

**CBJ Master List of Boards as of March 2023**

|   | <b>Name of Board</b>                                   | <b>Total # of Seats &amp; Membership Eligibility Requirements</b>   | <b>Type of Board</b> | <b>Governing Legislation</b>           | <b>Meetings</b>  |
|---|--|---|----------------------|--|--|
| 1 | <b>Americans with Disabilities Act Committee (ADA)</b> | <b>7 Seats Total:</b> All seats are open to any member of the public who wishes to apply. Persons with Disabilities or family members of persons with disabilities are encouraged to apply for any vacant seats on the committee. <b>(CDD Staff Support)</b>  | Advisory Board       | Resolution 2429                        | 3rd Thurs - <b>Have not met since Sept 2019</b> , quorum issues then COVID       |
| 2 | <b>Building Code Advisory Committee (BCAC)</b>         | <b>5 Seats Total:</b> Representing to the extent possible: Architects, Electrical Engineers, Civil Engineers, Mechanical Engineers, and Contractors. <b>(CDD Staff Support)</b>   | Advisory Board       | CBJ Code 19; Resolutions 1116 and 1130 | Wed's at 5pm at Downtown Fire Station. <b>Last met Sept 2022.</b>                |
| 3 | <b>Douglas Advisory Board (DAB)</b>                    | <b>7 Seats Total:</b> All members must be qualified voters of the City & Borough residing on Douglas Island. <b>(City Clerk Staff Support)</b>  | Advisory Board       | Resolution 2331                        | 3rd Wed at 5pm at Douglas Library Conference Rm                                  |
| 4 | <b>Historic Resources Advisory Committee (HRAC)</b>    | <b>9 Seats Total:</b> Members shall be appointed for a term of three years. The assembly shall invite applications for membership from archaeologists, historians, architects, people knowledgeable in the customs and language of the Tlingit & Haida people, owners of locally recognized historic property, people familiar with the operations and issues relating to the city museum, teachers and the general public. <b>(CDD Staff Support)</b>  | Advisory Board       | CBJ Code 49.10.410                     | 1st Wed at 5pm at Conf. Rm 224/Zoom  |
| 5 | <b>Juneau Commission on Aging (JCOA)</b>               | <b>9 Seats Total:</b> 9 members + 1 Assembly Liaison. The assembly shall appoint members, to <b>2-year terms</b> , from a diverse population of people with knowledge of issues relating to aging or with expertise on health, housing, transportation, finances, insurance, and other areas of concern for seniors in Juneau. At least five public members shall be 65 years of age or older. Four public members shall serve without restriction as to age. <b>(City Clerk Staff Support)</b>   | Advisory Board       | Resolution 2944                        | 3rd Tues at 10:30am via Zoom   |
| 6 | <b>Juneau Commission on Sustainability (JCOS)</b>      | <b>9 Seats Total:</b> 9 Public (Voting) members + 1 Assembly Liaison & 1 Planning Commission Member Ex-Officio. Commission membership shall reflect environmental, social, economic, and governmental perspectives, unified by the common interest of sustainability. The Commission shall draw its members from government, business, academia, not-for-profits, and neighborhood associations. <b>(E/PW Staff Support)</b>  | Advisory Board       | Resolution 2755                        | Regular Meetings-1st Wed at 12pm via Zoom, Worksessions-3rd Wed at 12pm via Zoom |
| 7 | <b>Juneau Human Rights Commission (JHRC)</b>           | <b>7 Seats Total:</b> Membership shall be selected to provide the most balanced representation possible. The Assembly's purpose in establishing the JHRC, as stated in Resolution Nos. 1615(am), 2209, 2436, & 2738 remains unchanged: the Assembly finds discrimination against an inhabitant of the municipality because of any characteristic unrelated to merit is a matter of public concern, threatening the peace, order, health, safety, and general welfare of the municipality and its inhabitants; and continues to be the policy of the municipality to eliminate and prevent discrimination and harassment <b>(City Clerk Staff Support)</b> | Advisory Board       | Resolution 2946                        | 1st & 3rd Tues at 5pm via Zoom   |
| 8 | <b>Juneau Public Libraries Endowment Board (JPLEB)</b> | <b>3 Seats Total:</b> 1 Public member, 1 member nominated by Friends of the Library, and the Public Library Director <b>(Library Staff Support)</b>   | Advisory Board       | Resolution 1609                        | meets once or twice a year at the call of the Library Director                   |

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|----|---|---|--------------------------|--|--|
| 9  | <b>Local Emergency Planning Committee (LEPC)</b>        | <b>12 voting members &amp; 12 alternate members</b> + the Manager's Designee & Alternate + Assembly Liaison, nominated by the Assembly and appointed by the Alaska State Emergency Response Commission. Reestablished the LEPC to ensure compliance with federal/state community right-to-know laws, meet community needs for emergency planning, and facilitate the integration of emergency plans generated by and for the hospital, the airport, the electric utility, oil spills, cruise ships, the Red Cross, and other agencies; <b>(Emergency Programs Staff Support)</b>  | Advisory Board (by-laws) | Resolution 2974 AS 26.23.071 & 26.23.073   | 2nd Wed at 12pm at UAS Rec Center/Zoom   |
| 10 | <b>Parks &amp; Recreation Advisory Committee (PRAC)</b> | <b>9 Seats Total:</b> 9 (voting) public members + 1 Assembly Liaison. Excluding parking management & facilities maintenance services, PRAC advises the assembly regarding all Parks & Recreation managed lands, facilities, and services including, but not limited to, Treadwell Arena, Aquatics Facilities, and the Jensen-Olson Arboretum. As well as provide recommendations for: planning/development affecting parks & recreation in the community, CIP, P&R Fee Schedule, legislation/regulations related to P&R, acquisition/disposal of CBJ lands related to P&R, naming of P&R facilities. <b>(P&amp;R Staff Support)</b>   | Advisory Board           | Ordinance 2022-64(b)(am)   | 1st Tues at 5:30pm at Assembly Chambers/Zoom   |
| 11 | <b>Sister Cities Committee (SSC)</b>                    | <b>7 Seats Total:</b> 7 (voting) public members + 1 Assembly Liaison. SCC focused on nurturing CBJ relationships w/ designated Sister Cities, cultural exchanges w/ those cities & plan/coordinate official visits. <b>(Clerk Staff Support)</b>  | Advisory Board           | Resolution 2716  | 3rd Thurs at 5:30pm via Zoom. <b>Due to lack of members or applicants, SCC last met Oct 2021</b> |
| 12 | <b>Systemic Racism Review Committee (SRRC)</b>          | <b>7 Seats Total:</b> 7 public members + 1 Assembly Liaison. Members selected to provide the most balanced representation possible: experience identifying unlawful discrimination—including based on race, color, or national origin—experience identifying social justice inequity, or intimate knowledge of local cultures and practices, including tribal culture and practices. <b>(City Clerk, Manager's Office &amp; Law Staff Support)</b>  | Advisory Board           | Ordinance 2020-32(c)(am) In the process of updating current SRRC Charge as of 3/2023 | Tues. after a Regular Assembly Mtg. at 12pm via Zoom   |
| 13 | <b>Utility Advisory Board (UAB)</b>                     | <b>7 Seats Total:</b> To the extent practicable, appointments shall be made as follows: one engineer registered in the State of Alaska, preferably with training and experience in water, wastewater, and/or utility systems design and operation; one accountant, preferably experienced with utility financial management practices; one general contractor, preferably experienced in the construction of water and/or wastewater utility systems; two commercial customers of the City and Borough water and/or wastewater utility; one residential customer of the City and Borough water and/or wastewater utility; and one member of the general public. <b>(E/PW Staff Support)</b> | Advisory Board           | Resolution 2299  | 2nd Thurs at 5:15pm at Water Utility Shop/Zoom   |

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| 14 | <b>Wetlands Review Board (WRB)</b>           | <b>9 Seats Total:</b> Two shall be members of the planning commission, and seven shall be members of the public. Planning commission members shall be appointed by the commission. Public board members shall be appointed by the assembly. When public members are appointed, the assembly shall consider obtaining the broadest possible representation of members with knowledge of the values, functions and uses of wetlands, such as fish or wildlife biology, geology, hydrology, land use planning, and engineering. (CDD Support Staff)     | Advisory Board                             | CBJ Code 49.10.700-790. <b>Currently an Ordinance for Intro on 3/20 Assembly Mtg to dissolve the WRB, per PC mtg on 3/14 recommendation as WRB is no longer needed.</b> | 3rd Thurs at 5:15pm. Due to quorum issues then COVID, <b>WRB last met Sept 2018</b>  |
| 15 | <b>Youth Activities Board (YAB)</b>          | <b>9 Seats Total:</b> a Parks and Recreation Advisory Committee member, nominated by the committee; a Juneau Arts & Humanities Council member, nominated by the council, a Juneau Sports Association member, nominated by the association; six public members, one of which must be 18 years or younger at time of appointment. <b>(P&amp;R Staff Support)</b>   | Advisory Board                             | Resolution 2820   | 2nd Tues at 5:30pm<br>Conf. Rm 224/Zoom  |
| 16 | <b>Animal Hearing Board (AHB)</b>            | <b>5 Seats Total:</b> The animal hearing board shall be composed of 5 members and 1 alternate member appointed by the manager for staggered 3-year terms. There shall be one member selected from each of the following groups: licensed veterinarians; organized animal interest groups; animal trainers, preferably experienced in handling problem animals; animal owners from the general public; and nonanimal owners from the general public. The alternate shall also be selected from one of these groups. <b>(City Clerk Staff Support)</b> | Appeal/Hearing Board - Quasi-Judicial Body | CBJ Code 08.30  | As needed to hear an appeal. <b>Last hearing was Nov. 2020</b>   |
| 17 | <b>Bidding Review Board (BRB)</b>            | <b>5 Seats Total:</b> The bidding review board shall consist of five persons appointed by the assembly. To the extent possible, one of the members shall be an attorney licensed to practice law in the state <b>(City Clerk Staff Support)</b>  | Appeal/Hearing Board - Quasi-Judicial Body | CBJ Code 53.50  | As needed to hear an appeal. <b>Last hearing was April 2019</b>  |
| 18 | <b>Board of Equalization (BOE)</b>           | <b>9 Seats Total:</b> The board shall comprise a pool of no less than five, appointed by the assembly. Each panel hearing appeals shall consist of three members. appointed on the basis of their general business expertise and their knowledge or experience with quasi-judicial proceedings. General business expertise may include, but is not limited to, real and personal property appraisal, the real estate market, the personal property market, and other similar fields. STIPEND <b>(City Clerk Staff Support)</b>                       | Appeal/Hearing Board - Quasi-Judicial Body | CBJ Code 15.05, AS 29.10.200(41) and AS 29.45.800 and Ordinance 2022-21(b)  | As needed to hear appeals. Last meeting was <b>Sept 2022 to update governing legislation</b> . Will start again in late April. |
| 19 | <b>Building Code Board of Appeals (BCBA)</b> | <b>7 Seats Total:</b> One member of the board of appeals shall be an architect, one member an engineer, one member an attorney, one member a general contractor, one member a mechanical contractor, one member an electrical contractor and one public member. <b>(City Clerk &amp; CDD Staff Support)</b>  | Appeal/Hearing Board - Quasi-Judicial Body | CBJ Code 19 and Code 01.50  | As needed to hear appeals <b>last met June 2015</b>  |

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| 20 | Personnel Board (PB)                       | <b>5 Seats Total:</b> Members of the personnel board shall be residents of the City and Borough who shall serve without pay. The assembly will seek persons who have experience in the field of employee relations or personnel management to serve on the personnel board. A member of the personnel board shall not be an employee or spouse of an employee of the City and Borough or an employee of any collective bargaining organization which represents any City and Borough employees, other than those employed by the school district. <b>(City Clerk Staff Support)</b>   | Appeal/Hearing Board - Quasi-Judicial Body                                    | <a href="#">CBJ Charter 3.14</a>    | As needed to hear personnel issues brought before the board. <b>Last met June 2022</b> |
| 21 | Sales Tax Board of Appeals (STBA)          | <b>5 Seats Total:</b> To the extent possible, one member of the board of appeals shall be a certified public accountant, one member shall be licensed to practice law in the state, and the remainder shall be members of the general public.   | Appeal/Hearing Board - Quasi-Judicial Body                                    | CBJ Code 65.05.180                  | As needed to hear appeals. <b>Last met 2013</b>  |
| 22 | Juneau Economic Development Council (JEDC) | <b>7 Public Seats,</b> Mayor, UAS Chancellor, 1 Organized Labor Seat, & 1 Non-Profit Environmental Seat: An independent not-for-profit corporation governed by a board of directors consisting of nine members, one member must represent organized labor and one must represent a nonprofit environmental organization. In addition, the mayor or the mayor's designee, and an assembly member serves on the council. The remaining five members on the board shall be selected based on their experience and expertise in fields relating to economic development, including but not limited to: large and small businesses; entrepreneurship; natural resource development; tourism; banking and finance; higher education; engineering and construction; and government. The council hires its own executive director who serves as staff to the council. <b>(JEDC Staff Support)</b> | Assembly appointed independent not-for-profit corporation board of directors. | Resolutions 2063 & 2136             | 1st Wed at 12pm at JEDC  |
| 23 | Airport Board                              | <b>7 Seats Total:</b> 7 members + 1 Assembly Liaison. No member of the airport board, or member of a board members immediate family or household, may be employed by the Airport. No more than 3 members may be tenants under a lease with the airport, or an officer or employee of a tenant under lease with the airport. <b>(Airport Staff Support)</b>  | Empowered Board (Charter)(term limits)(by-laws)                               | CBJ Charter 3.22 & CBJ Code 05.01   | Regular Meetings-2nd Thurs.at 6pm JIA Alaska Room/Zoom                                 |
| 24 | Docks & Harbors Board                      | <b>9 Seats Total:</b> 9 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Harbors Department. <b>(D/H Staff Support)</b>   | Empowered Board (Charter)(term limits)(by-laws)                               | CBJ Charter 3.21 and CBJ Code 85.02 | Regular Meetings-last Thurs. at 5pm Conf. Rm 224/Zoom                                  |
| 25 | Eaglecrest Ski Area Board                  | <b>7 Seats Total:</b> 7 members + 1 Assembly Liaison: No board member, or member of a board member's immediate family or household, may be employed by the Eaglecrest ski area. <b>(Eaglecrest Staff Support)</b>   | Empowered Board (Charter)(term limits)(by-laws)                               | CBJ Charter 3.20 and CBJ Code 67.05 | Regular Meetings-1st Thurs. at 5:30pm Conf. Rm 224/Zoom                                |

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|-----------|----------------------------|---|---|-------------------------------------|--|
| <b>26</b> | <b>Hospital Board</b>      | <b>9 Seats Total:</b> 9 members + 1 Assembly Liaison:<br>Up to two members of the hospital board of directors may be physicians in the community appointed from a list of those names submitted by the hospital medical staff. No board member, or member of a board member's immediate family or household, may be employed by the hospital.<br><b>STIPEND (BRH Staff Support)</b> | Empowered Board (Charter)(term limits)(by-laws)                       | CBJ Charter 3.15 and CBJ Code 45.05 | Regular Meetings-4th Tues at 5:30pm via Zoom                     |
| <b>27</b> | <b>Planning Commission</b> | <b>9 Seats Total:</b> 9 members + 1 Assembly Liaison:<br>Must file w/ Alaska Public Offices Commission. Performs the area-wide functions of planning, platting and zoning. They also serve as the Board of Adjustment for variances. The PC reviews and recommends updates to the Assembly of the CBJ Code and Comprehensive Plan. <b>STIPEND (CDD Staff Support)</b>               | Empowered Board (Charter) & Quasi-Judicial Body(term limits)(by-laws) | CBJ Code 49.10                      | Regular Meetings-2nd & 4th Tues at 7pm at Assembly Chambers/Zoom |