



FY2025 CBJ Legislative Priorities Project Nomination Form

1.

CBJ boards and commissions are invited to either provide comments or support or input on an existing project ([see FY24 list here](#)) or nominate a new project that they would like to see on the FY25 Legislative Capital Priorities list.

Please use the following form to nominate *new* projects only by December 1, 2023. Comments and endorsements regarding *existing* projects (those already listed in the DRAFT provided) should be addressed to the Assembly and are due to ashley.heimbigner@juneau.org no later than December 1, 2023.

For questions or to request a PDF version of the form, contact CBJ Grants Manager, Ashley Heimbigner, at 907.586.0800 or ashley.heimbigner@juneau.gov.



FY2025 CBJ Legislative Priorities Project Nomination Form

2. Project Eligibility

*** 1. Does the proposed project represent a major, nonrecurring expense with a total project cost over \$1M?**

- ☐ Yes
☐ No

*** 2. Will the proposed project result in a fixed asset (land, major equipment, building or other structure, road or trail) with an anticipated lifespan of at least twenty years?**

- ☐ Yes
☐ No

*** 3. Will the project provide broad community benefit?**

- ☐ Yes
- ☐ No

If you answered YES to all three questions above, please provide the additional information requested in the following sections.



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3. Project Information

Tell us more about the proposed project and benefit to the community.

*** 4. Project Title** *(Please ensure title is consistent with other CBJ plans and documents.)*

*** 5. Brief Project Summary** *(1-2 sentences)*

6. Physical Location of Project

*** 7. Detailed Project Description Benefit**

(In 300 words or less, describe the project, including specific features, stages of construction, etc. Explain how the project will benefit the community. What sector/s of the community will this project benefit? Are there any green or sustainability elements to the project?)

*** 8. Project Plans and Progress**

In one or two paragraphs, describe what has been accomplished so far (if anything). This may include a feasibility study, conceptual design, final design/engineering/permitting, fundraising activities, and/or total funds raised to date.

9. Project Support

Is the project supported in CBJ or other Area plans? If so, list where the project is mentioned in planning documents. This could include CBJ plans such as the Comprehensive Plan, or regional planning documents like the Comprehensive Economic Development Strategy.

10. Goal(s) of Project

In one sentence or less, state the goal of the proposed project. For example, "economic development" or "improve non-motorized transportation routes."

*** 11. Operations & Maintenance (O&M)**

Who is responsible for operations and maintenance upon completion of the project?



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4. Project Funding & Timeline

*** 12. Total Project Cost**

**Include funds already secured and future funds required to complete.*

13. Funding Already Secured

Include amount and source - example: "\$250,000 - 1% voter approved sales tax." Enter \$0 in the first line if there is no funding secured for the project.

1

2

3

Other information:

14. Proposed FY2025 Funding Request

* 15. Future Funding May Be Requested

Do you anticipate making future funding requests for this project?

☐ Yes

☐ No

16. Preconstruction Costs (feasibility/design/permitting, etc.):

FOR CONSTRUCTION PROJECTS ONLY

17. Construction Costs:

FOR CONSTRUCTION PROJECTS ONLY

****Using the questions fields below, please indicate the anticipated completion date for each phase of the project.**

**Note: The Legislative Capital Priorities process will not be published until February 2024. Legislative funding from the state would not be available until the start of the following fiscal year (July 2024).*

18. For projects that consist of land or equipment purchase only, state when the purchase(s) would be made.

19. Preconstruction phase to be completed by:

FOR CONSTRUCTION PROJECTS ONLY

20. Construction phase to be completed by:
FOR CONSTRUCTION PROJECTS ONLY

21. Attachment 1

Please upload any relevant photos, drawings, maps, or charts or images. You can also email any/all attachments to ashley.heimbigner@juneau.gov.

File size limit is 16MB

Choose File

Choose File

No file chosen

22. Attachment 2

Please upload any relevant photos, drawings, maps, or charts or images. You can also email any/all attachments to ashley.heimbigner@juneau.gov.

File size limit is 16MB

Choose File

Choose File

No file chosen

23. Attachment 3

Please upload any relevant photos, drawings, maps, or charts or images. You can also email any/all attachments to ashley.heimbigner@juneau.gov.

File size limit is 16MB

Choose File

Choose File

No file chosen

*** 24. Contact Information**

Name	<div></div>
Title	<div></div>
Email Address	<div></div>
Phone Number	<div></div>