## 1000 ISLANDS ENVIRONMENTAL CENTER BUILDING & GROUNDS SUB-COMMITTEE MEETING

City of Kaukauna

Nature Center Building

1000 Beaulieu Court, Kaukauna



**MINUTES** 

## In-Person and Remote Teleconference via Zoom

Call to Order

Members Present: Breitzman, Heitpas, Manion, Carlson

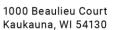
Also Present: Nowak, Garrity

Meeting called to order by Hietpas at 4:33 PM

- 2. Reading and Approval Minutes
  - a. 1000 Islands Building & Grounds Sub-Committee Minutes of September 15, 2021
     Manion moved to approve minutes. Second by Carlson. Motion carried.
- Old Business
  - a. Update on Sugar Shack Improvements
    Hietpas shared the recent updates with the sub-committee. Improvements include a rebuilt
    firebox, electrical upgrades for new lights and including the new storage tank pump into
    the electrical. Plumbing is still needed. Hietpas also sealed up cracks throughout the Sugar
    Shack. Hietpas would like to find a volunteer to finish of some tongue & groove installation
    around the top of the logs. Nowak updated the group on some donated funds to put
    towards the sap holding tank. The remaining costs can be covered by restricted funds.

## 4. New Business

a. Review quote from Apple Valley Landscaping, LLC in the amount of \$34,700 for the replacement of steps into the Upper Woods from the River Trails. Nowak summarized the quote from Apple Valley Lanscaping, LLC for the installation of new concrete stair treads and crushed gravel landings. This would replace old, rotting railroad tie steps between the River Trails and the Upper Woods. The quote came in at a cost of \$34,700. If approved, the project would be handled as a public works project and bid out through the City's Department of Public Works.
Manion suggested working with the Outagamie County Highway Department on a safer Highway Z crossing in that location.



**Environmental** 

Nowak suggested funding this project through the Groth donation. Manion moved to recommend to the Administrative/Finance Sub-Committee for approval and to forward on to the fullCommittee for final approval. Carlson second. Motion carried.

b. Other Building & Grounds Items
Manion asked about wayfinding signs for the trails. Nowak shared plans to clear and mark trails in the Upper Woods until a better wayfinding system can be created.
Hietpas mentioned the earlier plans to place some old grinding stones on the sides of the driveways of the Nelson Overlook to prevent people from driving off of the pavement. He is still working on the logistics of this. Would need the assistance of a boom lift or crane to retrieve the stones from the river. Nowak will try to contact Dawes Cranes for assistance on this.

## 5. Adjournment

Carlson moved to adjourn. Breitzman second. Meeting adjourned at 5:03 PM