



# LOCAL EMERGENCY PLANNING COMMITTEE MINUTES

January 10, 2024, at 12:00 PM

Zoom Webinar

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## VIRTUAL MEETING INFORMATION

<https://juneau.zoom.us/j/99118835453> or 1-253-215-8782 Webinar ID: 991 1883 5453

Questions Call: 907-209-9207 or e-mail [city.clerk@juneau.org](mailto:city.clerk@juneau.org)

**A. CALL TO ORDER:** Chairman Ed Williams at 12:02

**B. ROLL CALL:**

**Establish Quorum:** Michelle Brown confirmed quorum was present.

**Welcome New Members:** Steven Karnazes – Vulnerable Populations Alt (To be appointed 02/05/2024). Introduced himself. He is the SEAHC Emergency Preparedness Manager. Glad to be on board. Got voted in early and is an over achiever and showed up the day before the meeting with chicken and French fries and couldn't figure out where everyone was until he re checked his email.

**Introductions:** Nicole Ferrin of Erin Brunsen a summer intern working with NWS/NOAA.

Britta Tonnessen introduced Mark Keplinger the Red Cross volunteer from Jesuit volunteers. Here since August for one year, working mostly on preparedness, smoke alarm installation, and the children's programs.

**Members Present:** Paul Kelly, Scott Erickson, Destiny Sargeant, Evan Price Jennifer Pemberton, Britta Tonnessen, Loren Jones, Chris Russell, Ryan Sand, Karen Wood, Ed Williams, Nicole Ferrin, Ken Murphy, Steven Karnazes, Jamie Bursell, Tom Mattice, Michelle Brown

**Members Absent:** Krag Campbell, Ed Quinto, Travis Wolfe, Louisa Phillips, Nathan Rumsey, Rhonda Butler, Warren Russell, Eileen Hosey, Sabrina Boone, Elaine Hickey

**Others Present:** Andres Delgado, Chip Wisner, Erin Brunsen, Erin Walker-Tolles, Mark Keplinger, Michael Pierson, Sean Smack

**C. APPROVAL OF AGENDA:** - January 10, 2024 – approved unanimously

Agenda Change: Airport exercise report moved before the staff reports.

**D. APPROVAL OF MINUTES:**

1. December 13, 2023, Draft Minutes of the Juneau Local Emergency Planning Committee – approved unanimously.

**E. PUBLIC PARTICIPATION ON NON-AGENDA ITEMS (10-15 Minutes):** None

**F. STAFF REPORTS**

**Elected Official Report** - Paul Kelly – reported the assembly had a relatively light meeting month. Monday's assembly meeting voted to increase something? Any questions? Tom asked Paul to elaborate a bit more for this committee on something? Paul reported that during the December LEPC meeting he mentioned that at the December Assembly meeting they passed the new maps that deal with the landslides and hazard zones.

**Emergency Programs Report** - Tom Mattice – reported looking forward to a great MGT-405 training this weekend with the Red Cross and Faith-Based Community. Michelle did an outstanding job of shaking the tree and getting the class seats filled. 28 people registered. The city is working to organize a river clean-up plan. Need to work with partner organizations to increase effectivity. Hopefully Team Rubicon will come and do

training and work on the clean-up here in town. It's important for people to realize the city doesn't own the riverbank. It needs to be done so CBJ is working to coordinate a clean-up of the riverbank outside of their property boundaries because it's the right thing to do. A lot of materials washed into trees and blasted into tiny pieces and sharp debris. It is too much to accomplish through a community clean-up day safely. The plan is to work with the fire department and other agencies to do training and clean up around the end of March while the Mendenhall River is at the lowest water levels of the year while most of the riverbank can be reached for clean-up. There has been enough snow fall to begin the avalanche forecast. He is excited to see the National Weather Services starting to hold meetings about flooding. He participated in a great vulnerable populations meeting with the Red Cross, SEARHC, Catholic Community Services, and SAIL. Continuing to work towards those needs in small work group environments. The Coast Guard has a unique workshop coming up, he asked if they could talk about that. Mike Pierson advised that he doesn't have anything on that yet. Tom stated it was about a regional disaster plan. Tom reached out to the state about the upcoming AlaskaEx 2026 regional disaster exercise. It is a statewide exercise that includes Southeast and Juneau with some specialized National Guard units. This is a 3-year event which will have a series of trainings and exercises leading up to it.

**Michelle Brown** reported on information about the FEMA Youth Academy. She encouraged getting the word out. January 22<sup>nd</sup>, it opens for applications and closes March 4<sup>th</sup>. Grades 8 to 11. Juneau School District, but partners should send it out to anyone who might be interested and the schools such as homeschools. If you have those contacts, please reach out to Michelle and she will send the information to them.

**CCFR** – no one in attendance

**JPD** – Scott Erickson – reported that coming February 1<sup>st</sup> the new Chief will be here. He and Kraig Cambell, Deputy Chief will be officially sworn in on the 2<sup>nd</sup>. Scott said he imagines it will be a public event, but he is not certain. However, something would come out soon letting the public know. JPD is still in a revolving hire state.

**Hospital** – Evan Price – reported the level 4 trauma center recertification was successfully completed. Michelle asked how the new mental health center was going. Evan reported they had their first couple patients and services are running smoothly.

**Red Cross** – Britta Tonnessen – reported on the Faith-Based Community Group. One of the big goals is to provide a broad foundation of understanding and training and then guide the group into some manageable goals by tracking their interests and capabilities. Examples, mass care, sheltering, feeding, and distribution. The plan is to have actionable next steps to individual organization goals. For mass care, we plan to do sheltering training in Juneau, bringing in the regional leads. February 11<sup>th</sup> will be an internal Red Cross training. The 12<sup>th</sup> will focus on the community and their leadership in mass care and working on a much more intentional program to address the needs of the Juneau community and throughout all Southeast where they don't have strong connections and working with partners. They will also be working on an updated Red Cross field guide. The current one is outdated and does not include pandemic updates.

**Haz/Mat & NWS Preparedness** - Nicole Ferrin – reported that we are in our first cold snap of the season. Typically, we'd have had a couple of them by now by this late into the winter months. She shared multiple NWS/NOAA National Weather Ready Ambassador flyers, about good practices and being prepared, with the group and extras for community distribution. A high wind watch was in affect for Wednesday night. This could lead to drifting and additional driving challenges. She announced that sometime in February they would be hosting a workshop with the Sitka Sound Science Center.

**Alaska Native Tribal** – no one in attendance. Quick update from Tom Mattice. Tlingit and Haida hired a community service officer. Her primary role will be outlying communities and smaller jurisdictions outside of Juneau. They will be working closely with police and fire about getting more training.

**Other Member Reports** – none

**G. NEW BUSINESS** - none

**H. UNFINISHED BUSINESS –**

**Airport Exercise Lessons Learned and the Path Forward** – Andres Delgado, Airport M&O – this presentation was given prior to member reports: After the exercise a hotwash was held to go over the scenario executed in 2022. They would have liked to see participation and representatives from Bartlett Hospital, there were some unanswered questions BRH potentially could answer. Exercise cycles are 3 years. In this new phase they would like to have some face-to-face collaborations with multiple partners. He said the airport would reach out in February to get feedback from BRH. Even Price confirmed he would be the appropriate BRH contact. The goal is to hold training and exercises beforehand in preparation for an actual event. Tom reported about the upcoming AlaskaEx 2026 State coordinated exercise. Pre-exercise activities will help communities prepare. The final event will include topics such as Active Shooter exercises and search and rescue teams, mass casualties and more... Planning meetings will be held to decide on how to proceed to address all these areas throughout Southeast. There will be joint exercises, goal specific tabletops, and some full exercises. Steven Karnazes asked if SEARHC roles were specifically included in plans and a willingness to take on appropriate areas to take some of those things off the plate. Tom Mattice advised the current Mass Casualty Plan is to bring all the patients, doctors, and nurses to Bartlett. Currently, SEARHC is not written into it. The ER doctor would need to officially advise that they are overwhelmed, and alternate medical facilities are needed, before involving other partners. The city cannot take liability for opening a medical location. Bartlett either owns it completely as a high-level care facility, or they would need to sign a contract with other providers. It is written in the Mass Casualty Plan that non-high level care injuries, such as a closed fracture, may be taken to Juneau Bone and Joint. Hopefully, we are working with the Hospital to create divide and conquer plans. We've done community wide surveys that list all the known resources such as "next door there is a surgery facility with 21 doctors and nurses" however until the ER doctor declares a mass casualty that overwhelms capabilities, patients cannot be diverted to other facilities. Bartlett needs to develop a triage plan. Steven Karnazes said SEARHC is prepared to take people and send people out into the scene. Tom Mattice said that SEARHC has changed over the last 5 years. It has become a critical partnership. Steven responded that SEARHC would like to be included in exercises if Tom believes it would be helpful. SEARHC is here to help, and they want to be involved in as much as possible. Michelle Brown agreed to send an e-mail connecting BRH and SEARHC.

**All Hazard Mitigation & Whole Community Input Planning** – Tom Mattice – Reported we received notice from the state that FEMA has finally approved the grant funding in support of a thorough revision of the CBJ All Hazards Plan. CBJ is awaiting Award documentation. The current plan is old and outdated, it no longer aligns with the state plan. Our goal is to create a revised CBJ Hazards Mitigation plan over a 12 to 16 month period. Once a planning contractor is in place, they will do outreach to those they know want to be involved including partners, the LEPC, and public. This is a public process. Separately, The city is also in the process of revising their comprehensive plan.

**CERT Program Update** – We are seeking a coordinator for this program and strong collaboration between JPD, CCFR, and Tribal government.

**LEPC Future Monthly Meetings Discussion** - Michelle Brown - **New from the airport.** We had been considering a weekday and/or time change to meet at the airport. They had offered us free parking once the new parking lot was finished. The airport advised that they are uncertain when the new meters will be installed and operational. They have discovered the new equipment is not currently capable of handling free parking. At this time, if we went there, each of us would need to pay for parking. Michelle tasked the group to send her ideas for other locations. She advised that she checked out the Teal center and the conference room was too small for a group of our size.

**I. ACTION ITEMS – None**

**J. INFORMATION ITEMS**

**2. MGT 405 Mobilizing Faith Based Community in Preparing for Disaster**

**Sponsor:** City & Borough of Juneau and Red Cross of Alaska in Juneau

**Date:** Saturday, January 13, 2024

**Time:** 9am to 5pm

**Location:** Chapel by the Lake (11024 Auke Lake Way, Juneau)

**Registration Required** (see attached flyer)

**Cost:** Free

**POC:** Tom Mattice (907) 586-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**3. Alaska Just Transition Summit: Vol III – Remembering Forward**

**Sponsor:** Alaska Just Transition Committee

**Date & Time:** Monday, March 18: 9am-5pm

Tuesday, March 19: 9am-6:30pm

Wednesday, March 20: 9am-4pm

**Location:** Centennial Hall

**Cost:** \$175 - \$225

**Registration Website:** <https://akeventdesign/regfox.com/2024-alaska-just-transition-summit>

Vender & Info Booths Available

**POC:** Unknown

**4. MGT-488: Pandemic Planning Emergency Management and Public Health Coordination Training**

By University of Columbia National Center for Disaster Preparedness

**Sponsor:** CBJ, LEPC, Public Health, Hosted by KTOO

**Date:** April 2, 2024

**Time:** 9am to 5pm

**Location:** KTOO (360 Egan Drive, Juneau) Parking in rear of building

**Registration Required:** <https://training.ncdpcourses.org/browse/instructor-led-ilt/pandemic-mgt-488/programs/mgt-488-ak>

**Cost:** Free

**5. Red Cross Real Heroes Award (Red Cross Fundraiser)**

Each of the donors across the state sponsor one of ten Real Heroes. The Red Cross creates professional videos to help tell the story of the heroes and presents them at a big gala in ANC (March 2024). The RC does not pay for the travel of the hero but often the hero finds scholarships or donations to be in ANC in person for the ceremony. The event highlights everyday people in AK serving humanity and brings in funds for the American Red Cross of Alaska. Hero categories include: Adult Good Samaritan, Alaska Safety, Fire Rescue, Marine Rescue, Medical Rescue, Military/Law Enforcement Rescue, Transportation Safety, Wilderness Rescue, Workplace/Slope Safety, Youth Good Samaritan

**POC:** Britt Tonnessen (907)727-5361 – [britt.tonnessen@redcross.org](mailto:britt.tonnessen@redcross.org)

**6. AlaskaEx 2026 – SE AK Regional Exercise with events beginning in 2025 through 2026**

More information to come.

**POC:** Tom Mattice (907)209-9207 – [tom.mattice@juneau.gov](mailto:tom.mattice@juneau.gov)

**K. NEXT MEETING DATE**

**Wednesday, February 14, 2024, (Valentine's Day) Noon to 1pm**

Blended Meeting w/ZOOM Webinar Capabilities

**Location:** Nat'l Guard Armory/UAS Rec Center Joint Use Facility - Room 116

**Potluck** celebrating Valentines Day

**PLEASE ATTEND IN PERSON WHENEVER POSSIBLE**

\*Regular Meetings are on the 2<sup>nd</sup> Wednesday of each month

**L. ADJOURNMENT – 12:55**

**ADA accommodations** available upon request: Please contact the Clerk's office 36 hours prior to any meeting so arrangements can be made for closed captioning or sign language interpreter services depending on the meeting format. The Clerk's office telephone number is 586-5278, TDD 586-5351, e-mail: [city.clerk@juneau.org](mailto:city.clerk@juneau.org).