

REGULAR ASSEMBLY MEETING 2024-01

DRAFT MINUTES

January 08, 2024 at 7:00 PM



Assembly Chambers/Zoom Webinar/YouTube Livestream

Call to Order: Meeting No 2024-01: the Regular Meeting of the City and Borough of Juneau Assembly was held in the Assembly Chambers and called to order by Mayor Beth Weldon at 7:00 p.m.

A. FLAG SALUTE

Assemblymember Paul Kelly led the Assembly in the Flag Salute.

B. LAND ACKNOWLEDGEMENT

Assemblymember Ella Adkison provided the following land acknowledgement: We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Assemblymembers present: Michelle Hale, Greg Smith, Paul Kelly, Ella Adkison, 'Wáahlaal Gíidaak (via Zoom), Christine Woll, Alicia Hughes-Skandijs, Wade Bryson, and Mayor Beth Weldon

Staff present: City Manager Katie Koester, Municipal Clerk Beth McEwen, Deputy Clerk Andi Hirsh, Port Director Carl Uchtyl, Eaglecrest General Manager Dave Scanlon, Acting City Attorney Sherri Layne, City Attorney Robert Palmer (via zoom).

D. SPECIAL ORDER OF BUSINESS

1. Recognition of Outgoing Planning Commissioners Paul Voelckers and Michael LeVine and Outgoing Bartlett Hospital Board Member Brenda Knapp

Mayor Weldon read the proclamation recognizing Paul Voelckers (packet pg. 8).

Mr. Smith read the proclamation recognizing Michael LeVine (packet pg. 7).

Ms. Hale read the proclamation recognizing Brenda Knapp (packet pg. 6). Ms. Knapp shared that Juneau needs the Bartlett Hospital, and that it is unique because locals can serve on the hospital board and make decisions on what its priorities are.

E. APPROVAL OF MINUTES

2. Correction to November 21, 2022 Assembly Minutes
3. January 30, 2023 Regular Assembly Meeting 2023-02 DRAFT Minutes
4. April 5, 2023 Special Assembly Meeting 2023-08 DRAFT Minutes
5. April 17, 2023 Regular Assembly Meeting 2023-09 DRAFT Minutes

MOTION by Ms. Hale to adopt the above minutes and asked for unanimous consent. Hearing no objection, the minutes were approved by unanimous consent.

F. MANAGER'S REQUEST FOR AGENDA CHANGES

None.

G. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

William Quayle, a downtown resident, said pedicabs should not be regulated to only operate during daylight hours and to just the downtown area. He said there are now electrically assisted pedicabs, which can go as fast as cars. Juneau is the only community that does not allow pedicabs to operate at night. His pedicab can carry six people and can easily be seen, so there shouldn't be any worry about getting hit. He stressed that he wants parity, just like a taxi.

Tony Tengs, a downtown resident, addressed the Telephone Hill survey the city conducted. He had asked an organizer how they were going to make it so one person couldn't input their preferences more than once and was told that it will be figured out. He stated that there were people who did the online survey twice using two different devices. He wonders what the value of the survey is now given that it has this aspect to it. The first two in-person gatherings had significant support for preserving as much of the historical aspect of Telephone Hill as possible.

Joshua Adams, an Auke Bay resident, spoke about housing, specifically Ordinance 2023-14, which refers to funds allocated for housing projects. He is speaking neither for nor against the ordinance. The city has responded to the housing crisis with several proposals for development projects, but the city already has the highest number of housing units it has ever had. According to a 2022 KTOO study, Juneau's population increased about 1,000 residents in the last decade, but also built 1,496 new housing units during that time, meaning Juneau has constructed 3 new units for every 2 new residents and yet there is still homelessness. He explained that, since the 1980's, there has been a shift in the economic paradigm towards seasonal tourism and outside investment, which created a cycle of disinvestment in the community with a boom-and-bust economy. As a landlord, he has seen times when housing is abundant, but in the spring, rentals turn into a bidding war, in the summer, there is no affordable housing, and there is no work in the winter; this is creating a situation that is untenable for year-round residents. He stressed that the city cannot build its way out of this housing crisis, and urged members to consider the deeper cause of the crisis. He offered to provide a presentation to the Assembly regarding the causes of the housing crisis.

Mr. Smith asked if Mr. Adams could share his presentation in an email. Mr. Adams answered that he can send it, but it wouldn't be comprehensible unless he speaks to it.

H. CONSENT AGENDA

Public Request for Consent Agenda Changes, Other than Ordinances for Introduction

Assembly Request for Consent Agenda Changes

Assembly Action

MOTION by Ms. Hale to adopt the Consent Agenda and asked for unanimous consent. *Hearing no objection, the motion passed.*

I. Ordinances for Introduction

6. **Ordinance 2023-14(b)(U) An Ordinance Appropriating \$900,000 to the Manager for a Loan to Coogan Alaska, LLC for the Island Hills Building LMN Project; Funding Provided by the Affordable Housing Fund.**

During the 2023, Round Three competition of the Juneau Affordable Housing Fund, the application review committee forwarded a recommendation for funding of \$900,000 for Island Hills Building LMN to the Lands, Housing, and Economic Development Committee on November 6, 2023. Because the requests that were recommended exceeded the available funds in the Affordable Housing Fund, \$1.6 million was appropriated from the General Fund to the Affordable Housing Fund through ORD2023-14(b)(R).

This ordinance appropriates funds for a low interest \$900,000 loan to Coogan Alaska, LLC to promote the construction of 18 units of new housing in Juneau. The loan will be secured by the property to be developed.

The Lands, Housing, and Economic Development Committee heard this at the November 6, 2023 meeting.

The City Manager recommends the Assembly introduce this Ordinance, refer it to the Committee of the Whole and set it for public hearing at the next regular Assembly meeting.

7. Ordinance 2023-14(b)(V) An Ordinance Appropriating \$2,250,000 to the Manager for a Loan to Chilkat Vistas, LLC for Chilkat Vistas Apartments; Funding Provided by the Affordable Housing Fund.

During the 2023, Round Three competition of the Juneau Affordable Housing Fund, the application review committee forwarded a recommendation for funding of \$2,250,000 for Chilkat Vistas Apartments to the Lands, Housing, and Economic Development Committee on November 6, 2023. Because the requests that were recommended exceeded the available funds in the Affordable Housing Fund, \$1.6 million was appropriated from the General Fund to the Affordable Housing Fund through Ordinance 2023-14(b)(R).

This ordinance appropriates \$2,250,000 to provide funding in the form of a loan to Chilkat Vistas, LLC to complete this new 45-unit apartment building that includes 18 efficiency and 27 one-bedroom apartments. Fourteen of these units will be designated as affordable. The loan will be secured by the property to be developed.

The Lands, Housing, and Economic Development Committee heard this at its November 6, 2023 meeting.

The City Manager recommends the Assembly introduce this Ordinance, refer it to the Committee of the Whole, and set it for public hearing at the next regular Assembly meeting.

8. Ordinance 2023-14(b)(X) An Ordinance Transferring \$800,000 from CIP F22-027 Juneau Police Department Roof Replacement to CIP P44-090 Deferred Building Maintenance.

This ordinance would transfer \$800,000 from the Juneau Police Department Roof Replacement CIP to the Deferred Building Maintenance CIP. The bid for the roof replacement project came in lower than anticipated. Ordinance 2023-14(b)(G) previously transferred funds from the Deferred Building Maintenance CIP to the Juneau Police Department Roof Replacement CIP. This transfer would return excess project funding back to the Deferred Building Maintenance CIP. The Juneau Police Department Roof Replacement CIP will retain sufficient funding for the project that is scheduled to begin construction in summer 2024.

This transfer of project funding is consistent with the intent of the 2022 1% Sales Tax initiative approved by voters in the October 4, 2022 municipal election.

The Public Works and Facilities Committee will review this request at the January 29, 2024 meeting.

The City Manager recommends the Assembly introduce this ordinance, refer it to the Public Works and Facilities Committee, and set it for public hearing at the next regular Assembly meeting.

9. Ordinance 2023-36(b) An Ordinance Authorizing the Sale of Foreclosed Property Located at 520 Sixth Street by Sealed Competitive Bid Auction.

In June of 2023, the City and Borough of Juneau received a Clerk's Deed for the property located at 520 Sixth Street (downtown/Starr Hill area) after the owners failed to pay property tax for the tax years of 2019-2022. The property consists of a 5,353 square foot lot and a 780 square foot house,

which is in poor condition. The current amount owed for tax years through 2023, including penalties and interest, is approximately \$22,324.

This property will be sold through a sealed bid process and if the property sells for more than the amount owed in taxes and penalties and interest, the remainder is forwarded to the former owner and lienholders.

The Lands, Housing, and Economic Development Committee considered this topic at its meeting on July 13, 2023.

Version (b) includes a correction to the legal description of the property, and is being re-introduced as a result.

The City Manager recommends the Assembly introduce this ordinance and set it for public hearing at the next regular Assembly meeting.

J. Resolutions

10. Resolution 3052 A Resolution Amending the City and Borough of Juneau Personnel Rules.

This resolution would approve an amendment to the City and Borough of Juneau (CBJ) Personnel Rules, which, along with the collective bargaining agreements, govern the rights and responsibilities of CBJ employees, supervisors, and managers. This revision of the Personnel Rules involves changing the pay schedule for management-level sworn officers at the Juneau Police Department (JPD) to include a 6% increase in pay, effective retroactively on December 18, 2023.

The Assembly is being asked to adopt this change to the CBJ Personnel Rules so that the sworn officers not employed in bargaining unit positions will experience the same pay increase previously approved and implemented by letter of agreement with the Public Safety Employee Association for those sworn officers in the bargaining unit. This includes the Lieutenant, Deputy Police Chief, and Chief of Police job classifications. This increase to sworn officer pay is necessary based on recent changes to the market-based pay for sworn officers in Alaska and a high vacancy rate for sworn officers at JPD. This change to the Personnel Rules is based on previous guidance provided by the Assembly and any additional costs will be within the previously approved Fiscal Year 2024 budget.

The City Manager recommends the Assembly adopt this resolution.

K. PUBLIC HEARING

11. Ordinance 2023-14(b)(E) An Ordinance Deappropriating \$950,000 from the Manager for Childcare Programs.

This housekeeping request would deappropriate \$950,000 from the Manager for childcare programs. Since the FY24 budget was adopted, the City and Borough of Juneau was awarded a \$2,000,000 grant from the State of Alaska for childcare programs and grants, appropriated under Ordinance 2023-14(b)(B). The deappropriated funds will be added to the FY25 budget as a one-time increment for childcare programs and grants.

The Committee of the Whole reviewed this request at the August 7, 2023 meeting.

The Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Mr. Bryson to adopt Ordinance 2023-14(b)(E) and asked for unanimous consent. *Hearing no objection, the motion passed.*

12. Ordinance 2023-14(b)(R) An Ordinance Appropriating \$1,600,000 to the Manager for the Affordable Housing Fund; Funding Provided by General Funds.

This ordinance would appropriate \$1,600,000 for the Affordable Housing Fund. The Lands, Housing and Economic Development Committee (LHED) recently completed the third round of housing project proposals. The committee received six housing project proposals in the amount of \$6.3 million. Projects were ranked based on criteria from the 2023 Juneau Affordable Housing Fund (JAHF) program description and guidelines. Due to limited funds available, the committee selected one project and recommended a second project if additional funding was available. This ordinance infuses sufficient funds into the JAHF for the Assembly to consider both Round Three project award recommendations. Funding awards will be brought to the Assembly for consideration through separate appropriating ordinances outlining award terms.

The Lands, Housing and Economic Development Committee approved this request at the November 6, 2023 meeting. The Committee of the Whole reviewed this request at the December 18, 2023 meeting.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Hughes-Skandijs to adopt Ordinance 2023 14(b)(R) and asked for unanimous consent. *Hearing no objection, the motion passed.*

13. Ordinance 2023-05 An Ordinance Authorizing an Alternative Procurement Method Related to the Eaglecrest Pulse Gondola Construction Project.

This ordinance authorizes the Manager to competitively solicit proposals and enter into an alternative procurement method for preconstruction services and construction of the Gondola Installation at Eaglecrest Ski Area consistent with CBJ charter and Alaska statute. General Contractor/Construction Manager is a qualifications-based procurement method that allows the contractor to be involved in the design process to limit risk and cost for complicated projects such as the Gondola Installation. Alternative procurement is preferred for this project in order to be able to coordinate with specialty contractors with limited availability, timing constraints due to unpredictable weather-dependent construction windows, and the direct involvement of Eaglecrest staff in construction.

The Eaglecrest Board of Directors approved the use of GC/CM for this project at its October, 2022 meeting.

The Public Works and Facilities Committee approved use of GC/CM for this project at its November 7, 2022 meeting.

The Committee of the Whole reviewed this topic at its meeting on December 18, 2023.

The City Manager recommends the Assembly adopt this ordinance.

Public Comment

None.

Assembly Action

MOTION by Ms. Woll to adopt Ordinance 2023-05 and asked for unanimous consent. *Hearing no objection, the motion passed.*

L. UNFINISHED BUSINESS

14. Potential Reconsideration of Ordinance 2023-14(b)(Q)

Ordinance 2023-14(b)(Q) An Ordinance Appropriating \$500,000 to the Manager for the Cruise Ship Dock Safety Railing Capital Improvement Project; Funding Provided by Docks Funds.

The Assembly considered Ordinance 2023-14(b)(Q) at its meeting on December 11, 2023. That ordinance failed to receive enough votes for adoption and Assemblymember Paul Kelly gave notice of reconsideration.

Since the construction of the new berths in 2017, Docks and Harbors has submitted annual Marine Passenger Fee requests for the installation of safety railings along the downtown waterfront. With increased Seawalk users, there are concerns for the safety and well-being of users in areas without safety railings. This funding would provide approximately 25% of the installation of safety railings along the Seawalk from the CT Dock to Marine Park.

The Public Works and Facilities Committee reviewed and approved this request at the November 6, 2023 meeting.

The roll call vote taken at the December 11 meeting was as follows:

Roll Call Vote on Motion to Adopt Ordinance 2023-14(b)(Q)

Yeas: Woll, Kelly, Adkison, Hale

Nays: Smith, Hughes-Skandijs, Weldon

[Absent: Bryson & Waahlaal Giidaak]

Motion failed to pass: 4 Yeas, 3 Nays

[Clerk's note: it takes 5 votes in the affirmative to pass a motion.]

Assembly Action

MOTION by Mr. Kelly to Reconsider Ordinance 2023-14(b)(Q)

Ms. Hale objected to the motion. She said the Assembly already voted on this and that they don't need to vote on it again.

Mr. Kelly commented that the last vote was 4-3 with two members absent, and he felt it'd be important to give the members a chance to weigh in.

Ms. Hale noted that members absent from the chambers is a common occurrence, and that she is concerned about the practice of asking for reconsideration just because people are absent because it slows the Assembly down and is not good practice.

Roll Call vote on Reconsideration of Ordinance 2023-14(b)(Q)

Yeas: Mr. Kelly, Ms. Woll, Mr. Smith, Ms. Adkison

Nays: 'Wáahlaal Giidaak, Ms. Hughes-Skandijs, Mr. Bryson, Ms. Hale, Mayor Weldon

Motion failed to pass: 4 Yeas, 5 Nays

M. NEW BUSINESS

None.

N. STAFF REPORTS

Manager Koester relayed that the Juneau School District administration hired a contractor to look at their current budget, and they report that the district has a \$9.5 million structural deficit. The school board will be meeting over zoom tomorrow afternoon to discuss this matter. She said she, Mayor Weldon, and the Finance Committee chair will be meeting with the superintendent to understand the deficit. Mayor Weldon advised

that the Assembly has to look at how they can help the district, but their hands are tied because the city funds to the cap.

Mr. Smith added that he'll be at the school board's meeting tomorrow. He sought confirmation that the projected fiscal year 24 end of year deficit is \$9.5 million. Ms. Koester explained that the FY24 operational deficit is \$7.5 million, and by compounding that with the deficit from last year, the total is \$9.5 million.

O. ASSEMBLY REPORTS

Mayor's Report

Committee and Liaison Reports

Presiding Officer Reports

P. ASSEMBLY COMMENTS & QUESTIONS

Mayors Report:

Mayor Weldon reported that she attended George Houston's memorial. She also went to Goldbelt Corporation's 50-year anniversary. At the Juneau Rotary group, Maria Uchytel from the Bartlett Foundation talked about the crisis stabilization unit for adolescents. Juneau is the only place in the state that has this kind of facility. Mayor Weldon noted that she is going to Washington D.C. tomorrow and will get to visit the White House. She will also meet with Representative Mary Peltola.

Committee and Liaison Reports:

Committee of the Whole (COW) Chair, Deputy Mayor Hale reported that the Committee of the Whole meeting on December 18 covered the city's office space request for information, and there will be more information on that at the next meeting on January 29. The committee also discussed procurement for the pulse gondola, as well as \$1.6 million for affordable housing. She informed members that there will also be an extra COW meeting on February 12. Ms. Hale highlighted Brenda Knapp's service on the Child Adolescent Mental Health Unit Ad Hoc Committee and commended former and current Bartlett board members for pushing this. **Assembly Finance Committee (AFC) Chair Woll** reported that the Finance Committee did not meet in December. There will be a joint meeting with the Eaglecrest Board. She explained that, when the AFC does start meeting, they will be discussing the budget process and preparing for small changes to the process. The change is that the committee will hear from partner agencies outside of the budget process, like Juneau Economic Development Council (JEDC) and Travel Juneau, about what they have been doing the past year and what they plan to do in the year ahead. A funding request from the Southeast Alaska Association for the Education of Young Children (AEYC).

Lands, Housing, & Economic Development Committee (LHEDC) Chair Hughes-Skandijs reported that the Lands, Housing, & Economic Development Committee last met on December 18 and talked about a request to purchase land. The committee heard there was other parties interested in the land, so staff is going to find out who else is interested in the parcel. Another request was a lease renewal at U.S. Survey 3760, which was renewed. The committee's next meeting will be on January 29 and members will be updated on the effort to acquire property from the state on Second and Franklin, as well as how things are progressing with Telephone Hill. She noted that there is just one more day to complete the Telephone Hill survey.

Public Works & Facilities Committee (PWFC) Chair Bryson said the Public Works and Facilities Committee did meet on December 18 and started work on the legislative priorities list. He relayed that the city got a \$250,000 grant for safe streets, and another \$90,000 in safe street funding for the Lemon Creek area. There was also a presentation on the Capital Civic Center. The next PWFC meeting will be on January 29 and will be looking at an additional meeting.

Assembly Human Resources Committee (HRC) Chair Smith reported that the Human Resources met before today's meeting and had unanimously voted to introduce to the full assembly a resolution petitioning the

Alaska Alcohol Beverage Control Board for additional restaurant eating place licenses. The resolution will be asking for 20 licenses. He said he is planning to do outreach to restaurants that currently don't have any alcohol licenses in order to get a sense of demand. There are about 20 restaurants that don't have a license to serve alcohol. The restaurant eating place licenses only allow for beer and wine, and a restaurant can only get one if 50% of their revenue is from food. He explained that this is a new power given to local governments in the Alaska Statute Title 4 alcohol rewrite the legislature passed two years ago. Mr. Smith also the following board appointments that were recommended by the HRC:

MOTION by Mr. Smith to reappoint Kenny Solomon Gross to the **Board of Equalization** for a term beginning immediately and ending December 31, 2025, and to reappoint David Epstein, Gary Sonnenberg, and Raymond "Thor" Williams to the **Board of Equalization** for terms beginning immediately and ending December 31, 2026, and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

MOTION by Mr. Smith to appoint Andy Miller and Wayne Coogan to the **Board of Equalization** for terms beginning immediately and ending December 31, 2024, and to appoint Benjamin Durant and Douglas Salik to the **Board of Equalization** for a term beginning immediately and ending December 31, 2025, and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

MOTION by Mr. Smith to reappoint Armando Deguzman to the **Building Code Advisory Committee** for a term beginning immediately and ending November 30, 2026 and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

MOTION by Mr. Smith to appoint Jarrick Hope-Lang and Steve Winker to the **Historic Resources Advisory Committee** for terms beginning immediately and ending June 30, 2026 and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent.*

MOTION by Mr. Smith to appoint John Drips to the **Systemic Racism Review Committee** for a term beginning immediately and ending June 30, 2025. *Hearing no objection, the motion passed by unanimous consent.*

Ms. Adkison informed members that her mom is one of the applicants for the **Juneau Commission on Aging**, so she will be recusing herself.

MOTION by Mr. Smith to reappoint Linda Kruger and Emily Kane to age 65+ seats on the **Juneau Commission on Aging**, as well as Ann Stepetin and Kimberly Adkison to general public seats, for terms beginning immediately and ending December 31, 2025, and asked for unanimous consent. *Hearing no objection, the motion passed by unanimous consent, with Ms. Adkison abstaining.*

Liaison Reports:

'Wáahlaal Gíidaak reported that there was no Juneau Commission on Aging meeting last month and that there will be an Airport Board meeting this week. Mayor Weldon noted that the Airport Board will be getting a presentation on the North Douglas Crossing.

Mr. Bryson shared that the only meeting he's attended was the Southeast Alaska Solid Waste Authority meeting. They were happy to have an Assemblymember on the board. The group talked about tire shredders and the difference between cutting tires up over shredding them. He noted that he held a fundraiser on Saturday and rose more than \$5,000 for several organizations in the community. Also, 1,000 pounds of food was collected for the Glory Hall.

Ms. Hughes-Skandijs shared that she traveled to visit family and missed the Juneau Housing and Homeless Coalition meeting, but the next meeting is January 18. The Systemic Racism Review Committee is meeting tomorrow to review what the Assembly introduced tonight. Travel Juneau had a retreat on December 30. Ms. Hughes-Skandijs asked Ms. Koester what happened to the staircase on the seawalk by the whale. Ms. Koester said she will follow up on that.

Ms. Woll relayed that the Juneau Chamber of Commerce did not meet in December but will be meeting on Wednesday. The Eaglecrest Board met last week to begin their budget process and prepare for the joint meeting with the Assembly. They are having staffing issues, mechanic issues and food service problems. The number of season pass holders is down compared to the last two years.

Ms. Adkison reported that she went to the Juneau Commission on Sustainability's annual retreat. They reviewed their priorities for this year and elected Nick Waldo as chair, Marian Call as Vice Chair, and David Teal as Secretary. Docks & Harbors met to talk about their budget and discussed adding a security officer to the budget.

Mr. Kelly reported that the Planning Commission had one meeting last month, but their subcommittees have been meeting; their Title 49 committee has been meeting to discuss how to improve density and adjustments to code. The Emergency Planning Committee met on December 14.

Mr. Smith said the School Board met on December 12 and renamed the Yadaa.at Kalé Juneau-Douglas High School gym to the George Houston Gymnasium. The board also discussed the school calendar and approved a contract for someone to do budget work. The Alaska Committee met and are getting ready for the start of legislative session. The session starts Tuesday, January 16, which is also when the welcome reception is.

Ms. Hale reported that there was no Parks and Recreation Advisory Committee meeting due to no quorum. She informed members that she has been talking with staff, Ms. Woll, and the Juneau Commission on Sustainability about composting issues that have been brought in emails to the Assembly.

Mayor Weldon noted that some pedestrians were hit by the Mendenhall River School, and that the city talked about putting up a light at the bus stop, but since it is an Alaska Department of Transportation (DOT) controlled road, the city can't do much about it. Ms. Koester said Capital Transit is looking into putting lightning at that bus stop. DOT is also looking at additional safety measures.

Q. CONTINUATION OF PUBLIC PARTICIPATION ON NON-AGENDA ITEMS

None.

R. EXECUTIVE SESSION

S. SUPPLEMENTAL MATERIALS

T. ADJOURNMENT

There being no further business to come before the Assembly, the Regular meeting was adjourned at 8:06 p.m.

Signed: _____

Elizabeth J. McEwen
Municipal Clerk

Signed: _____

Beth A. Weldon
Mayor