

## **Minutes for 1000 Islands Environmental Center Committee Meeting on Thursday, May 18, 2023**

**Members Present:** Carlson, Eggleston, Gertz, Hietpas, Manion, Pautz, and Van Berkel

**Not Present:** Brietzman, Jakel, and White

**Also Present:** Maureen Feldt and Debra Nowak

Chair, Pautz called the May Committee Meeting to order at 6:31 PM. A quorum is present.

### **April 20, 2023 Committee Meeting Minutes**

Gertz made a motion to waive the reading of the minutes and approve the April 20, 2023 Committee Meeting minutes. Seconded by Van Berkel. Motion carried.

**Public Appearances:** None

### **April Financial Report**

Van Berkel made a motion to approve the April Financial Report. Seconded by Manion. Motion carried.

### **Correspondence**

Donations received from Amelia & Monty Roberts, Jennifer Sommer and Kaukauna Lioness Club. Memorials received for Paula Zwicker and Dan Angell. Honorary donation for Shari Lamers. We received white tail deer antlers for our specimen collection and team members from Frito Lay came to help with outdoor maintenance.

### **Friends of 1000 Islands Report**

Art Fair: All 50 vendor spots are full and we are set for the Art Fair on Sunday.

### **Naturalist's Report**

Seedling Sale: Bundling, picking of the orders and customer pick-up went well. It was great to have volunteers to help with these labor intense tasks.

Corporate Volunteers: We recently had a group from Frito Lay help with spreading mulch and spring clean-up. Several more corporate groups are scheduled to help us as well.

Gertz made a motion to accept the April Naturalist's Report and place it on file. Seconded by Carlson. Motion carried.

### **Admin and Finance Sub-Committee**

Admin and Finance Sub-Committee Meeting: Eggleston made a motion to accept and place on file the January 4<sup>th</sup> Admin and Finance Sub-Committee Meeting minutes. Seconded by Gerts. Motion carried.

Revised User Fee Schedule 2.0291: Half-day and Full-day Field Trip fees increased along with Off-Site and Custom programs. Snow shoe rental fees increased as a result of purchasing new snowshoes and the cost associated with them. The Pavilion rental fee also increased and now aligns with the City's Pavilion rental fee structure. Van Berkel made a motion to accept the revised User Fee Schedule 2.0291 as presented by the Admin and Finance Sub-Committee. Seconded by Gertz. Motion carried.

**Education Sub-Committee**

Pautz: Nothing to report.

**Buildings and Grounds Sub-Committee**

Hietpas: Meeting will be on Tuesday, May 30<sup>th</sup>.

**Old Business**

Nothing to report.

**New Business**

Nature Center Building Siding Project: The 1000 Islands Building Siding project was removed from this year's Capital Improvement Plan budget and postponed until 2024. Nowak was not informed of this up front, but discovered this decision via Council agenda and meeting minutes posted in MuniCode. Discussion on communication issues between Finance, the Mayor's office and 1000 Islands when Deb is not able to attend Department meetings due to Field Trips and/or building coverage. Nowak to set up meeting with the Mayor to further discuss communication issues.

**Good for the Center**

Nothing to report.

**Next Committee Meeting**

Next Committee Meeting will be on Thursday, June 15, 2023 at 6:30 PM in the Nature Center building.

**Adjournment**

There being no further business, Manion moved to adjourn the May 18 Committee meeting at 7:31 PM. Seconded by Hietpas. Motion carried.

Maureen Feldt,  
Acting Secretary