

# Juneau Affordable Housing Fund

TASK	ASSIGNED TO	March				April				May				June				FY24	July				August				September				October				November				December			
		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4		1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
<b>JAHF Report to LHED &amp; Program Review</b>																																										
Schedule LHED meeting with budget, project reports, suggested program and guideline changes, and resolution adopting program for the following year	CDD, Finance, LHED																																									
Determine funding availability for next fiscal year	Assembly																																									
Make updates to Program Guidelines and Application	CDD																																									
<b>Assembly Budget Process</b>																																										
Finalize funding availability for JAHF	Assembly																																									
Approve CBJ budget	Assembly																																									
<b>JAHF Competition Timeline (posted on webpage)</b>																																										
Expression of Interest Survey	CDD																																									
Program Guidelines and Application Posted	CDD																																									
Application Period Begins (8 weeks)	Applicants																																									
Public Information Meeting	CDD																																									
Application Period Closes																																										
Committee Review and Ranking (3-4 weeks)	CDD/Committee																																									
Staff report for LHED Committeee (2 weeks)	CDD																																									
LHED Committee meeting on JAHF recommendations	Assembly																																									
Assembly Meeting (Intro of LHED recommendation)	Assembly																																									
Assembly Meeting (Public Hearing)	Assembly																																									
<b>Post-Competition Tasks</b>																																										
Applicants sign up as vendor with Purchasing	Applicant																																									
Grant and loan agreements drafted	CDD, Law																																									
Grant and loan agreements reviewed by applicant	Applicant																																									
Signatures	All Parties																																									
Grant and Loan Agreement Project Update Reports Received for future LHED meeting	CDD Staff																																									

Red outline indicates public process