

To: City and Borough of Juneau
From: Juneau Commission on Aging
Re: Funding Request
Date: July 18, 2023
Attachments: SREC Project MACP Budget, MACP Indirect Guidance, Teal Street Cost

The Juneau Commission on Aging respectfully requests \$5,736 for FY24 to fund rental and phone costs for the SREC Project Navigator Position at the Teal Street Center.

Background

The SREC Project specifies in grant documents that of the four positions paid by the grant (Program Director, Dedicated Recruiter, Services Navigator and Dedicated Trainer), three would be housed at locations conducive to enhancing productivity while eliminating replication of services. The grant specifies that the SREC Recruiter position would be housed with the AK Department of Labor and Workforce Development, the SREC Navigator position would be housed with SAIL and the SREC Trainer position would be housed with a Training Entity (not yet identified). Both AKDOLWD and SAIL agreed to house positions at grant inception but in the interim, SAIL has moved to the Teal Street Center and no longer has space available for this position but a more desirable and accessible space has emerged.

The Teal Street Center has a 168 square foot office space on the ground floor that would be ideal for the SREC Navigator to provide services to seniors and is a likely point of entry for senior inquiries in that SAIL is the ARDC for our region and the Teal Street Center is a service hub.

Chuck Collins, the Teal Street Center property manager, would negotiate the following rent. The Center was designed it to be below market rate and first round of tenants pay \$2.25 per sq. foot. Once settled, the Center may discover actual versus projected costs, to ensure the UHS breaks even.

Office space: 168 x \$2.25 = \$378 per month or \$4,536 annually. Phone costs are anticipated to be approximately \$100 per month for a total of \$5,736 annually. The position salary and benefits are paid by the grant and the position is supervised by the SREC Program Director.

JEDC, the SREC Project grant recipient, has indicated it will not pay rent for the position to be housed external to JEDC. The JEDC is receiving almost \$321,000 (See MACP Budget) of Indirect funding (See Indirect Guidance) to cover costs such as administration, accounting and personnel services, facilities (offices) and support. This amount would be approximately 3% of the Indirect for a two-year period. It is also possible under the grant language for the cost to be billed directly to the grant.

Request

The JCOA believes it is entirely within the MACP Budget allocated to JEDC for indirect costs to cover the office space for the Navigator but if JEDC will not make funds available to ensure fidelity to the project design (using services and not replicating services in place), the JCOA is requesting funding to ensure this important position is housed in an efficient, logical and obvious location, as well as adhering to the grant design.