



Department of Human Resources / Risk Management

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MEMORANDUM

Date: August 13, 2024

To: City and Borough of Juneau Assembly

From: Dallas Hargrave
Human Resources & Risk Management Director

Re: Emily Wright Municipal Attorney Offer Letter

I have attached an offer letter that articulates the terms of employment for Ms. Wright as the Municipal Attorney. After the Assembly votes to appoint Ms. Wright as the Municipal Attorney during the August 19, 2024 Assembly Meeting, then the attached letter should be signed and provided to CBJ Human Resources.