



# **COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – MAY 20, 2025**

Pursuant to adjournment on May 6, 2025, a meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, May 20, 2025.

Roll call present: Antoine, DeCoster (Zoom), Eggleston, Kilgas, Moore, Schell, Schumacher, and Thiele.

Also present: Mayor Penterman, Attorney Greenwood, DPW/Eng. Neumeier, Fire Chief Carrel, Police Chief Graff, Associate Planner Nelson, Finance Dir./ Treas. Van Rossum, Dir. of Plan. and Com Dev. Kittel, HR Director Hodge (Zoom), Library Dir. Thiem-Menning, Mark. and Com. Manager Fencil (Zoom), and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly.

## **CONSENT AGENDA**

**Board of Public Works Meeting Minutes of May 19, 2025.**

**Finance & Personnel Committee Meeting Minutes of May 19, 2025.**

**Health & Recreation Committee Meeting Minutes of May 19, 2025.**

**Legislative Committee Meeting Minutes of May 19, 2025.**

**Public Protection and Safety Committee Meeting Minutes of May 19, 2025.**

**Common Council Meeting Minutes of May 6, 2025.**

**Committee of the Whole Meeting Minutes of May 5, 2025.**

**Plan Commission Meeting Minutes of April 17, 2025.**

**Common Council Meeting Minutes of April 15, 2025.**

**Heart of the Valley Metropolitan Sewerage District Meeting Minutes of April 8, 2025.**

**Industrial Park Commission Minutes from March 27, 2025.**

**Grignon Mansion Board Meeting Minutes of February 17, 2025.**

**Bills Payable.**

**Fire Report.**

**Ambulance Report.**

**Police Report.**

**Code Enforcement Report.**

**Court Report.**

**Clerk-Treasurer's Daily Deposit Report.**

**Building Inspection Report.**

All alders voted aye to approve/adopt items within the consent agenda.

## **PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS**

### **PUBLIC APPEARANCES**

Steve Frassetto, 2501 E Enterprise Avenue, stated he is there on behalf of his client, Central Block, which will be discussed later during a closed session. He discussed they are there to answer any questions prior to or after the closed session.

Jim Boris (Zoom), N58W33138 Township Road, Nashotah, stated he is with The Reserve.

### **BUSINESS PRESENTED BY THE MAYOR**

#### **KHS Civic Engagement Class- Grignon Park Project.**

Tim Roehrig provided updates on the KHS Civic Engagement Grignon Park Project. They have secured about 540,000 for the project so far. The project is broken down into several parts: phase 1 is the sledding hill, phase 2 is the skating rink, and phase 3 is the building. Discussion held and questions answered.

#### **2024 Audited City Financial Statements - presented by Clifton Larson Allen (CLA).**

Amber Drewieske from Clifton Larson Allen (CLA) provided an overview of the 2024 audited city financial statements. Discussion held and questions answered.

#### **Proclamation Emergency Medical Services Week May 18-24, 2025.**

Mayor Penterman read the Emergency Medical Services Week Proclamation.

Motion by Moore, seconded by Schell to receive and place on file the Emergency Medical Services Week Proclamation.

All Ald. voted aye.

Motion carried.

#### **Proclamation National Public Works Week May 18-24, 2025.**

Mayor Penterman read the National Public Works Week Proclamation.

Motion by Thiele, seconded by Antoine to receive and place on file the National Public Works Week Proclamation.

All Ald. Voted aye.

Motion carried.

**Request to rename Kaukauna Dog Park.**

Motion by Moore, seconded by Schell to forward request to rename Kaukauna Dog Park to the Board of Public Works.

All Ald. voted aye.

Motion carried.

**Request for Special Assessments for Concrete Street Paving.**

Motion by Kilgas, seconded by Antoine to forward request for special assessments for concrete street paving to the Board of Public Works.

All Ald. voted aye.

Motion carried.

**REPORTS OF STANDING AND SPECIAL COMMITTEES****Operator (Bartender) Licenses.**

The following applicants have applied for an operator's license for the license year 2024-2026 and have been recommended for approval based on their record check by the police department:

Margo	Feldkamp	L.	W404 County Rd ZZ	Kaukauna
Jessica	Foster	L.	300 Papermill Run	Kimberly
Averie	Gaffney	K.	2933 Meadowview St	Kaukauna
Lauren	Gonnering	V.	W740 County Rd ZZ	Kaukauna
Catherine	Lacount	A.	838 Nicolet Ave	Kaukauna
Koreal	Powell	W.	1410 Maricopa Dr	Oshkosh
Emily	Smith	R.	1113 N Leminwah St	Appleton
Haley	Sorensen	J.	1140 Woodland Dr	Menasha

Motion by DeCoster, seconded by Moore to approve the operator/bartender licenses as listed.

All Ald. Voted aye.

Motion carried.

**REPORTS OF CITY OFFICERS****Ordinance update 14.07 Applications, Plans, and Specifications.**

Planning and Community Development staff have gone through the review process for updates to section 14.07 of the municipal code. This section contains information on the applications, plans, and specifications required to obtain a building permit. Currently, a survey is not required to obtain a building permit unless lot lines cannot be properly identified by permanent monuments. Changing 14.07(b) to require surveys for new buildings and additions would prevent future issues with approving permits for accessory structures and fences.

**Park Donations Update.**

Planning and Community Development staff are requesting that the park bench donation fee be increased from \$1,200.00 to \$1,500.00 to keep up with rising costs. Staff are also requesting direction from the Common Council in pursuing updates to the park donation policy guidelines document. These updates would allow for additional donation options.

Motion by Moore, seconded by Eggleston to approve the park bench donation fee increase from \$1,200.00 to \$1,500.00 and pursuing this policy guidelines update.

All Ald. Voted aye.

Motion carried.

## PRESENTATION OF ORDINANCES AND RESOLUTIONS

### **Ordinance 1927-2025 Ordinance Amending Section 14.07.**

Motion by Moore, seconded by Kilgas to suspend the rules and waive the reading of Ordinance 1927-2025 Ordinance Amending Section 14.07.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Thiele to adopt Ordinance 1927-2025 Ordinance Amending Section 14.07.

All Ald. voted aye.

Motion carried.

### **Ordinance 1928-2025 Ordinance Repealing and Replacing Section 2.03.**

Motion by Moore, seconded by Eggleston to suspend the rules and waive the reading of Ordinance 1928-2025 Ordinance Repealing and Replacing Section 2.03.

All Ald. voted aye.

Motion carried.

Motion by Moore, seconded by Schumacher to adopt Ordinance 1928-2025 Ordinance Repealing and Replacing Section 2.03.

All Ald. voted aye.

Motion carried.

## CLOSED SESSION

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Development Agreement 2024-PL-02 Central Block Development.**

Motion by Moore, seconded by Antoine to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - Development Agreement 2024-PL-02 Central Block Development.

All members voted aye.

Motion carried.

Moved to closed session at 7:45 PM.

### **Return to Open Session for possible action.**

Motion by Thiele, seconded by Schell to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 8:40 pm.

Council through President Moore addressed Developer, Clay Eiting, who was present. No action taken.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve 2022-PL-24.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – The Reserve 2022-PL-24.

All Ald. voted aye.

Motion carried.

Moved to closed session at 8:45 PM.

**Return to Open Session for possible action.**

Motion by Moore, seconded by Schell to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:20 pm.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Dreamville.**

Motion by Moore, seconded by Eggleston to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Dreamville.

All Ald. voted aye.

Motion carried.

Moved to closed session at 9:21 PM.

**Return to Open Session for possible action.**

Motion by Thiele, seconded by Kilgas to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:37 pm.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Library Space.**

Motion by Moore, seconded by Antoine to adjourn to Closed Session Pursuant to State Statute 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive bargaining reasons require a closed session – Library Space.

All Ald. voted aye.

Motion carried.

Moved to closed session at 9:38 PM.

**Return to Open Session for possible action.**

Motion by Schell, seconded by Moore to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 9:57 pm.

**Adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved- Fox Shores Investments.**

Motion by Eggleston, seconded by Thiele to adjourn to Closed Session Pursuant to State Statute 19.85(1)(g) with respect to litigation in which it is or is likely to become involved- Fox Shores Investments.

All Ald. voted aye.

Motion carried.

Moved to closed session at 9:58 PM.

**Return to Open Session for possible action.**

Motion by Eggleston, seconded by Kilgas to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to Open Session at 10:15 pm.

**ALDER REQUESTS FOR DISCUSSION AT THE NEXT COMMON COUNCIL MEETING  
ADJOURN**

Ald. Schell requested to discuss cleanup efforts for the businesses on Second Street. Ald. Thiele requested to discuss term limits for the mayor and city attorney.

Motion by Moore, seconded by Antoine to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 10:17 p.m.

Kayla Nessmann, Clerk