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DATE: August 28, 2023

TO: Wade Bryson, Chair  
Public Works and Facilities Committee

THROUGH: Katie Koester, Engineering and Public Works Director

FROM: John Bohan, Chief Engineer

SUBJECT: Capital Improvement Project (CIP) Closeouts and Transfers

Staff requests the transfers of funds as listed on the attached sheet, totaling \$1.694 million. These transfers are a collection of CIP Closeouts from projects that are complete. The funds are requested to be moved to new, like projects in need of additional funding.

#### **Roads CIPs**

This transfer request would move \$1.155 million of Road CIP funds and \$264k of Water CIP funds, closing eleven completed Roads CIPs and two completed Water CIPs. The funds would be transferred into the next Streets CIP priority project, reconstruction of the streets and infrastructure around the Downtown Fire Station, W 8<sup>th</sup>, F and 10<sup>th</sup> Streets between Glacier Ave and Egan. Drainage improvements and utility replacements are badly needed as well as road base and surfacing improvements. This CIP, R72-169, was only allocated \$200k in the FY24 CIP due to limited FY24 CIP funds and substantial construction cost increases (doubling in the last 5 years). The Water funds would begin to cover the costs of the replacement of the aged water system. The proposed transfer of funding would supplement the initial funding allocated and ideally allow for an initial phase of construction to occur during the summer of 2024.

#### **Water CIPs**

This transfer request would close four completed Water CIPs and transfer the remaining \$275k into the Water System SCADA Upgrades CIP, W75-078. This transfer and closeout request is also a housekeeping measure to consolidate and simplify the funding location for these similar projects. The work in each CIP requesting to be closed has been completed.

#### **Action Requested**

Staff requests the CIP transfers listed on the attached document be forwarded to the full Assembly for approval.