

