

1000 ISLANDS ENVIRONMENTAL CENTER

BUILDING & GROUNDS SUB-COMMITTEE MEETING

City of Kaukauna
Nature Center Building
1000 Beaulieu Court, Kaukauna



Tuesday, November 30, 2021 at 4:30 PM

MINUTES

In-Person and Remote Teleconference via Zoom

1. Call to Order

Members Present: Breitzman, Heitpas, Manion, Carlson

Also Present: Nowak, Garrity

Meeting called to order by Hietpas at 4:33 PM

2. Reading and Approval Minutes

- a. 1000 Islands Building & Grounds Sub-Committee Minutes of September 15, 2021
Manion moved to approve minutes. Second by Carlson. Motion carried.

3. Old Business

- a. Update on Sugar Shack Improvements
Hietpas shared the recent updates with the sub-committee. Improvements include a rebuilt firebox, electrical upgrades for new lights and including the new storage tank pump into the electrical. Plumbing is still needed. Hietpas also sealed up cracks throughout the Sugar Shack. Hietpas would like to find a volunteer to finish of some tongue & groove installation around the top of the logs. Nowak updated the group on some donated funds to put towards the sap holding tank. The remaining costs can be covered by restricted funds.

4. New Business

- a. Review quote from Apple Valley Landscaping, LLC in the amount of \$34,700 for the replacement of steps into the Upper Woods from the River Trails.
Nowak summarized the quote from Apple Valley Landscaping, LLC for the installation of new concrete stair treads and crushed gravel landings. This would replace old, rotting railroad tie steps between the River Trails and the Upper Woods. The quote came in at a cost of \$34,700. If approved, the project would be handled as a public works project and bid out through the City's Department of Public Works.
Manion suggested working with the Outagamie County Highway Department on a safer Highway Z crossing in that location.

Nowak suggested funding this project through the Groth donation. Manion moved to recommend to the Administrative/Finance Sub-Committee for approval and to forward on to the fullCcommittee for final approval. Carlson second. Motion carried.

b. Other Building & Grounds Items

Manion asked about wayfinding signs for the trails. Nowak shared plans to clear and mark trails in the Upper Woods until a better wayfinding system can be created.

Hietpas mentioned the earlier plans to place some old grinding stones on the sides of the driveways of the Nelson Overlook to prevent people from driving off of the pavement. He is still working on the logistics of this. Would need the assistance of a boom lift or crane to retrieve the stones from the river. Nowak will try to contact Dawes Cranes for assistance on this.

5. Adjournment

Carlson moved to adjourn. Breitzman second. Meeting adjourned at 5:03 PM