

ASSEMBLY HUMAN RESOURCES COMMITTEE MINUTES - DRAFT



August 19, 2024 at 6:00 PM

Centennial Hall/Zoom Webinar

The Assembly HRC & the Regular Assembly Meeting will take place at Centennial Hall due to maintenance issues in City Hall Assembly Chambers. Or you may Zoom into the meeting using the link below.

<https://juneau.zoom.us/j/95241164899> or 1-253-215-8782 Webinar ID: 952 4116 4899

A. CALL TO ORDER

Chair Smith called the Assembly Human Resources Committee to order at 6:04 p.m. in Centennial Hall and via Zoom Webinar.

B. LAND ACKNOWLEDGEMENT – read by Assemblymember Adkison

We would like to acknowledge that the City and Borough of Juneau is on Tlingit land and wish to honor the indigenous people of this land. For more than ten thousand years, Alaska Native people have been and continue to be integral to the well-being of our community. We are grateful to be in this place, a part of this community, and to honor the culture, traditions, and resilience of the Tlingit people. Gunalchéesh!

C. ROLL CALL

Assembly Members Present: HRC Chair Greg Smith, Wade Bryson, 'Wáahlaal Gídaag (via Zoom), and Ella Adkison

Assembly Members Absent: None

Staff/Others in Attendance: Municipal Clerk Beth McEwen, Meeting Tech Clerk Kevin Allen, Deputy City Manager Robert Barr, Assemblymember Michelle Hale, YAB member Tom Rutecki, UAB Chair Andrew Campbell

D. APPROVAL OF AGENDA – agenda approved as presented.

E. APPROVAL OF MINUTES – HRC minutes for July 29, 2024 approved as presented.

1. July 29, 2024 Assembly HRC Meeting Minutes - Draft

F. AGENDA TOPICS

2. Juneau Commission on Sustainability (JCOS) Annual Report

Committee members accepted the Juneau Commission on Sustainability annual report and had no questions.

3. Youth Activities Board (YAB) Annual Report & Appointments

Per [Resolution 2820](#), the Youth Activities Board (YAB) consists of nine members as follows: A Parks and Recreation Advisory Committee member (nominated by PRAC), a Juneau Arts & Humanities Council member (nominated by JAHC), and seven public members, one of which must be 18 years or younger at time of appointment.

There are two (2) seats with terms coming due as of August 31, 2024 as well as one (1) vacant seat for an unexpired term ending August 31, 2025.

MOTION: by Assemblymember Adkison to forward to the full Assembly for approval, the recommendation to appoint **Valerie Peimann** to the 18 & Younger/Student Seat and to appoint **Kristin Hochstoeger** to the general public seat to the Youth Activities Board both for terms beginning September 1, 2024 and ending August 31, 2027 and ask for unanimous consent. **Hearing no objection, motion passed.**

Youth Activities Board (YAB) Chair Tom Rutecki gave an overview of YAB's annual report. There were fewer proposals submitted this year vs. in year's past. For FY24 YAB had \$315,875 in funds to distribute to the 24

proposals that came in from Arts, Academic/Other, and Sports; and \$16,625 in Contingency Funds for distribution. The Sports programs tend to have the largest asks for funding. Over 10,000 youth participate in the various programs that receive funding.

Assemblymember Bryson asked if any programs are no longer in existence due to lack of funding. YAB Chair Rutecki noted that they have seen some organizations that used to submit applications every year are no longer submitting proposals but the reason why they stopped is unclear; Juneau Youth Choir (JYC) is one organization that used to submit a proposal and has now stopped; it could be because they are under new leadership, actually Misuri Smyth a YAB member who is stepping down at the end of her term oversees JYC. Midnight Suns Softball Association typically submits a proposal every year but missed the grant submission deadline this year, so they were not included in funding.

Mr. Rutecki asked the HRC to revisit the rules established by the Assembly regarding the use of district teachers and the inability to fund them through the grant program.

Assemblymember Hale joined the meeting with a question related to funding teachers. She asked Mr. Rutecki if he is speaking of local teachers because she had heard that we can use this funding to bring people in from the "outside" but we can't use the funding to fund teachers that reside locally. Mr. Rutecki replied that was correct and gave the example of: the idea of bringing a teacher or coach from the "outside" is because there is no one locally that has that skill set. Or, if we had a local coach for Gastineau Channel little League, and then they wanted to get paid we couldn't pay them because he's a local coach, so that's just one of the rules put forward by the Assembly. For most of the organizations, all the coaches are volunteers; the only one I can think of right now that has paid coaches is Glacier Swim Club, but they get paid from the dues that belong to the organization, not from the Youth Activities Grant or CBJ.

Mr. Rutecki closed out the discussion noting that YAB had two under 18 board members these last two years and they were a great addition to the board. He recommended CBJ look at getting other high school age representation on other CBJ boards if appropriate.

HRC members thanked Mr. Rutecki for his many years of service to YAB and his fellow YAB members for their work supporting youth programs.

4. Utility Advisory Board (UAB) Annual Report & Appointments

Per [Resolution 2299](#) the seven member Utility Advisory Board is established. To the extent possible, appointments shall be made with the following considerations: one engineer registered with the State of Alaska with experience in utility system design and operation, one accountant with utility financial management, one general contractor with experience in water/wastewater utility systems, two commercial customers of the CBJ water/wastewater utility, one residential customer of the CBJ and one member of the general public.

There are two (2) seats up for appointment with terms beginning Immediately (June 1, 2024) and ending May 31, 2027. both incumbents have applied for reappointment. There is also one seat for an unexpired term beginning immediately and ending May 31, 2025, no application has been received for this seat.

MOTION: by Assemblymember Bryson to forward to the full Assembly for approval, the recommendation to reappoint **Andrew Campbell** and **Geoffrey Larson** to the Utility Advisory Board both to terms beginning immediately and ending May 31, 2027 and ask for unanimous consent. **Hearing no objection, motion passed.**

Utility Advisory Board Chair Andrew Campbell participated via Zoom to give an overview of the UAB annual report and answer any questions from committee members. Chair Campbell highlighted that UAB just finished a utility rate study, and that study would be presented to the Assembly at a future Assembly Public Works & Facilities Committee meeting. He stated that the Assembly will be looking at some pretty substantial utility rate increases

in the near future since it's been 10 years since the last rate study was completed and costs have been going up dramatically and hopes for Assembly support around those pending increases.

Assemblymember Bryson asked how the UAB, or the Department will communicate these increases to the community and help explain the need for these increases. Mr. Campbell outlined that they would hold two community meetings to communicate the results from the rate study to the public; final dates and locations are still being determined.

HRC Committee members thanked Mr. Campbell and his fellow UAB members for their important work.

G. STAFF REPORTS - None

H. STANDING COMMITTEE TOPICS – not discussed during this meeting

2024 Assembly Goal 4A - Specific to the work of the HRC

- a. *Acknowledge and honor Juneau's indigenous culture and place names. Develop a naming policy.*
- b. *Consider the impacts of recognizing additional and/or replaced holidays, including Elizabeth Peratrovich Day, Indigenous People's Day and Juneteenth.*

I. COMMITTEE MEMBER COMMENTS AND QUESTIONS - None

J. NEXT MEETING DATE - September HRC & Regular Assembly Meetings moved from 9/23 to 9/16 due to SE Conference

September 16, 2024 Regular HRC Meeting 6:00 p.m. Assembly Chambers/Zoom (*last HRC meeting until November 18 due to Municipal Elections and Assembly Reorganization Meeting on October 21*)

K. SUPPLEMENTAL MATERIALS - None

L. ADJOURNMENT

There being no further business to come before the HRC committee, meeting adjourned at 6:22 p.m.