



TO: Parks & Recreation Advisory Committee
FROM: George Schaaf, Parks & Recreation Director
DATE: August 8, 2023
RE: August 15, 2023 Meeting

DIRECTOR'S REPORT

Please find enclosed the information supporting your agenda topics for this meeting. The meeting is anticipated to last 60 minutes and will take place in person at City Hall and virtually via **Zoom Webinar**. To join the Zoom Webinar, go to <https://juneau.zoom.us/j/94184441385> or call 1-253-205-0468.
Webinar ID: 87003674124.

NEW BUSINESS

Appointment of Chair

Staff will serve as the temporary chair to conduct the election of the Chair of the Committee. According to Robert's Rules of Order, nominations from the floor are subject to the following rules:

- Any member of the Committee may make a nomination.
- Recognition by the chair is not required.
- Nominations do not have to be seconded.
- A person can nominate themselves.
- A member can decline the nomination.

Recommended Motion:

I nominate _____ to serve as Chair of the Parks & Recreation Advisory Committee for a term of one year.

Appointment of Vice-Chair

The elected Chair will conduct the election of the Vice-Chair according to the same rules above. If the Chair is unable to attend a meeting, the Vice-Chair will perform their duties.

Recommended Motion:

I nominate _____ to serve as Vice-Chair of the Parks & Recreation Advisory Committee for a term of one year.

SET MEETING DATES

Historically, the PRAC has met at 5:30 p.m. on the first Tuesday of every month. The Committee may decide its own meeting schedule. The following dates have already been reserved to accommodate CBJ Elections:

- ***Saturday, September 16, 2023 @ 9 a.m.***
PRAC Board Training & Retreat
Douglas Public Library – Meeting Room
- ***Tuesday, October 17, 2023 @ 5:30 p.m.***
PRAC Regular Meeting
Assembly Chambers