



MEMORANDUM

DATE: July 28, 2023
TO: Chair Hale and Joint Assembly/Juneau School Facilities Committee
FROM: Katie Koester, Engineering & Public Works Director
SUBJECT: CBJ and JSD Investment in Maintenance

The purpose of this memo is to provide the committee with an overview of the annual dollars spent on both major maintenance (CBJ) and operational maintenance (JSD).

The attached spreadsheet shows a list of JSD projects from 2017- current. These are projects managed by CBJ Engineering, in consultation with JSD administration and maintenance. As you can see, over the last 5 plus years, almost 12 million dollars of maintenance projects have been accomplished or are underway. This represents the annual deferred maintenance funds the CBJ Assembly appropriates to JSD projects in the CIP (traditionally \$1M) and larger named projects like the three school roofs that were part of a bond package.

JSD will provide maintenance budget information as a supplemental item.

According to CBJ Charter Section 13.9, "The board, unless specifically transferring such responsibilities to the assembly, shall provide custodial services and routine maintenance for school buildings and shall provide employees for these purposes. The assembly shall provide major maintenance and all rehabilitation, repair and construction of school buildings." However, there may be some efficiencies worth exploring in combining CBJ and JSD building maintenance functions.

Requested Action: Discuss and provide staff direction on additional information needed regarding facility maintenance.