

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, October 6, 2025, at 6:00 P.M.

Members present: Antoine, DeCoster (Zoom), Eggleston, Kilgas, Schell, Schumacher, and Thiele.

Absent & Excused: Moore.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Com. Enrich. and Rec. Director Vosters, Mark. and Com. Manager Fencel, Fire Chief Carrel, HR Director Hodge, Police Chief Graff, Street Superintendent Van Gompel, Dir. of Plan. and Com. Dev. Kittel, Fin. Dir. Van Rossum, and interested citizens.

Motion by Eggleston, seconded by Kilgas to excuse the absent member.

All Ald. Present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Authorization to submit a State Trunk Highway Connection Application for a public road at/across from Morningside Drive on STH 55.

The Director of Public Works/City Engineer is requesting authorization to submit a State Trunk Highway (STH) Connection Application for a public road at/across from Morningside Drive on STH 55, on behalf of the city. The application submitted to the Wisconsin Department of Transportation (WisDOT) is required for access as the project area is under WisDOT permitting authority. This means the city is asking WisDOT to allow a public roadway connection at this location. The authorization to submit an application is not an approval of any design elements, however, the reviewing parties agree that a roundabout would be the approved traffic control treatment if this intersection is installed for this development. Authorization to submit the application would allow the City and KASD to start working with WisDOT on a formal design for the intersection, including pedestrian accommodations. After the design process and with DOT approval, an access permit would allow for the street connection to be constructed if City BPW and Common Council direction to do so. As part of the preliminary WisDOT review of this connection, a Traffic Impact Analysis (TIA) was required. A TIA is a detailed look at the proposed development with proposed roadway connections and the impacts that the development traffic could have on several surrounding roads and intersections.

Alders thanked the Director of Public Works/ City Engineer, Neumeier, for all the documents provided for this project. Alders also agreed that a Public Informational Meeting should be held during the design process, prior to a final design being considered by the city. Alder Kilgas expressed concerns with pedestrian safety with the new middle school going near the proposed roundabout. KASD Director of Operations and Finance, Chris McDaniel, explained the proposal for a pedestrian tunnel underneath Highway CE. Alders expressed concerns about the timeline of this project and would feel more comfortable moving an application forward after public comments have been received and a listening session has been held.

Motion made by Antoine, seconded by Kilgas to authorize the Director of Public Works/City Engineer to submit a State Trunk Highway Connection Application to WisDOT for a public road at/across from Morningside Drive on STH 55 contingent on a public informational forum prior to the submission of the application.

Roll call vote: Antoine- aye, DeCoster- aye, Eggleston- aye, Kilgas- aye, Schell- aye, Schumacher- nay, and Thiele- nay.

Motion carried.

b. Ahlstrom/Red Hills Landfill Updates.

Ahlstrom staff were not present but Director of Public Works/ City Engineer, Neumeier, stated he would pass along any questions or concerns to them.

c. Recommendation for Bids on Project 8-25 Sanitary and Storm Sewer CIPP Installation.

The Engineering Department has reviewed and analyzed the bid received from Visu-Sewer on September 9th, 2025, at 4:00pm for the 8-25 Sanitary and Storm Sewer CIPP Installation Project. The Engineering Department only received one bid and compared it against the Engineer's estimate that was put together prior to bid opening. The Engineer's estimate is compiled utilizing previous years' prices and adjusted for inflation and changes in work descriptions. The received bid was \$2,092,499.50 for the work, a number much higher than anticipated. The Engineer's estimate for the project was \$1,386,397.00. This high bid is due to some very extensive work that would have been required for one of the main items on the project, along with some deadlines that the contractor did not feel comfortable meeting. The Engineering Department will be making alterations to the project scope and plans to rebid the project to receive more competitive pricing.

Motion made by Schell, seconded by Schumacher to reject all bids for Project #8-25, Sanitary and Storm Sewer CIPP Installation, and authorize the Engineering Department to seek bids for Project #8-25R, Sanitary and Storm Sewer CIPP Installation.

All Ald. Present voted aye.

Motion carried.

d. Recommendations for Disposal Site.

The continued concern about staff safety and non-compliant dumping at the Municipal Disposal site has brought staff and board members to consider operational changes. Providing an alternative disposal for Disposal Site users if refuse and recycling services were removed was a direction from this board. With the winter holidays being the highest producer of residential waste, providing a drop-off option of household garbage and recyclables for Disposal Site users seems to be the best fit. The city can also provide the same drop-off option in the spring before large and irregular collections resume in April. Drop-off dates would be Tuesday, January 6 from 7:15am-6pm and Tuesday, March 3 from 7:15am-6pm. These dates would be slightly adjusted each year and advertised in the city calendar along with Facebook and the city website. Residents can always bring excess garbage and recycling to the Outagamie County Recycling and Solid Waste Drop-off site Monday-Friday 7am-3:30pm and Saturday 7am-12pm. With the removal of the garbage and recycling containers from the Disposal Site, the city can provide compost for free to residents that have valid access to the site. This material would be managed and available to residents in the same manner as the wood chips offered at the site.

Motion made by Eggleston, seconded by Antoine to direct staff to remove the garbage and recycling services from the Municipal Disposal Site on January 2, 2026, advertise the service changes, provide and advertise the two drop off dates, and update waste ordinance 11.11 to reflect the changes to the Municipal Disposal Site.

All Ald. Present voted aye.

Motion carried.

e. U.S. Army Corps of Engineers Right of Entry for Construction - Bicentennial Ct.

Motion made by Kilgas, seconded by Schumacher to authorize Mayor Penterman to enter into an agreement with the U.S. Army Corps of Engineers for Right of Entry for construction on Bicentennial Court.

All Ald. Present voted aye.

Motion carried.

f. Riverside Park/Pool Hill - Easement to Kaukauna Utilities.

The City and Kaukauna Utilities are moving towards the final steps to facilitate the expansion of the water treatment facility at Riverside Park and the new plant on the top of Pool Hill. The Site plans have been reviewed, the needed CSM has been reviewed with the next step being to finalize the needed easements. These easements are necessary to facilitate access, construction, and long-term maintenance of the upgraded filtration systems.

Motion made by Schumacher, seconded by Schell to approve the easements as presented and direct the mayor to sign the required documents to record the easements.

All Ald. Present voted aye.

Motion carried.

3. Adjourn.

Motion made by Antoine, seconded by Eggleston to adjourn.

All Ald. Present voted aye.

Motion carried.

Meeting adjourned at 7:14 pm.

Kayla Nessmann, Clerk