

# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

December 11, 2024 at 12:00 PM



## **In-Person with Zoom Capabilities**

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**LOCATION In-Person:** Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd - Room 116)

or via **Zoom:** <https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call Tom Mattice at (907) 209-9207 or e-mail [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov)

### **A. CALL TO ORDER - Chairman Ed Williams**

### **B. ROLL CALL**

**Establish Quorum** - Michelle Brown

**Introductions** - Online and In Room

#### **Thank You & Farewells**

Paul Kelly, Elected Official Seat since 2023

Jennifer Pemberton, Primary Media Seat since 2022

#### **Welcomes**

Ella Adkinson, Elected Official Seat

Kim McDowell (BRH), Primary Hospital Seat

Evan Price (UAS), Alternate Right to Know Seat

Rhys Mateo (SEARHC), Alternate Vulnerable Populations Seat

### **C. APPROVAL OF AGENDA - December 11, 2024**

### **D. APPROVAL OF MINUTES**

- 1. Approval of Minutes:** October 09, 2024, Draft Minutes of the Juneau Local Emergency Planning Committee – Approved unanimously

### **E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (10-15 Minutes) None.**

### **F. STAFF REPORTS**

Emergency Programs - Tom Mattice reported on an upcoming busy budget and grant season. Multiple city hall office moves after returning from personal leave in November. Tom will be teaching ICS 300 and 400 classes this week. He advised that Michelle Brown would be with Emergency Programs until January 21 and thanked her for her service. Tom noted that more ICS classes were coming in February and March, and the LEPC would receive further information. CBJ received six responses to Hazard Mitigation Plan Grant Request for contractor proposals. He expects a contractor to be selected soon, which will be followed by a planning meeting. A new HMGP plan is expected to be completed by next December. Tom advised that FEMA is pulling out of Juneau shortly, while the Small Business Administration would be here through the end of the month. The SBA registration period for property damage ends December 16, 2025, and for economic injury ends July 16, 2025. Michelle Brown confirmed FEMA application date December 16, 2024. Tom emphasized the importance of getting flood insurance.

JPD – Commander Weske reported that JPD had hired four new officers so far, with three more coming soon and eight more in January, for eleven officers total in the training program. The department is still down ten positions, five of which are at the airport. In December 2025 he anticipates the department will be whole.

CCFR – Teresa Ross reported on efforts to fill the Fire Program Manager position.

Red Cross – Michelle Brown reported about the quarterly faith community luncheon held in early December. She said that discussions included CERT training, working with the LEPC, sheltering training, and the importance of each congregation. Tom confirmed that CERT and sheltering training can be through the Red Cross or through CBJ. More courses are coming in March.

Alaska Native Tribal – Sabrina Grubitz reported that their current focus was on remote locations in Southeast such as Klukwan, Kasaan, and Pelican. Alisha Sell is the certified trainer and she will support Juneau as much as possible. Tom emphasized getting CBJ staff involved in supporting Red Cross and partner training, and upcoming Hazmat training in a few months. Sabrina noted they had completed the EPA Community Change 20 million grant application jointly with CBJ, which addresses funding for the HESCO barriers. Tlingit Haida is looking to fill gaps to support emergency management activities. Tlingit Haida received one year of Hazmat grant funding to train VPSO officers and do community education. Sabrina noted the Nov 20th anniversary of the Rainbow landslide and advised they sent staff to Wrangell to be supportive. She noted a tribal community partner meeting with FEMA Region X and said that FEMA was holding a core values flood recognition event that afternoon. MOUs were approved for cooperative waste management, and for public safety with CBJ.

**G. NEW BUSINESS - Group Discussion - Youth Emergency Preparedness**

When Mobile Phones are not an Option: Knowledge of important contacts, names, phone numbers, emails, addresses, and speaking to dispatch and first responders.

Michelle Brown explained that a former LEPC member, Chava Lee, contacted the Red Cross with her concerns about teens that don't know phone numbers and addresses for dispatch in the event of an emergency. Red Cross Britt Tonnessen requested that the Juneau LEPC discuss potential solutions. One solution could be adding it to existing programs serving schools, etc., and we are starting the conversation with the LEPC. Members suggested joining it with the Red Cross' program Prepare with Pedro, which includes family contact cards for students and parents. Destiny Sargent added that adults could benefit from memorizing numbers as well. The public also needs to know about alternate communication such as satellite phones and Hamm Radio. CCFR Theresa Ross advised that CCFR delivered an educational program to students, and this could be added to the curriculum as well as partnering to work on this with the Red Cross.

**H. UNFINISHED BUSINESS**

**2. Mendenhall River Flooding - FEMA ASSISTANCE - Tom Mattice**

Monday, December 16, 2024 - Final Application Date & Last Day the Disaster Recovery Center will be open.

Visit the Disaster Recovery Center at the Mendenhall Valley Library (3025 Dimond Park Loop)

**3. All Hazard Mitigation & Whole Community Input Planning update - Tom Mattice – addressed previously**

**I. AGENDA TOPICS**

**J. INFORMATION ITEMS**

**ICS 300 Training**

**Date/s:** December 09, 10, 11

**Location:** CBJ EOC at JPD (6255 Alaway Ave, Juneau)

**POC:** Tom Mattice (907) 209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**ICS 400 Training**

**Date/s:** December 12, 13

**Location:** Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd-Room 115/116)

**POC:** Tom Mattice (907) 209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**FEMA Resident Individual Assistance**

Application Period and Disaster Recovery Center Closing December 16, 2024

Visit the Disaster Recovery Center at the Mendenhall Valley Public Library (3025 Dimond Park Loop)

See attached News Release for more information

**Shelter Training 2025**

April

More information to come

**POC:** Britt Tonnessen – (907) 727-5361 – [britt.tonnessen@redcross.org](mailto:britt.tonnessen@redcross.org)

**AlaskaEx 2026 – SE AK Regional Exercise with events beginning in 2025 through 2026**

More information to come.

**POC:** Tom Mattice (907) 209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**ORCA Exercise-103rd WMD-CST, AK ANG**

**SAVE THE DATE:** June 9-13, 2025

**POC:** CPT Rehberg, Kyle J - [kyle.j.rehberg.mil@army.mil](mailto:kyle.j.rehberg.mil@army.mil)

4. FEMA Resident/Individual Assistance News Release

**K. NEXT MEETING DATE**

January 08, 2025

Blended Meeting w/ZOOM Webinar Capabilities

Location: Nat'l Guard Armory/UAS Rec Center (12300 Mendenhall Loop Rd-Room 116)

**PLEASE ATTEND IN PERSON WHENEVER POSSIBLE**

\*Regular LEPC Meetings are held the 2nd Wednesday of each month

**L. ADJOURNMENT 12:37 pm**

ADA accommodations available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.gov](mailto:city.clerk@juneau.gov).

**LEPC COMMITTEE MEETING****Attendance Sheet****Date: December 11, 2024**

Room- 15

Zoom- 5

Total- 20

	SEAT	NAME	PHONE/S	R/Z ATTENDING
1	Elected Official	Ella Adkinson 12/01/2024	(907)	
2	Law Enforcement	Jeremy Weske (JPD) 07/29/24	(907) 500-0618 (907) 957-0932	<b>Z</b>
2A	Law Enforcement	Krag Campbell (JPD) 12/11/23	(907) 957-1522 (907) 500-0637	
3	Fire	Theresa Ross (CCFR) 07/29/24	(907) 419-1533 (907) 586-	<b>R</b>
3A	Fire	Travis Wolfe (CCFR) 03/20/23	(907) 209-7018 (907) 586-0918	
4	General Public	Destiny Sargeant (Psychologist) 01/01/19	(907) 723-9828	<b>Z</b>
4A	General Public	Louisa Phillips AKNG 02/23/23	(907) 523-4020 (907) 321-1157	<b>R</b>
5	Hospital	<b>Kim McDowell (BRH Chief Nursing Officer) Assembly 11/18/2024</b>	(425) 753-6040 (907) 796-8689	
5A	Hospital	<b>Vacant 06/30/24</b>		
6	Media	<b>Jennifer Pemberton 02/07/22 Last meeting 12/11/24</b>	(907) 209-0187 (907) 463-6422	
6A	Media	Warren Russell -Co-Chair 01/01/20	(907) 723-5139	<b>R</b>
7	Red Cross	Britt Tonnessen (RC) 01/01/20	(719) 659-8031 (907) 727-5361	
7A	Red Cross	Loren Jones (RC) 01/01/22	(907) 500-8001	
8	Right to Know	Chris Russell (Troopers) 01/01/22	(907) 465-4006 (907) 209-6277	
8A	Right to Know	<b>Evan Price (UAS) appt on 11/18/2024</b>	(907) 796-6015 (623) 337-2457	<b>R</b>
9	Community Group	Karen Wood (JNU Animal Rescue) 01/01/18	(907) 321-7081 (907) 789-6997	<b>R</b>
9A	Community Group	Ed Willams (VA)-Chairperson 01/01/17	(907) 723-7468	
10	HAZ/MAT Transporter	Nicole Ferrin (NWS) 07/10/23	(907) 790-6803	
10A	HAZ/MAT Transporter	Ken Murphy (DOT) 03/20/23	(907) 723-1625	<b>R</b>
11	Vulnerable Populations	Eileen G Hosey (CCS) 1/30/23	(907) 463-8763 (907) 209-6260 (907) 463-8700	
11A	Vulnerable Populations	<b>Rhys Mateo Emergency Prog Mgr (SEARHC) 11/18/2024</b>	(907) 209-7847	<b>R</b>
12	AK Native Tribal	Sabrina Boone- Grubitz (CCTHITA) 03/14/22	(907) 463-7733 (623) 687-5857	<b>Z</b>
12A	AK Native Tribal	Rhonda Butler (CCTHITA) 12/11/23	(907) 209-2189	

13	Healthcare System	Elaine Hickey (Public Health) 04/04/22	(907) 465-1259	
13A	Healthcare System	Jamie Bursell (SE AK Surgery Cntr) 03/20/23	(907) 723-7872	
14	CBJ Manager Appointee	Tom Mattice (CBJ) 01/01/07	(907) 586-0419 (907) 209-9207	<b>R</b>
14A	CBJ Manager Appointee	Teri Rehfeldt 12/11/24/Michelle Brown (CBJ) 01/01/07	(907) 586-0371 (808) 772-1471	<b>Z/R</b>
15	PUBLIC	Aaron Jacobs (NWS)	(907) 790-6821	
16	PUBLIC	Abi Spofford (UAS)	(360)823-3883 (907) 796-6509	
17	PUBLIC	Alisha Sell (CCTHITA Tribal CERT/Grants)		
18	PUBLIC	Andres Delgado, Airport M&O		
19	PUBLIC	Andrew Pantiskas, CCFR EMSO	(907) 419-8136	
20	PUBLIC	Anthony Russo TSGT (AK ARNG)	(907) 441-6117	
21	PUBLIC	Banu Mufale (BRH ER Director)	(907) 723-5329	
22	PUBLIC	Brandon Bagwell (CCRF/ARFF Program)	(907)258-9068	
23	PUBLIC	Brett Haker, LTC Commander (AKARNG)		
24	PUBLIC	Brian Bezenek (NWS)	(907) 790-6860	
25	PUBLIC	Bryan Ferell (AELP)		
26	PUBLIC	Celeste Lopez (JPD Dispatch Supervisor)	(907) 500-0618	
27	PUBLIC	Charles "Chip" Wisner (FAA)	(907) 201-6437	
28	PUBLIC	Chelsea Swick (CBJ Risk Mngr)	(907) 586-5250	<b>R</b>
29	PUBLIC	Clarise Larson, Media		
30	PUBLIC	Dane Moorehead (AK ARNG)	(541) 419-7681	<b>R</b>
31	PUBLIC	Daniel Blount (CBJ Safety)	(907) 713-7978 (907) 586-5250 x 4086	
32	PUBLIC	David Burg CW2 AKARNG	(701) 351-6935	
33	PUBLIC	David Larkin (VA USCG)	(360) 460-3766	
34	PUBLIC	Di Cathcart (CBJ, Deputy City Clerk)	(907) 586-0216	
35	PUBLIC	Donna Schultz	(907) 789-3996	
36	PUBLIC	Ellen Carlee (AK State Museum)	(907) 465-2396 (907) 209-8260	
37	PUBLIC	Emily McMahan	(907) 766-3300	
38	PUBLIC	Erann Kalwara (CCFR)		

39	PUBLIC	Erin Brunsen (NWS Meteorologist)	(641) 373-3030	
40	PUBLIC	Erin Terry (FBI-AVAP)	(907) 947-9261	
41	PUBLIC	Evan Price (UAS) 06/01/2024	(907) 796-8689 (425) 753-6040	
42	PUBLIC	Fred La Plante, Reverand	(816) 714-9514	
43	PUBLIC	Gena 'Regena' Deck (BRH)		
44	PUBLIC	Gerry Lopez (AKARNG)	(907) 209-9659	
45	PUBLIC	Jackie Woolman-Morgan (CBJ Risk)	(907) 586-5250 X 4092	<b>R</b>
46	PUBLIC	Jacob Thayer (JPD Dispatch)		
47	PUBLIC	Jake Switzer (Troopers)		
48	PUBLIC	James Helfinstine	(907) 321-0772	
49	PUBLIC	Jay Kurtz (Red Cross Regional)	(712) 739-0772	
50	PUBLIC	Jeff Garmon (NWS) 01/30/23	(907) 790-6802	
51	PUBLIC	Jeremy Hsieh (KTOO Reporter)	(907) 586-1670	
52	PUBLIC	Jon Percy (FAA-FAST Team)		
53	PUBLIC	Jonathan Ramos SFC AKARNG	(907) 616-1662	
54	PUBLIC	Josh Bentz (Troopers)		
55	PUBLIC	Kaleb Cravens (NWS)	(907) 790-6803 (907) 790-6823	
56	PUBLIC	Kathy Enser-Patraborg (Red Cross)	(907) 209-3218	
57	PUBLIC	Kathy Miller	(907) 789-3757 (907) 209-1474	
58	PUBLIC	Kathy Shea (DEC/Tier II)	(907) 269-3071	<b>Z</b>
59	PUBLIC	Kathleen Rado	(907) 419-7467	
60	PUBLIC	Katie Crossley (CCTHITA)	(907)	
61	PUBLIC	Kelly Roseman (Juneau Urgent Care)	Multiple Lines	
62	PUBLIC	Kim McDowell (BRH Chief Nursing Officer)	(907) 796-8315 (907) 723-0521	
63	PUBLIC	Kirk Thorsteinson (AKNG-Chaplain)	(907) 321-3026	
64	PUBLIC	Kristin Bartlett (JSD)	(907) 523-1707	
65	PUBLIC	Kyle Kuriatnyk MSGT (AKARNG)		
66	PUBLIC	Kyle Rehberg CPT (AK ARNG)	(907) 980-6079	
67	PUBLIC	Lindsay Wheeler (USCG)	(941) 720-5713	
68	PUBLIC	Lisa Bass (SILC-Independent Living AK)	(907) 263-2011	

69	PUBLIC	Liz Perry (Travel Juneau)	(907) 209-0149	
70	PUBLIC	Luke Bryant (HLS-EOD Specialist)	(360) 551-7218	
71	PUBLIC	Luke Lemieux	(907) 465-6231	<b>R</b>
72	PUBLIC	Malachi Thorington	(907) 518-4002	
73	PUBLIC	Mark Sabbatini, Reporter (Juneau Empire)		
74	PUBLIC	Matthias Carney		
75	PUBLIC	Merideth Bennett (JAMHI)	(907) 463-6886 (296) 447-0960	
76	PUBLIC	Mikal Hawk ILT (AK ARNG)	(402) 380-9217	
77	PUBLIC	Michael Pierson (USCG)	(907) 209-8417 (907) 463-2497	
78	PUBLIC	Mike Lopez (CERT)		
79	PUBLIC	Mike Mazouch (JAR)		
80	PUBLIC	Nancy Groseman, GP	(907) ???	
81	PUBLIC	Petr Janousek (Salvation Army 09/2024)		
82	PUBLIC	Rachel Busey		
83	PUBLIC	Ray Reichl (USCG Sector SEAK)	(907) 463-2980	
84	PUBLIC	Renee Culp	(907) 723-9113	
85	PUBLIC	Rich Peabody	(907) 463-2701	
86	PUBLIC	Rick Fritsch (NWS)	(907) 790-	
87	PUBLIC	Robyn Anderson Volunteer (United Way)	(907) 209-6378	
88	PUBLIC	Ryan O'Shaughnessy (United Way)		
89	PUBLIC	Sean C. Smack, SSG (AK ARNG)	(443) 856-9529 (907) 586-6041 (907) 854-0719	
90	PUBLIC	Sudi Hargis (Red Cross)	(907) 321-8300	
91	PUBLIC	Tiara Ward		
92	PUBLIC	Tom Gemmel (Emer Mgmt Consultant)	(907) 723-3358	
93	PUBLIC	Tom Pauser, LT (USCG)	(206) 965-0630	
94	PUBLIC	Zachariah Fisher (Wildflower Ct)	(907) 463-8763 (907) 209-6260	<b>R</b>
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