



MEMO

Engineering Department

To: Board of Public Works
From: John Neumeier, Director of Public Works/City Engineer
Date: 4/20/2026
Re: Parking Ordinance Update to 7.12(1)(bg)

Background information:

In January 2026, garbage and recycling collection routes were updated to provide a more consistent, safe, and achievable number of collections per day. The street sweeper and leaf collection daily schedules are based upon the same garbage/recycling collection days for simplicity and convenience for residents to remember. If residents see carts out for collection on a certain day, they know to move cars to allow for safe and complete collection of garbage, recycling, large and irregular items, leaves, and to allow for the street sweeper to clean more areas along the curb. In order to stay consistent with one collection day for all items, we are proposing an update to municipal code 7.12(1)(bg) "Parking prohibited during street sweeping and fall leaf pickup." With the previous ordinance, streets and "districts" were listed as an area bounded byand then a list of roads. For the update, we are proposing to use the official "Street sweeping and fall leaf pickup map" to define the "sectors" for collection each weekday. See attached proposed updated language and map.

Staff and City Attorney have prepared the attached document based on these considerations. Please note the mark-ups show proposed Additions in **Green** and Removals in **Red**.

Strategic Plan:

To continue providing a high quality of life through service, staff looks at ways to continue collection services while lowering maintenance costs and stress on employees and residents.

Budget:

NA

Staff Recommended Action:

Approve the update to Section 7.12(1)(bg) as (presented/discussed) and recommend the same to Legislative Committee.

7.12(1)(bg) Parking prohibited during street sweeping and fall leaf pickup: |

1. Duration. Beginning April 1st of each year and continuing through September 30 of each year, parking restrictions shall be in effect for the City of Kaukauna for the purpose of street sweeping. Beginning October 1 through the Friday prior to Thanksgiving of each year parking restrictions shall be in effect for the City of Kaukauna for the purpose of fall leaf pickup. |

2. Street Sweeping and Fall Leaf Pickup Map. Street Sweeping and Fall Leaf Pickup Map shall be prepared and maintained by the Director of Public Works and kept on file as public records in the office of the City Engineer, copies of which shall be distributed to the members of the council and filed with the council. |

3. ~~Districts~~ Sectors for street sweeping and fall leaf pickup. The Street Sweeping and Fall Leaf Pickup Maps shall divide the city into areas or ~~districts~~ sectors in which street sweeping and fall leaf pickup shall be conducted on the days of the week ~~herein~~ specified on the Street Sweeping and Fall Leaf Pickup Map. No vehicles shall be parked on the street abutting each sector between the hours of 7:00 a.m. and 3:00 p.m. during street sweeping and fall leaf pickup ~~for the streets set forth herein, and as more specifically described below:~~ on the day of the week noted for the sector. |

~~*District 1. No parking on Mondays during street sweeping and fall leaf pickup on any residential street north of the Fox River and including Island Street, Maple Street, Elm Street, Oak Street, and Schultheis Street.*~~ |

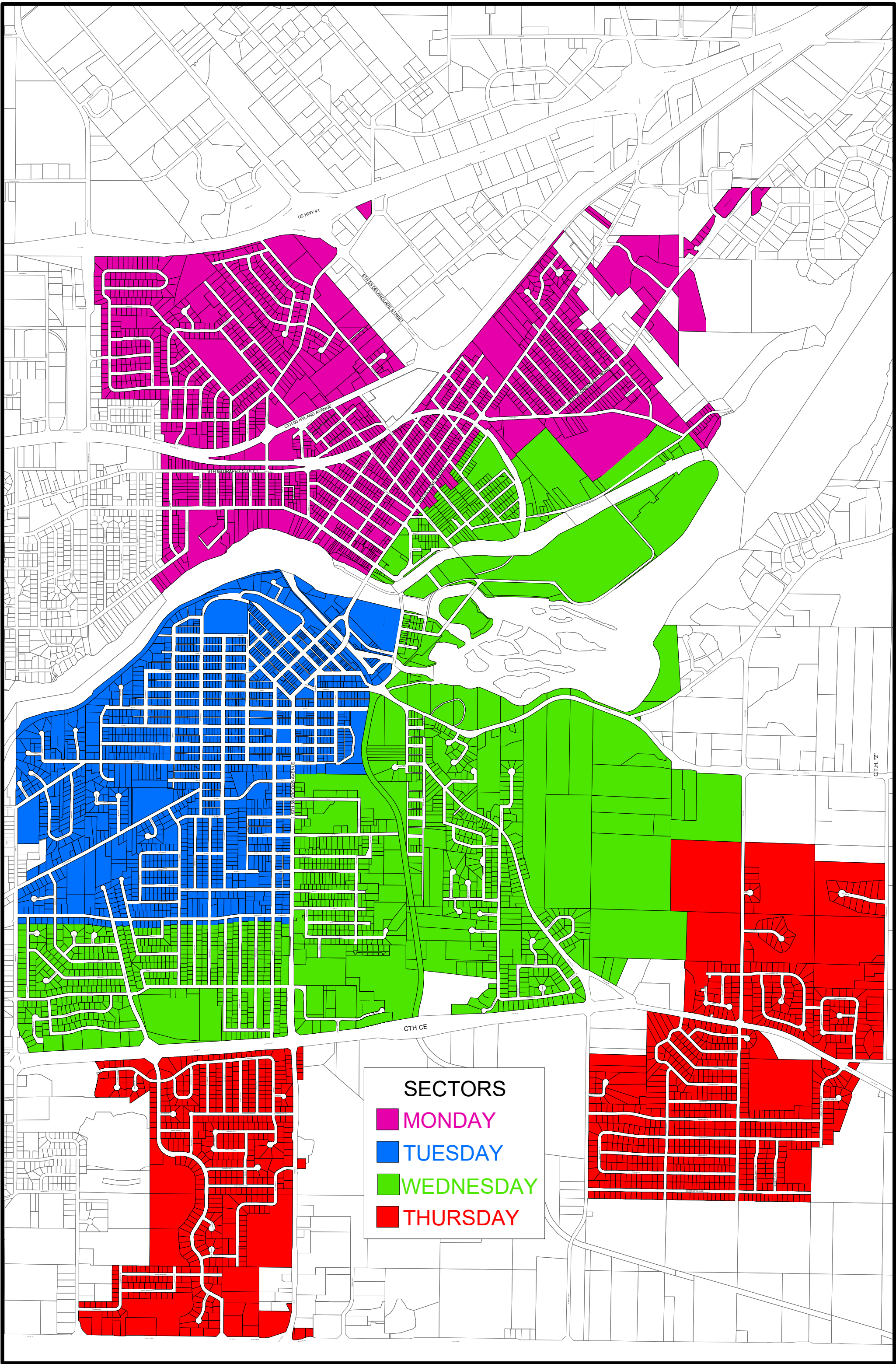
~~*District 2. No parking on Tuesdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of the Fox River; north of and including Henry Street; West of Crooks Avenue to the city limits. And south of the Fox River; north of and including 20th Street; east of Crooks Avenue to Konkapot Creek.*~~ |

~~*District 3. No parking on Wednesdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of the Fox River; north of CTH CE; east of Konkapot Creek to Haas Road; but excluding Haas Road, Olde Country Circle, Manchester Drive, Fenway Court and Camden Way. And south of Henry Street; north of CTH KK; west of Konkapot Creek to the city limits.*~~ |

~~*District 4. No parking on Thursdays during street sweeping and fall leaf pickup on any residential street in the area bounded by the following: South of CTH CE; north of CTH KK; east of Konkapot Creek to city limits. And south of the Fox River; north of CTH CE; east of Haas Road to city limits; and including Haas Road, Olde Country Circle, Manchester Drive, Fenway Court and Camden Way.*~~ |

4. Notice. The director of public works shall post signs identifying the street sweeping regulations applicable to each particular area or ~~district~~ sector. |

5. Citations. Citations may be issued if a vehicle is parked in violation of this section. |



SECTORS

- MONDAY
- TUESDAY
- WEDNESDAY
- THURSDAY