



MEMO

PLANNING & COMMUNITY DEVELOPMENT

To: Common Council
From: Joe Stephenson, Director of Planning
Date: September 14, 2022
Re: CSM Review - Parcel(s) 321086300, 321086301

A CSM has been submitted for review by Harris & Associates, INC., agent, for owner, Tom Vanderloop. The purpose of this CSM is to combine the parcels into one. The business building and the parking lot are currently on separate parcels and this lot consolidation would put both the parking lot and the business under one unified parcel. Best practice is for the business and parking lot to share a common parcel, so this CSM is beneficial for cleaning up the current situation. The total area of the final parcel would be 0.66 acres.

The Plan Commission recommends approving the combination CSM for parcel(s) 321086300, 321086301 and recommends the same to council on September 8th, 2022

