

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES**  
**For Thursday, October 27<sup>th</sup>, 2022**  
CBJ Room 224 and via Zoom Meeting

**A. Call to Order** – Mr. Etheridge called the meeting to order at 5:00 p.m. in room 224 and via Zoom.

**B. Roll** – The following members attended in CBJ room 224 or via zoom meeting; James Becker, Debbie Hart, Mark Ridgway, Annette Smith, Lacey Derr and Don Etheridge.

**Absent** – Paul Grant, David Larkin and Matthew Leither.

Also in Attendance – Matthew Creswell – Acting Port Director, Matthew Sill – Acting Port Engineer and Teena Larson – Administrative Officer.

**C. Port Director Request for agenda changes** – Mr. Creswell had no changes.

**MOTION By MS. DERR: TO APPROVE THE AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**D. Public Participation on Non-Agenda Items** - None

**E. Approval of Minutes**

1. September 29<sup>th</sup>, 2022 Regular Board Minutes – Hearing no objection the minutes were approved as presented.
2. October 21<sup>st</sup>, 2022 Special Board Minutes – Hearing no objection, the minutes were approved as presented.

**F. Consent Agenda** –

Public Requests for Consent Agenda Changes - None  
Board Members Requests for Consent Agenda Changes – None

Items for Action

3. AELP Grant Agreement – Load Tap Changer Transformer @ Franklin Dock

**RECOMMENDATION: TO RECOMMEND THE ASSEMBLY APPROVE AN AELP GRANT AGREEMENT FOR PURCHASE AND INSTALLATION OF A LOAD TAP CHANGER TRANSFORMER FOR THE FRANKLIN DOCK SUBSTATION.**

4. Resolution in Support of Full Funding for the FY24 ADOT Harbor Facility Grant

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**  
**For Thursday, October 27th, 2022**

RECOMMENDATION: TO RECOMMEND THE ASSEMBLY ADOPT A RESOLUTION IN SUPPORT OF FULL FUNDING FOR THE FY24 ALASKA DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES – HARBOR FACILITY GRANT PROGRAM.

5. Board 2023 Calendar

RECOMMENDATION: TO APPROVE THE 2023 CALENDAR AS PRESENTED.

**MOTION By MS DERR: TO APPROVE THE CONSENT AGENDA AS PRESENTED AND ASK UNANIMOUS CONSENT.**

Motion passed with no objection.

**G. Items for Information/Discussion**

6. Harbor Rate Study Presentation update

Mr. Creswell said the update on this topic is HDR will provide a presentation at our Regular Board meeting on November 17, 2022.

Board Discussion - None

Public Comment - None

7. Legislative Priority List Update

Mr. Creswell said he sent out the priority list after last weeks meeting and he had two responses and received two more tonight. He will bring the responses and rankings to the next Operations Planning Committee meeting.

Board Discussion -None

Public Comment - None

8. Omnibus Regulation Changes with Fiscal Notes - Update

Mr. Creswell said this was discussed at last weeks Operations Meeting and on page 37 are the regulation changes and fiscal notes. Mr. Creswell said he had not received any public comments on the proposed changes.

Board Discussion

Mr. Etheridge said these proposed changes were also discussed on Action Line - KINY Radio so the public has received ample notice.

Public Comment - None

9. Board Strategic Planning - Update

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Ms. Derr said this was discussed at the Operations meeting last week. The rate study will be the main focus.

Board Discussion - None

Public Comment -None

**H. Staff, Committee and Member Reports**

1. Member Reports

**I. Port Engineer's Report –**

Mr. Sill gave a highlight of the projects he is currently working on.

- Over 30% of the planning is done for Phase III of Aurora Harbor.
- Trucano Construction started driving piles this week for the Marine Park Deckover Project.
- The Statter Harbor bathroom project is in the early phase and he should have more information to share in the next few weeks.
- The Port has started the winterization of the Cruise Ship Docks and that has been going well.
- He is working on a Totem Pole project and they are currently trying to figure out how to safely attach the Totem Poles to the docks.
- Global Diving is planning to make repairs to the Statter Harbor Breakwater.

**J. Harbormaster's Report –**

Mr. Creswell reported –

- Comments are due for Senator Murkowski's Working Waterfront Plan by December 2, 2022.
- Winterization is almost complete at all of the Harbors.
- Our camera contractor is working hard to get everything up and working.
- Staff has seen very high volumes of vandalism at the Harris Harbor bathrooms. The South bathroom has been closed all week due to damage and graffiti. Mr. Creswell is planning to close the larger bathroom from 11 pm – 6 am.
- The US CGC HEALY is coming to town next week. He has been working with the Chamber of Commerce and Travel Juneau for activities for the crew.
- We are currently hiring for a full-time Administrative Assistant at the Aurora Harbor office and a Port Engineer.
- The City Manager's Office is working with Alaskan Representatives to get involved with the USCGC HEALY.

**K. Port Director's Report - None**

**L. Assembly Liaison Report - None**

**M. Board Administrative Matters**

**CBJ DOCKS AND HARBORS BOARD**  
**REGULAR MEETING MINUTES (CONTINUED)**

**For Thursday, October 27th, 2022**

Mr. Ridgway said the Operations Planning Committee has been working on the Auke Bay/Statter Harbor speed limits. Mr. Brown, the City Attorney, made it clear that our jurisdiction does not go very far beyond the Harbors. They have also been discussing the rate study.

Mr. Etheridge reminded the Committee that there will be a Special Board Meeting on Wednesday November 9th, 2022 at 5:00 pm before the Operations Planning Committee meeting.

**N. Adjournment** – The meeting adjourned at 5:27pm.