

# MEMORANDUM

## CITY/BOROUGH OF JUNEAU

Lands and Resources Office  
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**TO:** Alicia Hughes-Skandijs, Chair of the Assembly LHED Committee  
**FROM:** Dan Bleidorn, Lands and Resources Manager *Daniel Bleidorn*  
**SUBJECT:** Request to continue to lease CBJ property located at U.S. Survey 3760 to the Amalga and Huffman Harbors Community Association for use as a parking lot  
**DATE:** December 12, 2023

In 2003, the Assembly authorized the City Manager to negotiate and execute a lease with the option to purchase a portion of U.S. Survey 3760 for a parking lot to Amalga and Huffman Harbors Community Association as the Lessee. Ordinance 2003-42 authorized the lease of this property and set the term of the agreement for 20 years. When this lease application was originally approved by the Assembly, it was reviewed by the Planning Commission and Lands Committee, both recommended approval. This lease continues to function well for both the Lessee and CBJ.

The Director of the Parks Department has reviewed this new application and stated that he has no major concerns about this application moving forward and a new lease being negotiated. The option to purchase was not pursued and since the time this agreement was originally signed, CBJ has made progress on trail systems in the vicinity of this property, so it is recommended that the option to purchase has been removed from future lease proposal.

All applications for Leasing of CBJ property are subject to CBJ code sections 53.09.200 and 53.09.260. At this stage, the application has been received and the next step will be for the application to go before the full Assembly as a new business item in accordance with 53.09.260 (a).

**Staff request that the Lands Housing and Economic Development Committee provide a motion of support for renewing a lease of CBJ property to Amalga and Huffman Harbors Community Association for a parking lot.**

### Attachments:

1. Ordinance 2003-42
2. Site Map
3. 2005 Amalga & Huffman Harbors Parking Lot Lease