

## **Naturalist Report**

### **November/December 2022**

#### **Admin/Finance**

- We will be finalizing receipts and invoices for 2022. With the movement of our accounts into the 101 general fund, many changes will be made for coding expenses and revenue. We have already been working with the Finance Department to hopefully make the transition as smooth as possible.
- Quinney Elementary held a "penny war" to raise funds for purchasing new snowshoes. Their efforts raised over \$300! I have offered to bring snowshoes to the school one day this winter as a Thank You for their donation.

#### **Education**

- Eagle Days plans are coming together. The event will be on January 28 from 7 AM until 5 PM. Feel free to reach out if you would like to help. There are both indoor and outdoor volunteer opportunities.
- A new program evaluation form has been created as a Google form. A link to the form will be sent out to program groups starting in 2023.
- A flyer with specific summer program options has been put together. This gives summer day care and camp groups program options that will keep children better engaged and hopefully end with a more positive overall experience while on a field trip in the summer. The programs selected for the summer months are those that are more interactive, include more movement and have shown to be more popular with school age groups.

#### **Building & Grounds**

- Quotes have been signed and returned to H.J. Martin & Son for new flooring in the Nature Center. I will be working with H.J. Martin and Concrete Cutters to establish a timeline for the floor prep and installation. Once we know the timing of the project we will be looking for volunteers to help with moving furniture before, during and after the installation. We also will need to close the Nature Center for approximately one week to complete the project.