

# **CITY AND BOROUGH OF JUNEAU SHORT TERM RENTAL TASK FORCE**

## **CBJ Short Term Rental Task Force**

There is created within the City and Borough of Juneau an eleven member Short Term Rental Task Force. The committee is composed of three Assemblymembers and eight members representing the various facets of the community. The proposed members from the Assembly are Bryson, Smith, and Hughes-Skandijs and the proposed members of the public are Eric Pedersen, Dan Coleman, Meilani Schijvens, Patty Collins, Joyce Niven, Carole Triem, Ryan Kauzlarich, and Adam Dordea.

Assemblymember Bryson shall serve as chair. The committee shall elect a vice chair from among its members at its first meeting.

## **Purpose**

The purpose of the committee shall be to accomplish the following tasks:

1. Review the number of short term rentals (STR) in relation to the availability of housing in Juneau.
2. Conduct a review of common regulatory options used by other municipalities, expressly focused on those regulations purposed to improve housing availability and affordability for long term uses.
3. Host a minimum of two public forum meetings, after which the task force shall consider the feedback received. Feedback may also be received electronically outside of the public forum meetings but in a defined time period established by the task force.
4. Create a matrix that evaluates and recommends various regulatory actions for STRs to improve housing availability in Juneau. This matrix should look at both short and long-term regulatory options in order to inform not only options to address the current STR and housing landscape, but also be the basis for the Assembly to take future action without the need to revisit this process if the landscape should change.

## **Timeline**

The members shall serve until completion of their tasks which are proposed to be completed and reported to the Assembly by March 31, 2025. The committee shall expire within six months of this date unless extended. The committee shall report to the Assembly Committee of the Whole as scheduled by the Deputy Mayor.

## **Meetings, Officers, Records, Quorum, Staff Support**

The committee shall determine its meeting schedule according to its workload and at the call of the chair. All meetings shall be open to the public and advertised through the Municipal Clerk's office.

A majority of the committee members shall constitute a quorum for the transaction of its business. The committee shall follow the procedures used by the Assembly for transaction of its business, as interpreted by the City Attorney as necessary. The committee shall keep a record of its meetings, transaction, finding, determinations and written public comments received, which shall be filed with the Municipal Clerk and be open to public inspection at reasonable times.

The Deputy City Manager will provide staff support and assistance to the task force as appropriate and as time and priority allows.

Dated: November 4, 2024

A handwritten signature in black ink, appearing to read "Beth A. Weldon", written over a horizontal line.

Beth A. Weldon, Mayor  
City and Borough of Juneau