



Engineering and Public Works Department  
155 Heritage Way  
Juneau, Alaska 99801  
Telephone: 586-0800 Facsimile: 586-4565

DATE: June 3, 2024

TO: Wade Bryson, Chair  
Public Works and Facilities Committee

THROUGH: Denise Koch, Engineering and Public Works Director

FROM: Jeanne Rynne, Chief Architect

SUBJECT: Close-out of Downtown Fire Station Improvements (CIP F21-042) and Funds Transfer to Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades (CIP F21-041)

Staff requests a transfer of the remaining balance of \$7,388 from Capital Improvement Project (CIP) F21-042 Downtown Fire Station Improvements to CIP F21-041 Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades.

**Background:**

CIP F21-042 was established in July 2021 for \$75,000 to fund the design for the Downtown Juneau Fire Station Kitchen and Day Room Remodel. Documents were prepared for bidding. Estimated construction cost in March 2022 was \$500,000 and contingent upon future funding. As the design services are complete, Capital City Fire and Rescue wishes to close out the CIP and transfer the remaining balance to CIP F21-041 Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades, which is currently in construction.

CIP F21-041 funded the installation of a new generator, partially funded by a Federal Emergency Management Agency (FEMA) grant, at the Juneau Fire Station. Mechanical and electrical upgrades are currently underway at the Glacier Fire Station and include a new generator and electric boiler. Work is approximately 40% complete and scheduled for completion in September 2024.

<b>Transfer From:</b>		
F21-042	Downtown Fire Station Improvements	\$7,388
<b>Transfer To:</b>		
F21-041	Downtown and Glacier Fire Stations Mechanical and Electrical Upgrades	\$7,388

**Action Requested**

Staff requests the \$7,388 transfer, as described above, be forwarded to the full Assembly for approval.