



**TO:** Parks & Recreation Advisory Committee  
**FROM:** George Schaaf, Parks & Recreation Director  
**DATE:** November 29, 2023  
**RE:** December 5, 2023 Meeting

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## DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last 60 minutes and will take place in person at City Hall and virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/94184441385> or call 1-253-205-0468.  
**Webinar ID:** 87003674124.

### **H. NEW BUSINESS**

None.

### **I. UNFINISHED BUSINESS**

#### **1. Regulation of Large Events**

At its November 7, 2023 meeting, the PRAC requested that staff estimate the fees that would be charged for event permits under the proposed regulation. The attached memo contains information about the anticipated fiscal impact.

#### *Recommended Motion:*

I move that the Parks & Recreation Advisory Committee recommend that the Assembly adopt the proposed changes to the municipal code and administrative code of regulations to manage large events in parks (optional: *with the following changes:* \_\_\_\_\_).

#### **2. Naming Policy**

At its November 7, 2023 meeting, the PRAC suggested several changes to the proposed policy. Staff also made a few minor changes regarding collaboration with Alaska Native organizations and including the CBJ Historic Resources Advisory Committee in the review process.

#### *Recommended Motion:*

I recommend that the Parks & Recreation Department adopt Policy No. 100-005 "Facility Naming Policy".

#### **3. FY2025-2031 Capital Improvement Plan (CIP)**

The PRAC received information about the Department's FY2025-2031 CIP at the November 7, 2023 meeting. Since that meeting, staff made the following changes to the CIP:

The CIP is due to the Engineering & Public Works Department on December 22, 2023, which means that tonight is the PRAC's final opportunity to recommend changes and/or provide a recommendation to the Assembly.

*Recommended Motion:*

I recommend that the Assembly approve the Parks & Recreation Department's FY2025-31 Capital Improvement Plan, including a total of \$750,000 in General Sales Tax revenue.

**J. STAFF REPORTS**

**1. Aquatics Division Update**

Aquatics Manager Terra Patterson will present an update on the Aquatics Division, including programs and progress on the Augustus Brown Pool Renovation.