

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chair Thiele on Monday, October 16, 2023 at 6:05 P.M.

Members present: Antoine, Coenen, Eggleston, Kilgas, Moore, Schell and Thiele.

Absent & Excused: DeCoster.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Neumeier, HR Dir. Swaney, Sen. Proj. Eng. Bodoh, Com. Enrich. Serv. Cord. Vosters, Street Superintendent Van Gompel, Planner Stephenson, Grignon Mansion Dir. Mickelson, and interested citizens.

Motion by Eggleston, seconded by Coenen to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – none.

2. Discussion Topics.

a. Grignon Park Shelter Update – KHS Civic Engagement.

Mayor Penterman introduced Tim Roerig, head of the Kaukauna High School Civic Engagement Class. Roerig, along with several of his students, gave a presentation on the project "Winter Park" which would be located at Grignon Park. The class has received lots of community support. The proposed park design was discussed, and next steps would be to get a better grasp of what this park will include. The group will come back with a realistic vision of what this project will be and make sure we have the appropriate infrastructure to handle this facility. Discussion was held and questions answered.

b. Kaukauna Youth Baseball (KYB) request to construct batting cages at Horseshoe Park and update on other projects.

Kaukauna Youth Baseball has approached the city with the desire to have a second batting cage added to Horseshoe Park this fall. The new cage would be adjacent to the existing and be of the same size. This will help with warming multiple teams up before tournaments and allow more time for batting practice when both fields are utilized for practices. The excavation and concrete work will be completed by Jacobs Concrete, volunteers from Kaukauna Youth Baseball will be constructing the cage, and city staff would complete restoration. The city has discussed with KYB that there is a main storm interceptor that runs below the proposed batting cage and the city holds no responsibility for replacement of said batting cage if the city needs to remove the cage to excavate for repairs or replacement of the interceptor. Discussion was held and questions answered.

Motion by Moore, seconded by Schell to approve Kaukauna Youth Baseball to contract and construct a second batting cage adjacent to the existing at Horseshoe Park with city staff to complete turf restoration of the work site.

All Ald. present voted aye.

Motion carried.

c. 2022 Annual Clearwater Sustainability Program Report.

Senior Project Engineer Bodoh presented the 2022 Annual Clearwater Sustainability Program Report. Member communities of the HOVMSD (Kaukauna, Kimberly, Little Chute, Combined Locks, and the Darboy Sanitary District) are required to file an annual Clearwater Sustainability Program report to the HOVMSD. The intent of the annual report is to update the HOVMSD on the

community's efforts toward maintaining a sustainable level of inflow and infiltration. The governing body of each HOVMSD member community must review each year's annual report. A resolution stating that the governing body has reviewed and accepted the annual report is on the Common Council agenda tomorrow night. Questions from the Board were answered.

Motion by Antoine, seconded by Kilgas to accept and place on file the City of Kaukauna 2022 Annual Clearwater Sustainability Program Report to HOVMSD.

All Ald. present voted aye.

Motion carried.

d. 2023 TMDL Implementation Plan Updates "Stormwater Management Plan of Action".

As a Permitted Municipality under Wisconsin NR 216, with a General Permit to Discharge Under the Wisconsin Pollutant Discharge Elimination System - WPDES Permit No. WI-S050075-3, municipalities within a watershed with Total Maximum Daily Loading(TMDL) must reduce pollutants of concern within their permit term. The City of Kaukauna Municipal Separate Storm Sewer System(MS4) boundary includes land within the Lower Fox TMDL, including the watersheds of Garners Creek, Konkapot Creek, Apple Creek, Plum Creek and the main stem Lower Fox Basin, all having TMDL requirements to reduce Total Suspended Solids(TSS) and Total Phosphorus (TP). If, a full reduction pollutant load reduction cannot be achieved within the permit term, alternate provisions and reports must be made to the Wisconsin Department of Natural Resources (WDNR). Many of the requirements were previously met with updates to the City Post-Construction Stormwater Management Ordinance and updates to our leaf collection and street sweeping programs. The City has worked with McMahon Associates to provide the updated maps and pollutant reduction analysis documents.

Motion by Moore, seconded by Coenen to receive and place on file the 2023 Total Maximum Daily Loading (TMDL) Implementation Plan Updates to the Stormwater Management Plan of Action and direct the Engineering Department to submit the updates to WDNR and to direct the Director of Public Works to apply for continued coverage under the WPDES General Permit.

All Ald. present voted aye.

Motion carried.

e. Update on Waste Ordinance Implementation Plans.

DPW/Eng. Neumeier and Street Superintendent Van Gompel provided an update on the Waste Ordinance implementation. First steps are addressing the cart and can locations. Staff will be putting orange tags out when residents are in violation. In fall 2023, businesses with City garbage collection who are affected by the ordinance changes will receive letters about their options for garbage collection beginning June 1, 2024. In early December 2023, the City will focus on notifying residents about the coming changes to large and irregular and brush collections. Specifically noting that December 2023 will be the last large and irregular pick up until April 2024, and providing alternate waste disposal options. Discussion held and questions answered.

f. Mini Golf Update.

Community Enrichment Services Coordinator Vosters stated that staff met with Vande Hey Company, Inc. to determine project scope projected cost of a mini golf course at the Aquatic Center site. Vande Hey Company looked at multiple options but found that the space adjacent to the Aquatic Center would be advantageous for families but also create structural challenges. The proposed location needs retaining walls and the exact amount depends on ADA compliance/sloping/grade. The cost of the retaining walls would budget in the area of \$250,000. To produce a course in that location would budget \$750,000 which would include basic landscaping, layouts, and backdrops. A budget of \$850,000 to \$1 million would include water features and exciting backdrops. This information is concurrent to what Commercial Recreation Specialists and Parkitecture & Planning provided to the City in July of 2023. Staff was directed to bring back options and estimates for a 9-hole mini golf course for consideration. Discussion held

and questions answered.

g. Public Works Update.

Street Superintendent Van Gompel stated 59 ash trees have been cut down. The majority of trees cut down were from Horseshoe Park and the Dog Park. Powerhouse Grinding was hired to remove stumps. Park restroom facilities are currently being closed and winterized. DPW/Eng. Neumeier provided an update on City projects. Board members were informed about the upcoming HOV meeting on November 2. Traffic counts on Ann and Crooks will be attempted for the third time on Tuesday and Wednesday of this week. Two TDS contractors, Spriggs Construction and Moreno and Sons are no longer permitted to work in the City right-of-way due to continued safety violations. Community Enrichment Services Coordinator Vosters provided an update on the Pool renovations. The bathhouse has been torn down. Demolition of the chemical building will begin as soon as WE Energies abandons the existing gas service.

3. Adjourn.

Motion made by Coenen, seconded by Moore to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:40 pm.

Sally Kenney

Clerk