

# 1000 ISLANDS ENVIRONMENTAL CENTER

## ADMINISTRATIVE/FINANCE SUB-COMMITTEE MEETING

City of Kaukauna  
**Nature Center Building**  
1000 Beaulieu Court, Kaukauna



Thursday, August 04, 2022 at 4:00 PM

### MINUTES

#### In-Person

#### 1. Call to Order

Van Berkel called the meeting to order at 4:00 PM

Members Present: Eggleston, Gertz, Manion, Van Berkel

Also Present: Nowak

#### 2. Reading and Approval Minutes

Gertz moved to waive the reading and approve the minutes of the June 15 and June 29 Administrative/Finance Sub-Committee Meeting. Second by Manion. Motion carried.

#### 3. Old Business

#### 4. New Business

##### a. Review Draft of 2023 Non-Personnel Budget

Van Berkel asked Nowak to give an overview of the draft 2023 budget. Nowak explained some differences in this budget compared to previous years, including the use of new account codes to better align with other City departments and make Financial Reports easier to understand.

Discussion over the budget detail amongst the sub-committee. A few questions were asked regarding changes in budget from 2022 to 2023. Most of these changes were due to utilizing different accounts, but the expenditure amounts are very similar to previous years. Eggleston moved to present the draft budget as presented to the Committee for approval. Second by Van Berkel. Motion carried.

#### 5. Other Sub-Committee Items

#### 6. Adjournment

Gertz moved to adjourn. Second by Manion. Meeting adjourned at 4:25 PM.