

# DOCKS AND HARBORS SPECIAL BOARD MEETING MINUTES

October 15, 2024 at 12:00 PM

Zoom Webinar



<https://juneau.zoom.us/j/86879425420> or (253)215-8782 Webinar ID: 868 7942 5420 Passcode: 835485

- A. **CALL TO ORDER:** Mr. Etheridge called the meeting to order on zoom at 12:00pm
- B. **ROLL CALL:** Jim Becker, Tyler Emerson, Clayton Hamilton, Debbie Hart, Matthew Leither, Nick Orr, and Don Etheridge.  
  
Absent: Annette Smith and Shem Sooter.  
  
Also in attendance: Port Director Carl Uchtyl, Harbormaster Matt Creswell, Port Engineer Matthew Sill and Administrative Officer Melody Musick
- C. **PORT DIRECTOR REQUESTS FOR AGENDA CHANGES-** none.
- D. **PUBLIC PARTICIPATION ON NON-AGENDA ITEMS**
- E. **NEW BUSINESS**

- 1. Transfer \$250K from H51-129 (Taku Harbor) to CIP H51-130 (Wayside Park Float Dredging)  
Presentation by Port Director: Mr. Uchtyl said that Mr. Sill will speak on the bid award. The transfer of funds request will allow to award the Wayside Park Dredging project. The two capital improvement projects (CIP), Taku Harbor and Wayside Park Dredging, have funding secured from the 1% sales tax from 2022. Based on the bid opening there is not sufficient funds to award for the dredging project. To move forward with the dredging project, the transfer of funds must be approved by the Board. If the Board does not want to award the contract, then the transfer will not go forward to the Assembly. Mr. Uchtyl is asking if the Board would like to transfer \$250,000 from the existing Taku Harbor CIP for the purpose of having sufficient funds for the dredging project. The work on Taku Harbor will be ready to bid in early February. Mr. Uchtyl is confident that there will be enough funding for both projects. Currently an agreement is being worked on with Alaska Department of Fish and Game for a ¾ federal match to ¼ local grant for funding for the Taku Harbor project. The total cost of the Taku Harbor project is approximately \$1.6 million, which Docks and Harbors would be responsible for \$400,000.

## Board Questions

Mr. Emerson asked if the dredging project is for the dock located near DIPAC.

Mr. Etheridge confirmed the location of the Wayside Float.

Public Comment- none.

## Board Discussion/Action

**MOTION BY MR. EMERSON TO RECOMMEND THE ASSEMBLY APPROVE \$250,000 TRANSFER FROM H51-129 (TAKU HARBOR) TO H51-130 (WAYSIDE PARK FLOAT DREDGING).**

Motion passed unanimously.

- 2. Bid Opening Results Wayside Park Float Dredging - Project DH25-006  
Presentation by Port Engineer: Mr. Sill said that the dredging project would remove 5,000 cubic yards from under the float to be disposed in in the channel. The scope is relatively small but is a needed project. The project had two bidders with the apparent low bid coming from Rock-N-Road Construction

with a project bid amount of \$797,000, the high bid from Duwamish Services was \$1,179,900. None of the local construction companies had availability this fall to bid.

Board Questions

Mr. Leither asked what was the in house estimate for the project?

Mr. Sill said the project estimate was \$750,000.

Public Comment- none.

Board Discussion/Action

**MOTION BY MR. EMERSON TO RECOMMEND THE ASSEMBLY APPROVE A CONTRACT AWARD TO ROCK-N-ROAD CONSTRUCTION FOR \$797,000 FOR DREDGING WAYSIDE PARK FLOAT UNDER CONTACT DH25-006.**

Motion passed unanimously.

**F. STAFF, COMMITTEE AND MEMBER REPORTS**

Mr. Uchytel shared the result of the poll to determine a retreat date or dates. The results indicate that the 12<sup>th</sup> and the 13<sup>th</sup> of November works for all the Board members.

Mr. Creswell said that a vessel that was impounding last week, sunk this morning. It has been raised and will be disposed of during the upcoming weeks.

**G. BOARD ADMINISTRATIVE MATTERS**

- a. Operations-Planning Committee Meeting - Wednesday October 23rd, 2024
- b. Special Board Meeting - For Public Hearing of Proposed Regulation Changes - 5:00 PM Thursday, October 31st, 2024
- c. Regular Board Meeting - Immediately Following the October 31st Special Board Meeting

**H. ADJOURNMENT at 12:16pm.**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).