



MEMO

To: Special Events Committee
From: Library Director
Date: May 20, 2024
Re: Animal Request

Recommended Action

Dear Special Events Committee,

I am requesting permission to include the Buchanan Badgers 4-H animals at our upcoming Touch a Truck event. This event will be held at Hydro Park on Wednesday, July 10th, from 10-12 PM. This event is designed to bring our community together and provide educational, entertaining, and family-friendly activities. One of the highlights we would like to include is an exhibition of 4-H animals. This would be an enjoyable experience for all attendees, and an educational opportunity to learn more about agriculture, animal husbandry, and the 4-H program. We will ensure all animals are kept in secure and clean enclosures that meet health and safety regulations. There will be trained members and adult supervision at all times.

Thank you for your consideration. I am happy to discuss any questions or concerns you may have. I look forward to making this event a memorable and enriching experience for all.

Sincerely,
Sarah Wroblewski
Youth Services Librarian
Kaukauna Public Library
(920)766-6340 ext. 6