



To: Kaukauna Public Library Board of Trustees
From: Library Director Ashley Thiem-Menning
Date: 6/13/23
Re: June 9 Closure

On June 9, we were closed for Critical Incident Response, formerly known as ALICE training. Kaukauna Police Department offered the training to Library staff and additional City staff that have not been through the training before. In the morning, we had classroom training, which all staff attended, and then in the afternoon, the staff that have never participated in the active portion of the training participated in four live demos with different scenarios to show the differences between hiding, barricading, countering, and evacuating. Our thanks to officers VanderHyden, Kohl, Meyer, Romonesko, and CSO Schaefer for the training.

When Critical Incident Response was complete, I gave a brief presentation on the Trans-Inclusive Librarianship course I took. After, we went over the strategic plan, and then reviewed policies that have recently been updated. During the morning staff meeting we also reviewed Beanstack, our reading program app, went over how to do summer reading program, reviewed remote printing, and took care of additional housekeeping questions.

