



## LIBRARY BOARD MEETING

City of Kaukauna

Kaukauna Public Library

207 Thilmany Rd STE 200, Kaukauna

Tuesday, March 28, 2023 at 5:30p

1. Call meeting to order
  - a. The meeting was called to order at 5:32p by Vice President M. Kilgas.
2. Roll call of membership
  - a. Present: M. Kilgas, J. Lucas, J. Vondracek, C. Van Boxtel, A. Neumeier, A. Schnieder, J. Van de Hey, & C. Fallona
  - b. Excused: K. Hietpas
  - c. Also present: A. Thiem-Menning
3. Approval of minutes from previous meeting
  - a. Tuesday, February 28, 2023 Meeting Minutes
    - i. C. Fallona made a motion to approve the Tuesday, February 28, 2023 Meeting Minutes, seconded by C. Van Boxtel. Motion carries; all in favor.
4. Public Participation and Communications
  - a. None.
5. Action Items
  - a. Bill Register February 2023
    - i. J. Vondracek made a motion to approve the Bill Register February 2023, seconded by A. Neumeier. Motion carries; all in favor.
  - b. Update Reconsideration of Title Policy
    - i. A. Schneider made a motion to update the Reconsideration of Title Policy, seconded by J. Van De Hey. Motion carries; all in favor.
  - c. Update Meeting Room Policy
    - i. C. Van Boxtel made a motion to update the Meeting Room Policy, seconded by A. Neumeier. Motion carries; all in favor.
  - d. Adopt Restroom Policy
    - i. J. Van De Hey made a motion to adopt the Restroom Policy, seconded by C. Fallona. Motion carries; all in favor.
  - e. Adopt Equity, Diversity & Inclusion Policy
    - i. J. Lucas made a motion to adopt the Equity, Diversity & Inclusion Policy with a change in the wording of the definition of Diversity to be "The inclusion of all types of people," seconded by C. Van Boxtel. Motion carries; all in favor.
  - f. Adopt Intellectual Freedom Policy
    - i. C. Fallona made a motion to adopt the Intellectual Freedom Policy, seconded by C. Van Boxtel. Motion carries; eight in favor, one opposed.
6. Information Items
  - a. Directors Report

- i. Director Thiem-Menning indicated that policies will continue to be created and updated. She also noted that the FEH report would be going to Common Council on 4/4/23 and that the Youth Services Report was pulled due to illness.
- b. Adult Services Librarian Report
- c. Trustee Topic 4
  - i. This topic was on running effective meetings.
- d. Statistics
  - i. Director Thiem-Menning noted that social media statistics are often rolling; the Communications Coordinator is working on tracking them for board packets as requested.
  - ii. J. Vondracek made a motion to place the reports on file, seconded by C. Fallona. Motion carries; all in favor.
- 7. Adjournment
  - a. The meeting adjourned at 6:28p.

Join Zoom Meeting

<https://us06web.zoom.us/j/82072169200>

Meeting ID: 820 7216 9200

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