



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson, Planning & Community Development Director
Date: April 28, 2023
Re: Special Exception Request – 548 Frances Street

Plan Commission has approved and recommended approval for a Special Exception request of the following matter:

Class 2 notice pursuant to Wis. Stats. ch. 985 has occurred in the Times Villager for a Public Hearing to consider a special exception request at 548 Frances Street.

Bright Amudoaghan, owner of 548 Frances Street, has submitted an application for a Special Exception for parcel 323172300. The parcel is zoned Residential Single Family (RSF), and the current use of the property is assisted living, but there is a change in ownership that requires this special exception request. The owner is proposing to continue operating an assisted living facility.

The City of Kaukauna Code of Ordinances, [Section 17.16 \(3\)](#) allows convalescent homes, nursing homes, and community living arrangements/group homes [subject to Wis. Stats. § 62.23(7)(i)] as a special exception use.

Recommendation:

Finding the special exception request to meet all the criteria set forth in [Section 17.47 \(4\)](#) of the City Municipal Code, Staff & Plan Commission recommends to approve the Special Exception Use of Assisted Living Facility within the Residential Single Family District, at parcel 323172300.