

# DOCKS AND HARBORS OPERATIONS MEETING MINUTES

November 13, 2024, at 8:01 PM



## Port Director's Conference Room/Zoom Webinar

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<https://juneau.zoom.us/j/81569794359> or (253)215-8782 Webinar ID: 815 6979 4359 Passcode: 612073

**A. CALL TO ORDER** By Mr. Sooter immediately following Special Board Retreat Meeting in Port Director's Conference Room and via Zoom.

**B. ROLL CALL:** James Becker, Tyler Emerson, Clayton Hamilton, Debbie Hart, Matthew Leither, Nick Orr, Annette Smith, Shem Sooter, and Don Etheridge

**Absent:** Clayton Hamilton.

**Also in attendance:** Carl Uchtyl – Port Director, Matthew Sill – Port Engineer, Matthew Creswell – Harbormaster, and Melody Musick—Administrative Officer.

**C. PORT DIRECTOR REQUESTS FOR AGENDA CHANGES-** none.

MOTION BY MS. HART TO APPROVE THE AGENDA AS PRESENTED OR AMENDED.

Motion passed unanimously.

**D. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS-** none.

**E. APPROVAL OF MINUTES**

1. October 23rd, 2024, Meeting Minutes

Minutes approved unanimously.

**F. UNFINISHED BUSINESS**

2. Board Strategic Retreat - Action Items

Presentation by Port Director: Mr. Uchtyl said that the Board can make a motion on the legislative priority list deliberated at the Board retreat.

Committee Questions- none.

Public Comment- none.

Committee Discussion/Action

**MOTION BY MR. ETHERIDGE TO BRING THE LEGISLATIVE PRIORITY LIST BEFORE THE FULL BOARD AT THE NEXT BOARD MEETING.**

Motion passed unanimously.

**G. ITEMS FOR INFORMATION/DISCUSSION**

3. Taku Harbor Repairs - 65% Drawing Review

Presentation by Port Engineer: Mr. Sill said that PND Engineers submitted the 65% design for the project and submitted the permit application for the project. They are using a new permitting process that should be faster than previous permits. Mr. Sill referenced the side view of the design drawing. The project consists of two aluminum catwalks and aluminum gangway. The piling located in the middle of the float will be removed. There is a segment of the float that attaches to the abutment that is relatively new will be removed and repurposed for a future project.

Committee Discussion/Public Comment

Mr. Etheridge asked how big is the float that will be removed and repurposed?

Mr. Sill said that is approximately 8ft by 35ft. It is a standard model boarding float that is similar the floats that are located at the launch ramp facilities. Mr. Sill referenced sheet 12 that contains an image of the boarding float. There are tires located on the bottom of the floats to prevent damage at low tides.

Mr. Orr asked if this project will be completed this spring.

Mr. Sill confirmed that the project will be completed this spring.

Mr. Etheridge said that he would recommend that the float be utilized at Echo Cove.

Mr. Uchytel said that the old fuel float at Aurora Harbor will also be available to be repurposed after the completion of the Aurora Harbor Drive Down Float.

4. Annual Report to the Assembly

Presentation by Port Director: Mr. Uchytel said that at the end of the packet there is last year's annual report to the Assembly. Mr. Uchytel said that he will present a draft report for this year at the next Board meeting. The report contains updated activities and financial information for the department.

Committee Discussion/Public Comment- none.

**H. STAFF, COMMITTEE AND MEMBER REPORTS**

**Mr. Etheridge reported:** Mr. Etheridge said that he attended the Marine Corps birthday party hosted by Navy League and organized by Mr. Uchytel. It was a successful and highly attended event.

**Ms. Smith reported:** Ms. Smith reported that she is missing the South Douglas West Juneau Committee meeting due to a timing conflict with the Board retreat.

**I. COMMITTEE ADMINISTRATIVE MATTERS**

Next Operations/Planning Committee Meeting - Wednesday, December 11th, 2024

**J. ADJOURNMENT at 8:17pm.**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).