



**Office Of The Assessor  
155 South Seward Street  
Juneau, AK 99801**

DEBORAH A HOLBROOK SOLO 401K TRUST  
301 E 3RD STREET  
JUNEAU AK 99801

<b>Meeting of Board of Equalization (BOE) and Presentation of Real Property Appeal</b>	
<b>Date of BOE</b>	6/15/2023
<b>Location of BOE</b>	Via Zoom Webinar
<b>Time of BOE</b>	5:30 PM
<b>Mailing Date of Notice</b>	6/5/2023
<b>Parcel Identification</b>	1C070A110130
<b>Property Location</b>	229 Franklin St
<b>Appeal No.</b>	APL2023-0368
<b>Sent to Email Address:</b>	debbyholbrook@gmail.com

**ATTENTION OWNER**

Under Alaska Statutes and CBJ Code, you, as the appellant, bear the burden of proof. The only grounds for adjustment of an assessment are proof of unequal, excessive, improper, or under valuation based on facts that are stated in your written appeal or proven at the appeal hearing.

Any evidence or materials you would like to include in your appeal must be submitted to the Assessor's Office {preferred method via email to [assessor.office@juneau.gov](mailto:assessor.office@juneau.gov) <mailto:assessor.office@juneau.gov> Attn.: Assessment Appeal} by 4:00 PM **June 7, 2023** and will be included in the packets for the Board so the members have an opportunity to review the materials before the hearing.

Your Board of Equalization packet will be sent to you through email by 2:00 PM, **June 8, 2023**. For a paper copy of your Board of Equalization packet or other questions please contact the City Clerk's Office at 907-586-5278.

You or your representative may be present at the hearing {via Zoom Webinar, participation/log in information will be listed on the agenda packet you receive for the hearing your appeal is scheduled for}. If you choose not to be present or be represented, the Board of Equalization will proceed in the absence of the appellant.

It should be noted that, between the date of this letter and the Board hearing date, your appeal may be resolved between you and the Assessor. If your appeal is resolved, you will not need to appear before the Board.

If you have any questions please contact the Assessor's Office at the number listed below.

<b>CONTACT US: CBJ Assessor's Office</b>			
<b>Phone</b>	<b>Email</b>	<b>Website</b>	<b>Physical Location</b>
Phone (907) 586-5215 ext 4906 Fax (907) 586-4520	<a href="mailto:Assessor.Office@juneau.gov">Assessor.Office@juneau.gov</a>	<a href="http://www.juneau.org/finance/">http://www.juneau.org/finance/</a>	155 South Seward St Room 114